



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		GOVERNMENT COLLEGE RHENOCK
Name of the head of the Institution		Shri Bidhan Subba
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03592-253741
Mobile no.		9749394688
Registered Email		gcrhenock@gmail.com
Alternate Email		bidhansubbaignou@gmail.com
Address		RUNGDUNG, RHENCOK, East Sikkim
City/Town		RHENOCK
State/UT		Sikkim
Pincode		737133
<b>2. Institutional Status</b>		

Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Rural</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Dr. Chhunu Maya Giri</b>
Phone no/Alternate Phone no.	<b>03592253741</b>
Mobile no.	<b>7430963255</b>
Registered Email	<b>gcrhenock@gmail.com</b>
Alternate Email	<b>chhunugiri22@gmail.com</b>

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://sgcrhenock.in/wp-content/uploads/2021/08/AOAR_Report_2018_to_2019.pdf">_http://sgcrhenock.in/wp-content/uploads/2021/08/AOAR_Report_2018_to_2019.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://sgcrhenock.in/wp-content/uploads/2021/08/ACADEMIC-CALANDER-2019-2020.pdf">http://sgcrhenock.in/wp-content/uploads/2021/08/ACADEMIC-CALANDER-2019-2020.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
<b>1</b>	<b>C</b>	<b>1.77</b>	<b>2019</b>	<b>04-Mar-2019</b>	<b>03-Mar-2024</b>

### 6. Date of Establishment of IQAC

**02-Jul-2015**

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>Student Exchange Program</b>	<b>21-Feb-2020</b>	<b>30</b>

	1	
National Workshop on Research Methodology for Faculties and Research Scholars	07-Feb-2020 15	51
Technological Entrepreneurship Development Program	24-Oct-2019 42	25
Entrepreneurship Development Program	24-Oct-2019 30	25
Student Exchange Program	24-Sep-2019 1	30
Career Counselling Program on recruitment of Airmen and Arm forces	29-Jul-2019 1	100
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Salaries	State Government	2019 365	36151000
Institution	Travel Expenses	State Government	2019 365	60000
Institution	Office Expenses	State Government	2019 365	113000
Institution	Other Charges	State Government	2019 365	75000
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

• Organized Two Weeks National Workshop on Research Methodology • One month Entrepreneurship Development program for B.Sc. students • Organized six weeks training course on Technological Entrepreneurship Development for students B.A/B.Sc. Students • Career Counselling Program on recruitment of Airmen and future prospects by IAF officers • Faculties are encouraged to participate in Orientation course, Refresher course, Faculty Development program, international and national seminar and workshop.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Planned to Organize Student Exchange Program	Such program enabled the students to interact and exchange their knowledge, culture with others.
Planned for series of Career Counselling and Placement Programme	Students are highly benefited with these initiatives of college.
Proposed Two Week National Workshop on research methodology for faculties	Faculties and researcher are highly benefited by this workshop
Proposed for Entrepreneurship development program/ training for students	This training course explored the scope of entrepreneurship and it has helped the students to start new venture in life
Faculties are encouraged to pursue Ph.D. and Research work	Four faculties awarded Ph.D. and many are pursuing Ph.D.

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**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

08-Feb-2019

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

15-Feb-2020

<p><b>17. Does the Institution have Management Information System ?</b></p>	<p>Yes</p>
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>Government College Rhenock have been using the management and information system to disseminate the information to academic faculties, administrative staff, students, stakeholders and civil societies at large. Institution is using management and information system (MIS) tools such as Bulk SMS System, electronic auto generated mail, Facebook page of the college, WhatsApp groups, and other social media, college website and other digital platforms which are the significant tools and techniques in the digital world to circulate the information to a larger section. Details of the student information like, name, roll no, subject combination, contact number, parents name, contact number and email id are documented in the data base format. Likewise, examination data and admission data of the students are handled and managed by data operators. By extracting contact numbers of the students from the data base, Bulk SMS system is use to circulate information related to examination, fee payment to the students and auto generated electronic mail is use only for online examination purpose. During the examination, students send their answer script in the respective departmental mail ID and they receive autogenerated acknowledgement mail for the confirmation from college. This system has helped the smooth conduction of online examination during this pandemic. Facebook pages of the college is large platform to disseminate general information and to upload the report of different activities conducted in the college. During this pandemic, this platform was used to circulate information to the student's community located in different area across the state and to track them and provide them essential commodities. In the present situation every information to the students, academic faculties and administrative staff are circulated through WhatsApp group. Each department has created WhatsApp group of each semester/paper to interact with students and to circulate the study</p>

materials and other related information. Through this platform, teachers are able to connect and communicate with individual students and address their issues.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Government College Rhenock, established in the year 2005 is a co-educational college presently affiliated to Sikkim University (Central University). The college offers undergraduate program in BA, B.Sc and B.Com (honours) leading to fifteen departments and three compulsory papers (EHS, EVS and COMPULSORY ENGLISH). College has highly qualified and efficient faculties providing quality education to hundreds of students belonging to a diverse background. In order to ensure well planned curriculum delivery and documentation during each semester the departmental HOD's conduct a meeting during the end of each semester preparing action plans for the upcoming semester. The course unitization, schedule preparation and resource requirements are discussed during the meeting. The HOD's also submit a written outline of the course division, class allotment and course schedule to the head of institute before the commencement of each semester. To make certain that students meet the minimum attendance criteria in each subject as laid down by the affiliating university, the faculty member in charge, departmental heads and head of institution review the monthly attendance of students and record the same is maintained. The head of the institute also makes frequent visits to classrooms to make sure that classes are taken on a regular basis and efficiently. The institution also follows a continuous evaluation process and two internal sessional tests covering 50% of total marks are conducted during each semester followed by one external end semester exam covering the remaining 50% of marks. Provisions for assignments, term papers and dissertation are there in the syllabus. Well-equipped laboratory facilities are provided for subjects with practical aspects. To cater the need of slow and advanced students, institution has Mentorship as well as Counselling Cell with the teachers/ student's ratio of 1:18, where each teacher can easily guide a student about their all-round development. Value Education for Wellbeing of Students classes are also allocated to each department to inculcate social values and responsibility among student and mould personality. To serve equal acquisition of knowledge and understanding, college provide Remedial Classes in every Honours, Electives and Compulsory papers. The college conducts parent-teacher meetings periodically to exchange feedback and suggestions. The teaching and non-teaching staff members are open to students and parents contacting them at all hours of the days. Also, the institution has always been open to suggestions from civil society members and local community members. With such measures the college seeks to maintain free flow of information, easy access to college authorities, and immediate help and guidance whenever the need arises. All of which, we eventually hope, will culminate in efficient actualization of the institutions' goals and objectives. College also organises workshops, guest lectures, seminars at departmental level, career counselling to provide tertiary education to the students. Tutorial and remedial classes are also conducted for effective implementation of the curriculum. Apart from the above process of classroom teaching various co-curricular activities are organized by NCC, NSS, Sports committee, Eco Club, Career counselling cell, GSU, IPR, for

creation of well-rounded and socially responsible citizens.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Computer Literacy Course	Computer Literacy Course	15/07/2019	360	Information Technology	Computer Literacy.

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	528	1

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
1) Computer Literacy Course	15/07/2019	583
2) Technological Entrepreneurship Development Program	24/10/2019	25
3) Entrepreneurship Development Program	24/10/2019	25
<a href="#">View File</a>		

#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Honours	53
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No



Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

**Feedback Obtained**

Institute collects the feedback from various stakeholders, which includes students, teachers and alumni on yearly basis through structures schedule. A structured feedback is designed as such to access the understanding capabilities of stakeholders with perspective to teaching learning process and overall academic development through participation on various curricular activities organise by the institute. Feedback obtained from stakeholders is analysed using five point's scale ranging from 1 to 5. The five-point scale for students and alumni are a) 1 (Excellent) b) 2 (Very Good) c) 3 (Good) d) 4 (Average) e) 5 (Below Average) and five-point scale are a) 1 (Strongly agree) b) 2 (Agree) c) 3 (Neutral) d) 4 (Disagree) e) 5 (Strongly Disagree) for teaching faculties of the institute. Assessment of response done using various degrees of parameters highlights the core strength area and provides an opportunity for further improvement in areas which needs to be worked upon for the overall academic development. Student's response on sequence of course in subsequent semester reveals that more than 80 of the student responded it is in sequence. From the feedback obtained from students in respect to curriculum, it was observed that majority of the students are satisfied with both the internal and external evaluation pattern of examination. Students also agreed that the experience gained from college education is useful in real life. As per the analysis the course of the syllabus is well defined and the prescribed unit in syllabus is relevant to the course, in this aspects majority of students are agreed. But in respect to the availability of books and e-resource, around 20 of the students have responded that they are not able to get proper books and reference materials in the library. In compliance to this issue faced by the students HOD's of respective departments have been asked to submit the requisition for purchasing books of respective subjects to make available in the library. Respond of Alumni on various curricular aspect of the institute revealed that majority of the respondent have marked at the scale of 2 (very good) and 3 (Good). They strongly believed that the present curriculum addresses various issues of gender environment, sustainability and human ethics. The feedback received from teaching faculties on curriculum shows that teachers are agreed on the fact that learning objectives of the curriculum are well defined. The teachers of this institution agreed that the load of syllabus in each semester is good. It was observed from the responses of teachers that college has given full autonomy to adopt new teaching techniques and strategies in the process of teaching and learning. After accessing the various responses, we have highlighted the areas that need more attention for overall developments of the institute. More number of books and reading materials are to be made available in library, focus should be on enhancement of e-resources availability in library, equipment is to made available for having fully functional LAB based courses. Further improvements of syllabus are needed so that it meets the aspirations of the students and achieve better outcome in real life experience.

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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BA	BA Honours	440	219	219
BCom	B.Com Honours	60	56	56
BSc	B.Sc Honours	160	42	42
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	821	Nil	45	45	Nil

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
45	45	60	5	5	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Government College Rhenock offers three main courses B.A, B.Sc., and B.Com leading to fifteen departments and three compulsory papers (EHS, EVS and COMPULSORY ENGLISH). It also offers IGNOU PG and Diploma courses. According 2019-2020 data the number of students enrolled in the institution is 821 and the number of full-time teachers is 45. Since, our institution is located in remote area, mentoring of student becomes essential. To monitor the individual student, institution has divided the students to all the teachers equally so the load gets divided. The ratio of Mentor Mentee is 18 students per teacher or 1:18. The mentor mentee session is once a week for every teacher. Student-mentorship in our college has the following aims: • To enhance teacher-student contact hours • To enhance students' academic performance and attendance • To minimise student drop-out rates • To identify and understand the status of slow learners and encourage advanced learners • To render equitable service to students Mentors are expected to offer guidance and counselling, as and when required. It is the practice of Mentors to meet students individually or in groups. In special cases parents are called for counselling/special meetings with the principal at the suggestion of the Mentor. If a student is identified as having weakness in particular subject, it is the duty of the Mentor to apprise the concerned subject teacher. The institutional practice of Mentoring System has been designed and implemented to be student-centric to render equitable service to students of varied academic financial backgrounds. Though the system has only been implemented in the last few years, significant improvement in the teacher-student relationship can be seen. The system has been useful in identifying slow learners and advanced learners. Based on the requirement deduced through a careful examination of each Mentor's report, the College has organised several Remedial Classes in the identified topics/subjects for slow learners. The Remedial Classes have been institutionalised after the implementation of the Mentoring System. Need-Based remedial classes have proved to be beneficial to the students in particular and the entire college in general. The institutional practice of Mentoring System has considerably enhanced the campus environment and brought about: • Enhanced contact hours between Mentors with their respective students • Improvement in students' attendance records • Minimised student drop-out rates (It is due to the continuous monitoring of the student attendance and performance by the mentors) • Identification of slow learners for conducting Remedial Classes • Advanced learners identified and encouraged with incentive prizes

Number of students enrolled in the

Number of fulltime teachers

Mentor : Mentee Ratio

institution		
821	45	1:18

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
64	46	18	6	3

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Mr. Bidhan Subba	Assistant Professor	Distinguished Teacher Award Received from ICFAI University Sikkim in collaboration with international Association of Educators for World Peace (IAEWP)
2019	Mr. Chandra Prakash Rai	Assistant Professor	Distinguished Teacher Award Received from RICFAI University Sikkim in collaboration with international Association of Educators for World Peace (IAEWP)

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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	B.A.18	Year (2020)	30/06/2020	10/07/2020
BCom	B.Com 18	Year (2020)	30/06/2020	10/07/2020
BSc	B.Sc 18	Year (2020)	30/06/2020	10/07/2020

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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows the modalities of conducting the continuous internal evaluation as prescribed by the Sikkim University. Two internal assessments are conducted in every semester - first sessional is in the form of centralized examination and in second sessional every department of the college conduct

choice based internal assessment in the form of term paper presentation, group discussion, seminar or field-based activities. Both first and second internal exams are evaluating by the concerned department teacher and also discuss the answer scripts with students to improve his or her performance continuously. This makes evaluation more open and interactive. Each student has to write a term paper, complete practical and class -room exercise in each subject in all the semester. Student has to compulsorily make a presentation in the class and to cross questioning by the classmates and teachers. Evaluation in a continuous mode has helped to improve student regularity and participation. It provides an opportunity to relook at and modify teaching strategies if the students are not doing well. Students who miss the assignments due to ill health are given an opportunity to give the exam on an alternate date. if a student fails to attend the minimum percentage (75) of classes as prescribed by the university in individual paper he will not be able to write the end semester examination and such candidates name will be stuck off from the university rolls. under such situation, he has to seek fresh admission once again.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institution prepares Academic Calendar as per the scheduled prescribed by the Sikkim University for implementation of curriculum and participation in extra-curricular and co-curricular activities. The internal exams are conducted as per the schedule prescribed by the university and the marks are compiled within the stipulated time to the exam cell. In the odd semester college usually commenced on 15th July, the first session examination lies in the last week of August. First sessional examination is conducted in centralized system wherein time table for exam is prepared by examination cell and teachers are assigned for invigilation duty. Post first sessional exams, classes are resumed, students are made to think for their second sessional examination. Second session examination falls in second week of October. University has given autonomy to the departments to conduct second sessional in the form of term paper, seminar, group discussion, field activities etc. For the second sessional, students work very closely with the teachers as it is research based. Likewise, in even semester first sessional examination is conducted in second week of March and second session in first week of May. In the academic calendar institute adheres to available working days, short and long holidays, national public holidays, admission process, University examination dates, tentative practical examination days, allocation of internal assessment work. Despite a very close semester-based learning students are exposed to programs and competitions where they get to share and learn, participate in annual field trips, adding to enriching the experience of college student. Having stated that, the exams schedule was pushed behind by a week, during the pandemic, and the mode of examination was changed from offline to online take home examination. In this regard students were informed in advance so that they can cope with the change. Instances of death in the family of a student, or illness was taken into consideration and special exams were conducted in case of a genuine case. Even during the pandemic those students who have missed university examination due to network issues and other genuine cases were given change to apply for special examination.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://sgcrhenock.in/wp-content/uploads/2021/08/Student-Performance-and-Learning-Outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA. 18	BA	Honours	145	108	74.40
BCom 18	BCom	Honours	43	34	79.0
BSc 18	BSc	Honours	36	22	61.1
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://sgcrhenock.in/wp-content/uploads/2021/08/Student-Satisfaction-Survey.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Best Paper Award	Ms. Jwala Sharma	Tripura University (During International Conference on Computer Communication and Internet and Things 2020) Sponsored by North Eastern Council, Govt. of India	04/02/2020	Best Paper Award
Distinguished teacher Award	Mr. Bidhan Subba	ICFAI University Sikkim in collaboration with	05/09/2019	Distinguished teacher Award

		international Association of Educators for World Peace (IAEWP)		
Distinguished teacher Award	Mr. Chandra Prakash Rai	ICFAI University Sikkim in collaboration with international Association of Educators for World Peace (IAEWP)	05/09/2019	Distinguished teacher Award

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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	1
Nepali	2

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	2	0
International	Computer Science	2	0
<a href="#">View File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	2
<a href="#">View File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in	Number of citations excluding self
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					the publication	citation
Nil	Nil	Nil	Nil	0	0	Nil
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	0
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	64	4	Nil
Presented papers	2	Nil	Nil	Nil
Resource persons	Nil	Nil	2	Nil
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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Peaceful Rally on "No firecracker in Diwali"	NSS and SRC	3	20
Peaceful Rally on Sexual Harassment at Work Place organized by Gender Sensitization Unit	GCR	7	15
Awareness upon Installation of Aarogya Setu	NSS, GCR	2	8
Women's Day Celebration	GSU, GCR	4	50
Ek Bharat Shrestha Bharat	NSS, GCR	2	17
Tribute to Health Care Workers	NSS, GCR	2	21
Mask Distribution to Students of West Bengal in Border	NSS, GCR	3	Nil
Awareness Drive on Janta Curfew	NSS, GCR	3	20



Social outreach programme, Child development centre	NSS, GCR	5	15
Blood Donation Camp	NSS, GCR	10	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Institutional Camp on Leadership and Personality Development	Best Volunteer Award on 5 days Iinter Institutional Camp on Leadership and Personality Development Level	Department of Sports and Youth Affairs, Government of Sikkim	1
Participated in Rajpath Parade, New Delhi, Republic Day Parade	Governor's Gold Medal	Government of Sikkim	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Awareness upon Installation of Aarogya Setu	NSS, GCR	Awareness regarding the use of Aarogya Setu during Pandemic	2	8
Ek Bharat Shrestha Bharat	NSS, GCR	Awareness Programme	2	17
International Yoga Day	GCR	Demonstration of Yoga postures	7	15
Blood Donation Camp	NSS, GCR	Donated blood at Rhenock hospital	10	100
Peaceful rally Against Sexual Harassment at workplace	GSU, GCR	Awareness programme	6	60
World Ozone Day	NSS, GCR	Awareness regarding depletion of Ozone layer and its impacts.	4	20



Peacefully Relly No firecracker in Diwali	SRC, GCR	Awareness programme	3	20
Fit India Movement	NSS, GCR	Awareness programme on living healthy life	30	120
Swachata Sewa	GCR	Cleanliness Drive in an around college campus	54	100
Swatch Bharat Abhiyan	NSS, GCR	Cleanliness Drive	26	50

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### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student Exchange Program, Students of Loretto College, Kolkata visited GCR and interact with students of Geography and EHS department	Students of Geography and EHS department, GCR	Self-Financed	1
Interaction with the students of Shivaji College, Delhi University	Principal, GCR	Self-Financed	1
One Day Educational tour to Damsangadhi and Silleri villages in Kalimpong district of the state of West Bengal under the special study of folklore.	Students and faculties, department of Nepali	Self-Financed	1
One Day Educational exposure tour to Ram Gauri sangrhalaya and evergreen nursery which is located at Rhenock Bazaar and privately owned by Mr Ganesh kr. Pradhan	Students and faculties, department of History	Self-Financed	1
Visit of Sudunglakha Sec.	Students and Teachers	Self-Financed	1

School and Dalapchand Secondary School students to library and language lab of the college and interact with students and teachers			
Four Weeks Entrepreneurship Development Program for Students organised by college in collaboration with Sikkim Consultancy Centre Gangtok sponsored by NSTEDB, Department of Science and Technology, Government of India.	B.Sc 5th Semester Students	Sponsored by NSTEDB, Department of Science and Technology, Government of India.	30
Six Weeks Technological Entrepreneurship Development Program for Students organised by college in collaboration with Sikkim Consultancy Centre Gangtok sponsored by NSTEDB, Department of Science and Technology, Government of India.	Vth Semester Geography, Economics and Psychology Students	Sponsored by NSTEDB, Department of Science and Technology, Government of India.	42
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

#### 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
45	0

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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### 4.2 – Library as a Learning Resource

#### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 2.0	Partially	2.0	2019

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8494	1593935	30	Nil	8524	1593935
Reference Books	176	43829	46	Nil	222	43829
e-Books	35	Nil	Nil	Nil	35	Nil
Journals	3	3720	Nil	Nil	3	3720
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil

Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Library Automation	1	94400	Nil	Nil	1	94400
Weeding (hard & soft)	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	103	39	0	10	0	8	46	20	0
Added	0	0	0	0	0	0	0	0	0
Total	103	39	0	10	0	8	46	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS
---------------

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	<a href="#">Nil</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<b>Maintenance of Campus Infrastructure Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library,</b>
--

sports complex, computers, classrooms etc.: ~ Sikkim Government College, Rhenock offers adequate physical, academic and support facilities to its students. In order to ensure optimum utilization and ongoing maintenance of these facilities the college has established various procedures and policies. These procedure and policies allow collective participation of the support staff, faculty members and students representative council in order to ensure efficient utilization and maintenance of these facilities. The college has organised these stakeholders into committees which are set up for specific purposes such as maintenance committee, library committee, sports committee, culture committee and Eco club. Classrooms and Seminar Hall: ~ The college has both traditional as well as smart classrooms. The maintenance of the classrooms are done on a regular basis by the cleaning staffs. The maintenance committee regularly inspects the classroom and seminar halls in order to check for maintenance and repair requirements. Consumables such as chalk, marker, duster etc. are supplied by the administrative section. Laboratories: ~ The laboratories are well equipped and are upgraded on a regular basis. All the laboratories maintain log books in order to track the usage. The laboratories are maintained by the respective departments with the help of laboratory staff. The maintenance committee also regularly inspects all the laboratories. Library: ~ The library has a wide selection of textbooks, reference books, journal, magazines and newspapers. The daily operations of the library is managed by the librarian along with the support staff. The library uses the Integrated Library Management System (SOUL 2.0) in order to manage the library digitally. The librarian also maintains a daily log book in order to record the daily footfalls of students and faculty members. The college also has a library committee which regularly monitors the functioning of the library. IT Infrastructure: ~ The IT infrastructure is operated and maintained by the support staff. However, major maintenance and repair works that require technical expertise are outsourced. Hostel: ~ The college has a hostel for the accommodation of female students. The hostel is administered by the hostel warden along with the support staff. The maintenance and repair activities are done on a regular basis after receiving requests from the hostel warden. Sports and culture facilities: ~ The college has several sports facilities such as a multi- purpose sports ground, badminton court, indoor games room and a yoga room. The sports committee regularly monitors the upkeep of the sports facilities and requirements of consumables. The consumables are replenished on a regular basis by the sports committee. Likewise, music system, musical instruments and cultural dress are look after by convener of culture committee and faculty in-charge.

<http://sgcrhenock.in/wp-content/uploads/2021/08/Maintenance-of-Campus-Infrastructure.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Social Justice Empowerment And Welfare Department, Gangtok Government Of Sikkim	6	16200
Financial Support from Other Sources			
a) National	Government Of West Bengal (Ishan Uday Scholarship)	17	507200

b) International	Nil	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Computer Literacy Course	15/07/2019	583	Department of Information Technology , Government of Sikkim
Mentoring	15/07/2019	821	Nil
Personal counselling	15/07/2019	821	Nil
Yoga and meditation	15/07/2019	821	Pawan Agarwal member of Art of living Number 9832444660
Language lab	27/02/2019	821	Nil
Remedial coaching	15/07/2019	300	Nil
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	7

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	6	BA, B.Sc, B.Com	BA, B.Sc, B.Com	SIKKIM GOVERNMENT B. ED COLLEGE, SORENGADUL SHED B.ED COLLEGE, HARKAMAYA COLLEGE OF EDUCATION, GANGTOK	B.ED
2019	4	BA	History	Sikkim University	M.A History
2019	6	BA	English	NBBDC, SRM	M.A English
2019	1	BA	Political Science	Sikkim University	M.A Pol. Science
2019	1	BA	Nepali	Sikkim University	M.A Nepali
2019	2	BA	Sociology	Sikkim University, NBU	M.A Sociology
2019	2	B.Com	Commerce	Sikkim University, ICAI UNIVERSITY	M.Com
2019	2	B.Sc	Psychology	Sikkim University	M.Sc
2019	1	B.Sc	Statistic	Sikkim University	M.A Economic
2019	9	BA	Geography	Kumaun University and Sikkim	M.A. Geography
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Story telling	College	5
Elocution	College	5
Debate (English)	Inter-department	8



Debate (Nepali)	Inter-department	8
Cricket	Inter-department	50
Girls football	Inter-department	30
Boys football	Inter-department, Open Tournament	30
Dancing star of GCR (Government College Rhenock)	College	8
Marathon (open women category)	College	58
Table Tennis Boys/Girls	College	20
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Governor's Gold Medal,	National	Nil	Nil	18RA0019	Reena Sharma
2020	Best Volunteer	National	Nil	Nil	20RS0024	Yogesh Rai
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Representative Council (SRC) of the college have played vital role in the progress of the institutions. They have been actively organizing various events and conducting different activities in the campus. Some of the important activities which was conducted by Student Representative Councils in the academic year 2019 -2020 are on 2nd October, 2019, on the occasion of Gandhi Jayanti, Students Representative Council did Swachh Bharat Abhiyan that is cleanliness drive in the college compound with the help of the others students' volunteer. Likewise, on 4th October, 2019, through Students Representative Council Fund the member of SRC took the college cricket team to participate in cricket match organized at Rongli, Mela Ground to represent the college. On 24th October, 2019, the member of the SRC attended coordination meeting of SRCs of other government colleges of Sikkim at Gyalshing. The coordination meeting was to discussed about the student problems and infrastructure of the college. Similarly, on 25th October, 2019, SRC, organized the peaceful rally from College to Rhenock bazar to aware the people about not to fire the crackers during Diwali as it pollutes our environment. SRC also organized Two days Freshers Party to welcome new students in the college on 6th to 7th November, 2019. Again on 9th of February, 2020, the Students Representatives of the all-government colleges along with the members of Sikkim University Student Association successfully conducted a coordination meeting at GCR which was hosted by SRC, GCR. The meeting was about the various issues including Affiliation to Sikkim State University issue, Extension of SRC of all government colleges, Infrastructure Development of the all-government colleges, Fest of the all colleges and Monthly health Camp. SRC continuously organised

cleanliness drive in an around campus along with students and teaching and non-teaching staff. SRC of the college disseminates the information of various competitive events at institutional level, inter-college, state and national level and support and encouraged the students to participate in various such events. On 25th February 2020, SRC, guided the volleyball team of the college and other students and participated in "Inter College Battle of the Band" and "Inter College Volleyball Tournament" in the event "MUKTI" (Stop Crime against Women) organized by Government College Gyalshing, West Sikkim. Apart from organizing the activities they actively involved in the meeting with head of the institutions as well as teachers and provides feedback and suggestions for the academic and infrastructural development of the college.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

9

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Meeting was once held by Alumni association of government college Rhenock (ANUPAM ASSOCITION), The association is in initial stage so it was decided that the registration of the association is an outmost goal. For said purpose a small working committee was constituted under the leadership of Nir Kamal Dahal. Furthermore, the association had planned to engage in co-scholastic activities but busy schedule of the college and later with the outbreak of Covid-19 such planned were not successful. As per the president of ANUPAM ASSOCITION Miss. Sita Pariyar, the process and documentation of registration is going on and soon it will be a registered body.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution practices decentralization and participative management by involving Faculty Members, Administrative Office, Non- Teaching Staff, College Representative Council and Civil Society Members. Each department conducts meeting and prepared the future plan and road maps of the department, they discuss on requirements of the department, student's progression and internal evaluation system etc. Every month principal conducts meeting with HoDs of all the departments to discuss about various issues of the department as well as college as a whole, also HoDs place their departmental requisition to the principal. The major policy decision on the daily working of the college is taken in consultation with HoD and the same information is disseminated to other faculties of the department through head of the department. Likewise, the Principal conducts staff meetings frequently, where the faculties are encouraged to give feedbacks and suggestions on functioning of the college during the meeting. The suggestion and feedback of the faculties are taken into account in the formulation and implementation of the various policies for the development of the college. College Management Committee: College Management Committee of the college is responsible for decision making and implementation

of the requirement of the college and students demands. Project Monitoring Unit- This unit works under the guidance of Directorate of Higher Education, Education Department, RUSA and Government of Sikkim to ensure overall development of the institution. The need and requirement of the college are monitored and finalized by this unit under RUSA project and ensures full utilization of RUSA funds for the development and strengthening of the college.

IQAC- This cell monitors and assesses faculties of the college to ensure quality education, research development, skill development, faculty development programme, refresher course and presentation of research papers in conference, seminar and webinar, IQAC also organize different programmes and activities for students and faculties. This cells also monitor the administrative function of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission is done through Centralized online admission system by Education Department, Government of Sikkim. Seats are allotted by the Department of Education admission is based on merit list and reservation policy of Government of Sikkim. Intake capacity of college is 660 students, B.A 440, B.Sc. 160 and B. Com 60.
Industry Interaction / Collaboration	<ul style="list-style-type: none"> <li>• Industry Interaction / Collaboration:</li> <li>• Counselling program on recruitment of Airman and future prospect by Indian Airforce Officials were organised on 29/07/2019 at college by Career Counselling and Placement cell of college.</li> <li>• Department of Computer Science, Department of English and Dean of Students Welfare coordinated a study tour of computer lab, language lab and library to student of Sudunglakha and Dalapchand Secondary School at Government College Rhenock campus on 24th Sept 2019.</li> <li>• Department of History, Government College Rhenock organized an excursion tour for Vth Semester students on the theme 'the importance of museum from the Historical Perspective, to Ram Gauri Sangrhalaya Museum, Rhenock on 22nd Oct 2019.</li> <li>• Department of Nepali, Government College Rhenock organised a field trip to Damsanggadhi and Sillery Gaon village in Kalimpong District of West Bengal on the theme 'Tourism in Damsang Gari in relation to folklore on 2th Oct 2019.</li> <li>• Government College Rhenock in collaboration with Sikkim</li> </ul>

Consultancy Centre, Gangtok organised four weeks Entrepreneurship Development program (EDP) for B.Sc Students from 24th Oct to 24th Nov 2019 and Six weeks Technological Entrepreneurship Development Program( TEDP) course for B.A. students from 24th Oct to 7th Dec 2019 sponsored by NSTEDB Department of Science and Technology, Government of India. • The Department of EVS, EHS and Geography, Government College Rhenock organised an interactive session with the students of Loreto College, Kolkata (Dept. of Geography) on 21st Feb 2021 at the college.

**Human Resource Management**

A team of Human Resource Personnel consisting of Principal, Administrative Officers, Office of Superintendent, Accountant, Clerk staff, Office attendant smoothly and efficiently administer the function of the college like maintaining account sheets, leave, management, promotions, permission from department to attend programs and sending requisitions of teachers to Education Department.

**Curriculum Development**

The college has introduced course outcome programme and student feedback at end of every semester. It helps the concern teachers to evaluate and improve teaching method. Apart from the regular teaching, institution has also introduced mentoring of students which helps them to identify the slow learner and guide them for overall development. The institution organized various extracurricular activities like sports event, literary meet, cultural program, cleanliness drive, social outreach programs, blood donation camps etc.

**Teaching and Learning**

Institution provides required facilities for smooth functioning of teaching learning process. To ensure quality education teacher uses a combination of available facilities like ICT, Projectors, Language lab, Wi-Fi connections, E- library, computers and laptops of the college. • Teaching and learning method change since the college closed due to covid-19 pandemic in March 2020. • Online mode of teaching- various methods were adopted to facilitate online teaching using various platforms like Google Meet, Zoom Meet for classes and google classroom and YouTube links. • Recorded audio and video lectures were provided

to the students through WhatsApp group and link. • Online counselling was done by concerned teachers in charge/ paper in charge.

**Examination and Evaluation**

Examination is conducted as per university calendar. It consists of two internal examination and end term university examinations per semester. First sessional test is conducted through centralized time table issued by Examination cell of the college whereas for second sessional exam teachers are given autonomy to conduct assignments, presentation, field visit, report writing, objective test, open book test, viva-voice on selected topic, group discussions and essay writing. • Due to the covid-19 pandemic in 2020, for the first time all the examinations i.e. first sessional, second sessional exam and End Semester Exam were conducted through online mode with the guidelines from University using Google platform, Email and WhatsApp. Evaluation: • To ensure transparency and fairness students can accessed answer script of sessional test. • Students have ample provision to appeal against declared results.

**Research and Development**

• The college encourages Research and Development amongst the faculties. • Institution provides paid leave for attending conference, workshop, seminar, orientation programme, refresher course. • College organized national level research methodology workshop which has helped faculties of different disciplines. • Workshop and special lecture are organized to impart knowledge and encourage the faculty career enhancement. • Faculties are encouraged to publish paper in reputed journals. • Faculty members of various department of college attend online webinar, orientation course. FDPs during lockdown.

**Library, ICT and Physical Infrastructure / Instrumentation**

• Our library is classified and catalogued the digitalization of library is on the process. We use University Grand Commission INFLIBENT through SOUL 2.0 software 2019. • Language lab is open for students, teaching and non-teaching staff. • Wi-Fi connections are available in the institution and ten computers are connected with internet which is used by both the teachers and students. •



ICT is available in five classrooms under RUSA initiative, proposal to develop 10 more classroom into ICT facility is approved by Education Department.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The transformation to be successful institutions involves a tremendous effort of all the faculties /staff, higher Official and competent authority. The culmination of these efforts through good organizational setup results in a good team work and healthy environment in the institution. Our institution has been structured in a very systematic way so that every individual including teaching and non-teaching has its own importance, and they play an important role for the betterment of the College. The organizational setup for the College has been categorized under the following heads which has explained as follows: 1. Governing bodies and administration setup: The institution is under the Human Resources Development Department lead by the Principal Secretary cum Additional Chief Secretary followed by Director Higher Education and Principal of the College respectively. Under the Principal we have two governing bodies: a. Administration body and b. Academic body</p>
<p>Administration</p>	<p>Administration body: It includes all the non-teaching staff of the college which includes ADM, Head Assistant, Accountant, Account Clerk, Lower Divisional Clerk, Office attendant, Gardener and Safai Karmachari respectively.</p>
<p>Student Admission and Support</p>	<p>a. Academic body: The academic body constitutes of: Vice- Principal, Dean of Student Affairs, Head of the different departments, different Committees, College Management Committee and Student Representative Council respectively. They all are either nominated by the Principal or selected by the house of notion that was passed in the meeting. Names of the academic bodies and their functions are explained in brief as under: a. Vice-Principal: the VP manages all the academic related activities like</p>

creating class schedules, overseeing smooth running of classes, proper and timely conduction of examinations etc.

b. Dean of Student Affairs: all the students related issues is managed by the Dean of Student Affairs. Discipline committee, Gender Sensitize Cell, Admission Committee, Student Grievances Cell, is all lead by the Dean and therefore also runs under the Dean's supervision. c. Head of different departments: the HODs of various departments execute their own functions related to their departments. They handle tasks like class allotment, maintaining registers of all departmental curriculums, conducting departmental meetings, making departmental road maps monitoring departmental progress etc. d.

Committees: we have 15 committees in total including different cell and bodies. They are as: I. College management committee II. College maintenance committee III. Research Cell Committee IV. Anti ragging committee V. Discipline committee VI. Literary committee VII. Sports committee VIII. Cultural committee IX. Eco-club X. Library committee XI. Heath committee XII. Gender sensitization committee XIII. Exam committee XIV.

Admission committee XV. Student grievances cell XVI. Statistical data handling committee 2. Recruitment procedure: all the recruitment procedure for teaching faculties as well as non-teaching staff is conducted by the Sikkim Public Service (SPSC).

For teaching faculties, the SPSC follows all the UGC rules and regulations No.F.3-1/2009 dated 30th June 2010. For reservations, all categories are followed as per the guidance of state service rules. 3. Promotional policies: promotion is based on following eligibility from Assistant Professor to Associate Professor as: a. Good academic record with doctoral degree b. Eight years of experience of teaching in college c. Has made towards subject concerned and quality publication. Grievance redressal mechanism: a separate cell has been developed for grievances redressal. The college has its own grievances cell where students can place their grievances if any. Apart



from that we have gender sensitization cell, Anti- ragging body and discipline committee.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Two Weeks National Workshop on Research Methodology	Nil	07/02/2020	21/02/2020	46	3
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	15/11/2019	05/12/2019	30
Orientation Programme	2	05/11/2019	25/11/2019	20
Orientation Programme	1	12/02/2020	03/03/2020	20
Orientation Programme	2	05/03/2020	25/03/2020	20
Orientation Programme	1	26/06/2020	24/07/2020	28
Faculty Development Programme	1	01/02/2019	02/02/2020	2
Short Term Course	1	02/01/2020	15/01/2020	14

Workshop	46	07/02/2020	21/02/2020	15
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
24	21	22	13

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Nil	Nil	Scholarship From Welfare Department, Govt. of Sikkim and Govt. of West Bengal Ishan Uday Scholarship.

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Enumerate the various internal and external financial audits carried out during the years with the mechanism for setting audit objections within a maximum of 200 words. Our institution has a mechanism for internal and external financial audits, were carried out by department staff and statutory auditors. The college has engaged in both internal and external audit to verify and certify income, expenditure and stock level of consumables and capital expenditure each year. The audit was included for the period of 1st April 2019-30th September 2020. The Internal financial audit was headed by Mr. Krishna Prasad (Chartered Accountant) audit officer and his team members under the audit office of Susil Das and his associates (Chartered Accountant), the period with effect from 1st Oct 2019 to 30th June 2020. The external statutory auditors visited the college twice in a financial year and audited dates on 30th September 2019 and 11th June 2020. The external financial audit for the period of 1st April 2019-30th September 2020 has not been conducted. The following documents/files were checked and verified by the auditors (Internal auditors) a) College Development fund (C.D.F) includes Cash Book and paid vouchers. b) Salary Audit Register c) Contingent Audit Register (C.A.R) d) Cash book (salaries) e) Paid vouchers (salaries and miscellaneous) f) Register of Advances (Medical, Travelling Allowances, Transfer T.A etc. paid to the staff and its adjustment register) g) Purchase file relating to purchase of stock and stationaries h) Records relating to collection of Admission and examination (fee registration semester wise) i) Library (fines and book records/library card) j) Canteen rent k) Bus fare collection l) Personal files

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

## 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Principal and the College Management Committee
Administrative	No	Nil	Yes	Internal financial audit was headed by Mr Krishna Prasad (chartered accountant) audit officer and his team members under the audit office of Susil Das and his associates, the period with effect from 1st October 2019 to 30th June 2020.-

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Department of Commerce conducted a parent/teacher meeting on November 2019. The objective of the meeting was to give a detailed feedback to the parents regarding the ward's academic performance, attendance in class and general behavior in college.

## 6.5.3 – Development programmes for support staff (at least three)

? Ms. Hari Maya Tamang, Librarian, Sikkim Government College, Rhenock underwent training program on Installations and Operations of SOUL 2.0 Software from 20th-25th January 2020 organized by Information and Library Network Centre (INFLIBNET), Gandhinagar, Gujarat. ? Mr. Manoj Rai, Accountant, Government College Rhenock underwent a workshop proposed by MHRD on PFMS Training under RUSA which addressed various issues and also provided hands on training to the participants on 23rd October 2019 at Kolkata, West Bengal.

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Counselling Program on recruitment of Airmen and future prospects by IAF officers (29/7/2019) 2. Interaction program for periphery school. (24th sept 2019) 3. One Month certificate based Entrepreneurship Development program for students of B.Sc. 4. Organized Six Weeks certificate based training course on Technological Entrepreneurship Development program for B.A students 5. Organized Two Weeks Workshop on Research Methodology for faculties and Research Scholars 6. Faculties are encouraged to participate in Orientation course, Refresher course, Faculty Development program, international and national seminar and workshop.

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

Yes

b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Career Counselling Program on recruitment of Airmen and Arm forces	27/07/2019	27/07/2019	27/07/2019	100
2019	Entrepreneurship Development Program	24/10/2019	24/10/2019	24/11/2019	25
2019	Technological Entrepreneurship Development Program	24/10/2019	24/10/2019	07/12/2019	25
2019	Student Exchange Program	24/09/2019	24/09/2019	24/09/2019	30
2020	Two Weeks National Workshop on Research Methodology	07/02/2020	07/02/2020	21/02/2020	51

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Peaceful Rally on Sexual Harassment at Work Place organized by Gender Sensitization Unit	14/11/2019	14/11/2019	45	35
International Women's Day Celebration	12/03/2020	12/03/2020	80	65

## 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Nil

## 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil

## 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	16/09/2019	1	World Ozone Day	GCR NSS, organized World Ozone Day on 16th September as an educational initiative and a step to prompt young minds to start contributing their bit in nurturing and looking after 'Mother Earth'. The NSS Programme Officers highlighted about the probl	70
2019	1	1	17/09/2019	1	Swachh Bharat Abhiyan	A campus cleaning programme was conducted by NSS	54

						and Eco- - Club on 17.09. 2019 in the College campus. A total of 50 NSS vo lunteers participa ted in the programme along with teaching faculties .	
2019	1	1	31/10/2 019	1	Rashtriya Ekta Diwas	The 144th birth ann iversary of Sardar Vallabhbh ai Patel was celeb rated ent husiastic ally by the students and faculty of Govern ment College Rhenock on 31st Oct,2019 as National Unity Day. The program started by taking 'Rashtriy a Ekta Di was'pledg e by a	50
2019	1	1	26/11/2 019	1	Constit ution Day	Governm ent College Rhenock c elebrated Constitut	70

ion day on 26th November 2019, as 70th anniversary of adoption of Constitution and to raise awareness about Indian Constitution. Principal, faculties, administrative staffs and students participated i

2019	1	1	19/11/2019	1	Blood Donation Camp	The NSS unit of GCR organized a successful blood donation camp on 28th November 2019. The camp started exactly at 11:00 am and continued till the 4:00 pm. There was an overwhelming response from students and other teaching and non-teaching staffs	150
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## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct of Staff members	02/07/2019	<ul style="list-style-type: none"> <li>• Proper and Chivalrous manners as part of professional and office decorum and as mark of respect to all categories of employees without discrimination on grounds of nature and tenure of employment. To show due respect to all office bearers and chairpersons.</li> <li>• Polite use of language as means of verbal expression, communication and exchange. Use of informal and casual forms of address, abusive and slang words is strictly outlawed. This is to ensure that a congenial atmosphere is maintained in the college.</li> <li>• Use of proper gait, posture and gesture while walking, standing or sitting in the corridors, classroom and laboratories.</li> <li>• It is mandatory for all the staff members to carry their identity cards along with them on every working day of the college.</li> </ul>
Code of conduct of students	02/07/2019	<ul style="list-style-type: none"> <li>• Using mobile phones in the college during class hours and classes dedicated for academic research activities is strictly discouraged. The same is to be maintained in the library and seminar hours.</li> <li>• As student-members of the college they are responsible for all items of the college property they use and will be liable for the damage.</li> <li>• Students are discouraged to bring in outsiders without formal invitation issued by the college, or to use the college premises to host parties to celebrate events of</li> </ul>

		<p>personal nature etc. • All students shall carry their identity cards everyday to the college.</p>
Code of conduct of visitors	02/07/2019	<p>• Visitors seeking information about any aspect of the college will be directed by the Administrative and non-teaching staffs to the relevant place be it office, Principal's office, staff room etc. No visitor will be permitted to come uninvited to classroom and examination halls. • Visitors must come by prior appointment to meet teachers. They are to be seated in the college foyer in case they arrive without appointment and will be permitted to visit the staff room only if the teacher concerned always shows consent. • Visitors must come by prior appointment to meet teachers. • The college is under CCTV surveillance: cameras are installed at all entry and exit points. • The college guarantees safety and security to all within its precinct, particularly guests.</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Induction Meet for Fresher	01/08/2019	01/08/2019	242
73rd Independence Day	15/08/2019	15/08/2019	95
Celebration of 28th Nepali Bhasha Manyata Diwas	23/08/2019	23/08/2019	192
Teachers Day Celebration	11/09/2019	11/09/2019	131
Ek Bharat Shrestha Bharat Programme	24/09/2019	24/09/2019	70
Two Weeks National Workshop	07/02/2020	21/02/2020	53

on Research Methodology			
Awareness Campaign regarding Janta Curfew	22/03/2020	22/03/2020	23
Imparting the importance of Arogya Setu App	29/04/2020	29/04/2020	18
Mask distribution to students of West Bengal in border area	15/04/2020	15/04/2020	3
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

02/10/2019 Celebration of 150th Gandhi Jayanti under the theme "SWACHATA SEWA" Staff- 30 Students- 140 On the auspicious occasion of 150th Gandhi Jayanti, 2nd October 2019, Government College Rhenock organized a cleanliness Drive "SWACHATA SEWA" in the College Campus. With lots of enthusiasm of students and faculties the event started with weeding and dumping of plastic products. The entire classrooms were cleaned along with boys and girls common room. Dustbins were also placed in many corners of the campus as part of this initiative.

22/10/2019 Historic tour cum excursion for the history honours students of Govt College Rhenock. Staff: 4 Students: 10 Under the supervision of department of History, Government College Rhenock conducted a day long historical study purpose cum excursion for Vth semester students on 22nd October 2019 at the Ram Gauri Sangrhalaya and evergreen nursery which is located at Rhenock Bazaar and privately owned by Mr Ganesh kr Pradhan. The purpose of visiting the library was to know about the Importance of Museum from the Historical Perspective. The Sangrhalaya and Nursery dates back to 1970 when it was established. Hence it holds antique collections of things when our Small Himalayan state was then a country. The collection at Sangrhalaya includes rare manuscripts of the Chogyal reigns, artistic stones, gems, vintage stamps, coins, antique television, cameras, utensils etc. While the Nursery has medicinal herbs and plants and other horticultural plants which our ancestors used to grow.

25/10/2019 Peaceful Rally on Say No to Firecrackers SRC, Students and faculties of GCR organized a peaceful rally on Say No To Firecrackers and Green Diwali . The rally started from college via Siddi Vinayak Mandir to Rhenock Bazaar. The prime objective of this programme was to spread the awareness to the masses about the consequences of burning fire crackers on our environment. The initiative was well received by the local community. Altogether 6 faculties and 55 students participated in the program.

Swachh Bharat Abhiyan: 17.09. 2019 A campus cleaning programme was conducted by NSS and Eco- - Club on 17.09. 2019 in the College campus. A total of 50 NSS volunteers and Eco Clube members participated in the programme along with teaching faculties.

5th June 2020 World Environment Day On 5nd June 2020, NSS PO Ms Karma D O Bhutia participated in plantation drive organized by Forest Department within respective locality.

Likewise, NSS unit conducted online painting, poster and essay writing competition. The winners of each category were felicitated with prize and e certificates. Members of Eco- Club, Government College Rhenock observed World Environment Day on 5th June 2020. The theme of World Environment Day 2020 was 'Time for Nature'. Students participated in plantation of saplings at their respective places and made usable products by recycling the waste material.

College efforts towards minimising usage of paper.

#### 7.2 – Best Practices

## 7.2.1 – Describe at least two institutional best practices

Best Practices We, as social beings, need to constantly contribute towards the betterment of the society. It is important to understand the practicality of how our presence in society can help it improve. For this, regular interaction with people outside our educational institutions is very important. Students need to be taught that their knowledge should be put to use in bringing about a good change in the society. For this, the basic thing is that they need to be aware of the various inconveniences and problems faced by people in the society. With the above aim in mind, the following initiatives were brought into action, with the children leading the campaigns from the front. We, the faculty members were there to support them. Best Practices: ~ The NSS wings and Eco club of the institution has been regularly conducting cleanliness drive and plantation drive program in the college. The institution has trend to observance of various International and national essence day like Independence Day, National Unity Day, World Environment Day, Constitution Day, world Ozone Day, Bhasa Manyata Diwas, Celebration of Gandhi Jayanti, World No Tobacco Day etc. "Say No to Crackers": ~ On 25th October 2019 a campaign was run by the students, under the guidance of the faculty of Government College Rhenock highlighting the ill-effects of the crackers to the environment and eventually to the human and animal life. The students rallied to the nearby town and villages and made some effective public speeches too. The main highlight of the speeches being the importance of conserving our health and environment by saying 'No To Crackers'. This activity instilled a sense of responsibility in the students towards the environment and they also got a chance to share knowledge among themselves and therefore create a sense of bonding. "Celebrating Birthdays of Eminent Personalities" Swachata Sewa: ~ The college celebrated the occasion of Gandhi Jayanti on 2nd October 2019 by involving all the students and the faculty members. Various activities were conducted within the college premises like impromptu speech contests and short debates. Then, a cleanliness drive was carried out by the students and the faculty members together which helped in creating a bonding of togetherness towards a clean environment. It served as a good lesson to how selflessness can help create a beautiful and healthy atmosphere if unitedly people work towards a clean environment. A small picnic within the college was also organized which helped to build unity among the students as well as between students and the teachers. National Unity Day: ~ The 144th birth anniversary of the First Deputy Prime Minister of India, Sardar Vallabhbhai Patel was celebrated by the students and the faculty members of Government College Rhenock on 31st October 2019 as National Unity Day. The program started by taking 'Rashtriya Ekta Diwas' pledge by all the faculty and students. The students, Suruk Dahal and Nuzangnu Lepcha delivered the speech on the works of 'The Iron Man of India' and his 'Contributions for Unity, Safety and Security.' The occasion helped in creating awareness among the youth about the country and provided an opportunity to maintain the integral strength of the nation.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://sgcrhenock.in/wp-content/uploads/2021/08/Best-Practices.pdf>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness Government College Rhenock strives to give its students the best of opportunities to excel in life. It always tries to aware them about the numerous prospects they have at their disposal after completing their college life. This kind of initiatives indeed distinguishes the college

from other institutions. In the year 2019-2020 the college took the initiative to help aspiring entrepreneurs from the college. Entrepreneurship Development Program: ~ Government College Rhenock organized Four Weeks and Six Weeks course on Entrepreneurship Development Program (EDP) and Technological Entrepreneurship Development Program (TEDP) sponsored by NSTEDB, Department of Science and Technology, Government India organized by Sikkim Consultancy Centre, Gangtok in association with Government College Rhenock from 24th October to 30th of November 2019. The principal objective behind the program was to impart and enhance the knowledge of the students in the field of entrepreneurship, to upgrade their understanding of the Self-reliant and Sustainable business ventures. It is a well-known fact that the foremost priority of Education these days is to make individuals independent, self-motivated and self-reliant. A child might be brimming with potential which they could exercise in their field of interest if given a chance but they need to have a clear understanding of what exactly needs to be done. Working as an employee might not always give them the same degree of satisfaction when compared to a self-established business venture where they can lead and execute their ideas for establishing a successful business. So inculcating awareness about the scope of becoming an entrepreneur will definitely help the individual to fulfil their desire of satiating their thirst towards becoming a successful employer in the field of their interest. Many educational institutions have not been very enthusiastic about such programs before therefore due to a lack of proper guidance and counselling many budding entrepreneurs have given up on their dreams at an early age. Since college acts as a bridge between student life and the outside world, it is important that workshops of this nature are to be given more emphasis by institutions of higher learning. So, a platform like this would have certainly helped the aspiring entrepreneurs from the institution, making them more confident and determined. A good number of students could participate in the program because there was an added advantage of the program being hosted by their own college. 50 students from Fifth Semester undertook the course, with 25 B.Sc. students for EDP and 25 BA students for TEDP. The course covered the following topics: Financial Management, Legal Formalities of an Enterprise, Soft skill development, Production Costing, Cash Flow, Travel operator etc. As a part of the field survey, the students were taken for an industrial visit to Rorathang and Mulkharka Homestay. The Entrepreneurship Development Program helped the students to develop and hone crucial skills which would be of immense help to lead a practically good life. The students first learned the importance of working as a team and how it is more efficient than slogging alone.

Provide the weblink of the institution

<http://sgcrhenock.in/wp-content/uploads/2021/08/Institutional-Distinctiveness.pdf>

### **8.Future Plans of Actions for Next Academic Year**

To introduce physical education, Physics, Chemistry and biology in UG level. To open vocational courses. Proposed workshops on Tour guide and tour operation and one month training program on barefoot engineer for students. Organise more seminars and webinar in the college. Formation of Academic and Administrative Audit committee as per NAAC guidelines. Practice of continuous academic and administrative auditing to check the quality progress of the institution. Apply for NIRF and ISO certificate. Organise different eco-friendly activities. Organise series of career counselling programs for students. Will increase internet strength from 20 MBPS /GBPS to 100 MBPS. Improvement in the Library facilities, fully digitized library. Subscriptions of e-journals of each discipline. Extension of library facilities with digitation of books, dissertation, journals, articles etc. Installation of alternative renewable source of energy. Installation of water harvesting tank. Publication of college



own journal. Evaluation of new method teaching learning system (online system) through students' feedback and satisfaction survey. Development of research culture amongst students and teachers. Organise skill development program for students. Will Organise on-campus placement drive. Will organise awareness programme for students to encourage them to participate in various national and states competitive examination and events. Subscriptions of e-journals of each discipline. Extension of library facilities with digitation of books, dissertation, journals, articles etc.