



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	
	SIKKIM GOVERNMENT COLLEGE, RHENOCK
• Name of the Head of the institution	Shri Bidhan Subba
• Designation	Principal (in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	3592253741
• Mobile No:	9749394688
• Registered e-mail	gcrhenock@gmail.com
• Alternate e-mail	gcrhenock@gmail.com
• Address	RHENOCK RUNG DUNG, DISTRICT: PAKYONG, SIKKIM
• City/Town	RHENOCK
• State/UT	SIKKIM
• Pin Code	737133
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid

• Name of the Affiliating University	SIKKIM UNIVERSITY				
• Name of the IQAC Coordinator	DR. CHHUNU MAYA GIRI				
• Phone No.	3592253741				
• Alternate phone No.	7430963255				
• Mobile	7430963255				
• IQAC e-mail address	chhunugiri22@gmail.com				
• Alternate e-mail address	gcrhenock@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	http://sgcrhenock.in/wp-content/uploads/2022/03/AQAR-Report-2019-2020.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://sgcrhenock.in/wp-content/uploads/2022/03/ACADEMIC-CALANDER-2021.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.77	2019	04/03/2019	03/03/2024
6. Date of Establishment of IQAC			02/07/2015		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Salaries	State Government	2020 (1 Year)	4,27,37,000
Institution	Wages	State Government	2020 (1 Year)	83,97,000
Institution	Office Expense	State Government	2020 (1 Year)	1,23,000
Institution	Other Charges	State Government	2020 (1 Year)	83,000
Institution	Travel Expenses	State Government	2020 (1 Year)	66,000

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	04
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
* AQAR for the year 2019-2020 was submitted to NAAC, Bangalore on 25/8/2021.	
* Submitted proposal for workshop based on two heads under RUSA i.e.	

Vocationalization and Equity Initiatives.

* Academic and Administrative Audit conducted to monitor the strength and weakness of the institution and future plan for the development.

* Timely orient the students regarding the online classes and online examination pattern.

* Analysed the feedback collected from students and teachers on teaching learning process and infrastructural facilities of the institution.

* IQAC registered the institution and submitted the report for National Institutional Ranking Framework (NIRF) process of MHRD, Govt. of India.

* Observed 'A Day for Mother Earth' under Van Mahatsov, by mass cleanliness drive and plantation in an around campus and collaboration with Forest Department at Pangolakha, Wildlife Sanctuary, Pakyong District, Sikkim.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
New Subjects like Physical Education, Physics, Chemistry and Biology to be introduced.	The Proposal has been placed to the Directorate Higher Education, Education Department, Govt. of Sikkim. Due to the Covid-19 Pandemic the process is delayed.
Timely orient the students regarding the online classes and online examination pattern.	Successfully conducted online classes as well as online examination for all three semester students.
Planned to operate Girls' Hostel.	Girl's Hostel started functioning from 14th Feb., 2021 with eight girls' students initially and appointed three wardens from teaching staff, and from the non-teaching staff, one assistant and one night guard. At present, enrollment in the hostel is 21 girls' students.
Encourage the faculty to pursue Ph. D and Research work.	Two faculties awarded Ph. D and many are pursuing.
Development of Infrastructure and Learning Resources.	Construction of Cafeteria is completed and Commerce and Statistic classes are shifted to Cafeteria Block.
Purchase of books related to the syllabus which are in regular uses from MPLADS fund given by Hon'ble MP, Govt. of Sikkim.	All the necessary processing has been done. Supplier is about to supply the Books to the College.
Proposal for workshops to be prepared by IQAC Cell, Education Department and other departments of the College based on two heads under RUSA, a. Vocationalisation b. Equity Initiatives.	Submitted proposal for the following workshops to the Directorate of Higher Education, Education Department, Govt. of Sikkim: - 1. Proposal on one month Skill Development Workshop on Plumber and Barefoot Engineer 2. Proposal on One Week workshop on Tour Guide and Tour Operator 3. One Week Workshop on implementation of NEP 2020.

Orientation for 1st semester students.	Department wise virtual orientation program was conducted for 1st semester students.
Formation of Academic and Administrative Audit Committee and circulation of AAA format to all the departments, Administrative Section and asked to submit within certain time period.	As per the latest notice of the NAAC, AAA Committee has been formed. As per the direction of IQAC Cell all the departments, Administrative Section and Examination Cell submitted AAA Report to IQAC Cell within given time period and maintained the required documents at their respective departments and sections. This AAA enabled to evaluate the progress of the department, students' progression and the strength and weakness of the various department as well as Administrative Section of the Institution. Which further help the institution in the process of Academic and Administrative development.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
College Management Committee	24/03/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
Yes	26/02/2022
Extended Profile	
1. Programme	

1.1	13
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	975
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	660
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	225
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	52
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	0
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1 Total number of Classrooms and Seminar halls	16
4.2 Total expenditure excluding salary during the year (INR in lakhs)	Rs. 2,71,738
4.3 Total number of computers on campus for academic purposes	69

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sikkim Government College Rhenock, having established in the year 2005 in affiliation with Sikkim University (Central University) offers undergraduate programs in BA, B. Sc and B. Com (Honours) with three mandatory papers (EHS, EVS and Compulsory English) leading to fifteen departments in total. It is a co-educational institution with students coming from diverse backgrounds. The college has highly qualified and effective faculties furnishing quality education to hundreds of students emphasizing on their overall development.

College has well- equipped laboratories and a library for various subjects. Students are exposed to several activities like outreach program, field visit and awareness campaigns following a holistic approach to the learning

The college also organizes workshops, guest lectures, forums at departmental position to give tertiary education to the students. Besides, there are several other co-curricular activities conditioned and organized by units such as NCC, NSS, Sports Committee, Eco Club, Career Counselling Cell, GSU, IPR for creation of well-rounded and socially responsible citizens.

The institution has mentorship and a counselling cell with the teachers and student's ratio of 1:19, to help the slow learners, where each teacher can easily guide a student about their all-round development. To provide students with equal access of knowledge and understanding, college gives a Remedial Classes to every Honours, Electives and Mandatory papers. Value Education and Wellbeing classes for the well-being of students is also allotted to every department giving special attention to inculcate ethical, human and constitutional values to mould their personality and for quality enhancement in higher education.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

College follows the academic calendar issued by the Sikkim University. Before the commencement of each semester, Sikkim University notifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester and dates for internal and semester-end term examination. The institute also prepares an institute-level academic calendar. Institute calendar includes details like the total number of working days and holidays, two Internal and End Term examination dates, dates for the Institute's flagship programs, date of celebration of different important international and national events, co-curricular tentative date for workshops and seminar etc. The academic activities, CIE, and all activities are conducted in adherence to the calendar of events except unforeseen circumstances. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. Apart from the two internal examination and end term examination, Internal Assessment tests (IA), assignments, and seminars are part of the Continuous Internal Evaluation (CIE) of students. The internal sessional examination timetables are prepared by the examination committee and notify to teachers and students, and conducted as per the schedule. Post IA tests, evaluation of answer scripts, and calculation of course outcome, are carried out by respective teachers.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Gender as an area of study is incorporated into the syllabus of sociology. Women's issues and movements are also incorporated into the syllabi of political science, education, history, amongst others. The Department of Sociology regularly conducts workshops and sessions on gender related issues. Institution has a Gender Sensitization Unit (GSU), this unit organizes gender sensitization drives in the college on a regular basis such as gender awareness program, awareness programs on sexual harassments, other gender related workshop. Environmental Studies is one of the compulsory subjects offered in the 5th (for B.A. Hons), 6th (for B.Sc. Hons) semesters and 2nd Semester B. Com. Human rights issues are highlighted in the curriculum requirements of all the arts disciplines. Use of ICT is very much encouraged by the college

through movie/documentary screening, power-point presentation and internet. Students are encouraged to participate in different environmental awareness activities, social awareness programs through NSS and NCC unit of the college. Professional ethics are well maintained in the institution by teachers and other employees since they are bound by the code of conduct of the institution and service rules.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

40

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://sgcrhenock.in/wp-content/uploads/2022/05/1.4.1.-REPORT-OF-ANALYSIS-OF-FEEDBACK-RECEIVED-FROM-THE-DIFFERENT-STAKEHOLDERS-2020-2021.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

660

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

415

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our institution has mechanism to tackle the need of both advanced learners and slow learners and to evaluate them rationally. Our institution always motivates advance learners to strive for higher goals through the mechanisms of mentor mentee interaction. Career Counselling Cell frequently organizes programs as inputs for better career planning and for higher level competitive examination. Teachers help them to participate in group discussion and encourage them to make presentation at the institutional level.

On the other side institution also has the provision to cater the need of slow learners. The slow learners are not labelled as poor achievers or problem students in the class, so that their motivation and interest are not negatively affected. Institution provides remedial classes for those students for improvement and achieve higher goals. Individual teachers through mentor mentee interaction tries to understand the problem of slow learners and help them by giving proper guidance and support to them. In difficult papers teachers conduct extra classes for slow learners. Bilingual explanations and discussion are imparted to the students for better understanding of the concept. Class on Values Education and

Wellbeing of students are conducted to motivate students and inculcate social responsibility among students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
975	52

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institutions follow all the above-mentioned teaching learning methodologies. These methodologies help to transform students from being passive recipients to active and involved stakeholders. The teacher facilitates learning by allowing each individual student to comprehend at their personal level by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace.

Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio- Visual methodology, Google Classroom, Google Meet, Movies, Projects, and Group Discussions are some of the means used by departments to boost student participation. Students are taken for field study to understand the different physical, socio-economic and cultural issues of the society and encourage them to prepare report and find some possible way to solve different social problems. Students are encouraged to use the laboratories.

Various contests are held at institution level like college fest, sport meets, cultural programs, literary meet to involve students in activities that help to exhibit and hone their talents but since the lockdown has been imposed students have been deprived. NSS and NCC

have been introduced to encourage students to participate and learn qualities like team building as well as leadership.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College provides 5 smart classrooms which contains a computer with various e-learning applications to enhance the skills of students, many gadgets for teaching purpose, all these are connected with Wi-Fi for new updates and information. The smart classrooms are accessible for all the faculties of all department willing to teach in ICT enabled tools. Computer Science lab consist of 40 computers for language learning for students of any program, all these computers are connected via LAN which enables them for sharing purpose. Apart from this, teachers also use projectors to teach through audio-visual and to make the teaching -learning process more effective.

College also has E-library with 10 computer systems with internet access facility to access e-resources for students/faculties willing to access books which are not available in campus. Users can access for educational, research and development purpose. College as placed the proposal to make all the classes as smart classrooms to Director Higher Education, Government of Sikkim. Besides these facilities, due to new teaching learning system i.e., online teaching system, teachers are now using various digital platforms to teach students like google meet, google classroom, zoom, you tube, uploading their own recorded videos lectures, audio lectures etc.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://sgcrhenock.in/wp-content/uploads/2022/05/2.3.2-Teachers-use-ICT-enabled-tools-for-effective-teaching-learning-process.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest

completed academic year)

2.3.3.1 - Number of mentors

52

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

52

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data

for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

52

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust mechanism for the internal assessment as it frames the schedule well ahead in time after the college reopens and is intimated to the students once the university prepares it within the first week of college opening. In each semester two internal examination and one university examination is conducted to assessed the students' performance. Apart from this, assignment, test and group discussion are also a part of internal assessment. First sessional is conducted as written examination while second sessional is conducted in the form of report writing, seminar, presentation, group discussion etc. Both internal and university examination is conducted as per the university schedule.

After the examination or class test, the answer script of the students is circulated in the classroom and is communicated to the students. Personal guidance is given to the poor performing students after their assessment. If the student failed to attend the examination due to some medical reasons, they will be given chance to set for examination on later date. After the declaration of the final semester result, university gives chance to the student for recheck of their paper if the students are not satisfied with given marks in particular paper.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has adopted measures to enable fast, accurate and quick processing of the evaluation. The college follows the modalities of conducting the continuous internal evaluation as prescribed by the Sikkim University. All the answer scripts are evaluated by the concerned teacher internally and evaluates the performance of the students and discuss the answer scripts to improve their performance continuously.

Departmental Level: The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests. Query if any is discussed with faculties and HOD and addressed accordingly.

College Level: If students are facing any problems related to examination are solved by exam cell and individually monitor the students and at further level it is forwarded to the university for necessary action.

College has constituted Grievances Redressal Cell (GCR) to address the examination related grievances at institutional level and if any students failed to fill the examination form, or not able to do examination related formalities in such case GRC address such issues to the university. Further, any queries related evaluation process which are not solved within college are forwarded to university by GRC and exam cell as per the direction of university for further necessary action.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Course outcome of all the Courses

1. Possess strong fundamental concepts in Arts & Literature, Science, Statistics and Commerce to address the challenges of 21st century.
2. Understand professional, ethical, legal and social, issues and

responsibilities.

3. Develop their all-around personality to face social, economic and political challenges of the world.
4. Develop leadership quality among them through their undergraduate course studies.
5. Possess an attitude and aptitude for research and innovation in higher studies in the field of Science, Commerce & Arts.
6. Apply Fundamental Rights and Duties.
7. Solve Social problem.
8. Decode policies, development, & economics.
9. Work in interdisciplinary subjects and environment to design policies with the future sustainability in all sectors.

Mechanism of Communication:

The admission process is centralized and it's done by Govt of Sikkim, Education Department through online mode (portal: www.sgcregistration.com/www.rusasikkim.com). Prospectus is also circulated for admission by the college and upload in the Education department website. Prospectus is accessible to all. It contains all the programmes offered by the college and its expected outcomes. The meetings of principal/teachers are conducted wherein stated course outcomes are discussed for effective implementation. Course Outcomes are aligned with the college vision and mission statement

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://sgcrhenock.in/wp-content/uploads/2022/05/Teachers-and-students-are-aware-of-the-stated-Programme-and-course-outcomes-of-the-Programmes-offered-by-the-institution.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Course outcome of all the Courses

1. Possess strong fundamental concepts in Arts & Literature, Science, Statistics and Commerce to address the challenges of 21st century.
2. Understand professional, ethical, legal and social, issues and responsibilities.

3. Develop their all-around personality to face social, economic and political challenges of the world.
4. Develop leadership quality among them through their undergraduate course studies.
5. Possess an attitude and aptitude for research and innovation in higher studies in the field of Science, Commerce & Arts.
6. Apply Fundamental Rights and Duties.
7. Solve Social problem.
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File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://sgcrhenock.in/wp-content/uploads/2022/05/Teachers-and-students-are-aware-of-the-stated-Programme-and-course-outcomes-of-the-Programmes-offered-by-the-institution.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

222

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://results.logisys.org/sikkim/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://sgcrhenock.in/wp-content/uploads/2022/05/Student-Satisfaction-Survey-2020-2021.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes various extension activities in association with neighborhood community in order to sensitize the students towards holistic development of the community. The students are enthusiastically participating in social services activities.

NSS unit of the college organizes number of programs which addresses social issues. In this academic session due to the Covid-19 pandemic, college was closed and hence, most of the program was organized by students and faculties at their respective places. NSS volunteers actively participated in the program like 'Fit India Freedom Run' by keeping them fit by running, 'Fit India Movement' observed weeklong 'Gandagi Mukta Bharat camping by cleaning Aritar monastery with the villagers, Cleanliness Drive, Environmental Awareness Program, International Yoga Day. Students in collaboration with Forest Department participated in plantation drive at Pangolakha Wildlife Sanctuary on the occasion of 'A Day for Mother Earth' under Van Mahatsov. Likewise, NCC cadet delivered speech on the topic 'Article 17- Abolition of Untouchability and Atrocities' on the occasion of Ambedkar Jayanti at Rhenock Bazar.

All above mentioned activities has helped the students in a positive manner and also enabled them to build strong community relationship. Through such activities, students also learn to cope up with various social issues, develop leadership skill and self-confidence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

233

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sikkim Government College Rhenock has good infrastructural and physical facilities to make the teaching-learning process engaging, interactive, and smooth experience. With total 15 spacious classrooms of which 13 classrooms have access to Wi-Fi/LAN connectivity and 5 classrooms have ICT facilities with LCD monitors installed, 3 laboratories (Geography lab, Psychology, Computer Science), 1 Seminar Hall with ICT facilities and one Conference Hall. College also has Language Lab which contains 40 computer system connected with LAN. Likewise, E-library facilities with wi-fi connectivity are also available which is accessible to all. Our college has beautiful library with separate reading rooms for the faculties and students. The college is imparting quality education harnessing the potential of technology and a decent physical infrastructure. The college fully understands the role and importance of extracurricular activities and sports in the personality development process of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides several sports facilities such as a multipurpose sports ground, badminton court, indoor games and yoga. The college playground is in used since 2019. The ground is used for outdoor games like Football, Volleyball, Cricket etc. also it is used for organizing events.

The size of the ground is approximate area of 300 meter by 120 meter in measurement. Likewise, college has standard size double side Badminton Court in front of academic building and in Girl's Hostel. Indoor games like Chess, Carrom Board and Table Tennis are being played. College has separate Yoga room which is use for practicing yoga. Apart from organizing sport events, students use the playground in regular mode for practicing various sports.

College possesses one seminar hall which is being used for organizing various cultural activities Hall consist of Dias, Podium,

good sound system.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://sgcrhenock.in/wp-content/uploads/2022/07/4.1.3.1.-Number-of-the-classrooms-and-seminar-hall-with-ICT-enabled-facilities-and-Master-Time-Table.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2,54,54,522

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is a center of learning for students and faculty. It has been functioning with different sections like Circulation Section, Reading Section, Reprographic Section, Reading cum Research Cell for Faculty and E- Library Section. The library has Ten number of computers with LAN connectivity, almost Ten Thousand Books, Newspaper, Magazine, CDS and E-books. Since, 2019 the library is in process of Automation with the installation of SOUL 2.0 Software. Cataloging and Classification of book is going on till date. The current need of the student and faculty is an automated library which could provide OPAC facilities for carrying out research related activities. In this direction, an administration is positive and trying to fulfill the requirements. Currently, the user is far more satisfied with the resources and infrastructure and yet more improvements is needed. Proposal for the procurement of books and e-journals is placed by the library committee for the next academic session.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15 persons/day

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has established campus wide network (WiFi) which connects all the departments, administrative offices, library and e-library . Access is provided to all the staff and students for accessing online sources of services and information through a VPN of BB network of 20MBPS from BSNL under NMEICT project. College

frequently updates its IT facilities, recently college has established computer science lab, language lab with wi-fi connectivity. Likewise, college has increased existing wi-fi strength from 20 MBPS to 40 MBPS and in the new academic session it will be upgraded to 100 MBPS. Number of the smart classroom have been increased.

CCTVs have been installed in different locations of the campus for monitoring the campus activities. The institution has installed 24-watt diesel generator for power backup and supply also from the new academic session the street light will be run through solar panels

. The automation process of the library is under progress and from new academic session the library will be fully automate which will help the students and faculty to access the books and other reading material easily. Further, it enables the librarian to maintain the records of library usages systematically.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

69

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2,71,738

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Classrooms are maintained by cleaning staffs on a daily basis. The maintenance committee regularly inspects the classrooms and seminar hall in order to check for maintenance and repair requirements. Consumables such as chalk, marker, duster etc. are supplied by the administrative section.

The laboratories are well equipped and are upgraded timely. The laboratories maintain log books in order to track the usage. It is maintained by the respective department with the help of laboratory staff.

The library has a wide selection of textbooks, reference books, journal, magazines and newspapers. The daily operation of the library is managed by the librarian and support staff. Integrated Library Management System (SOUL 2.0) is used in order to manage the library digitally. Daily log book is maintained in order to record the daily footfalls of students and faculty members. Library committee is responsible for monitoring the functioning of the library.

The IT infrastructure is maintained by the support staff. However, for major maintenance and repair works technical expertise are outsourced.

College has several sports facilities such as a multi-purpose sports ground, badminton court, indoor games room and a yoga room. Sports committee regularly monitors the upkeep of the sports facilities and requirements of consumables.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

16

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

42

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution function with the coordination between academic staff, administrative staff and students. Students are involved in decision making process in various aspects of college. They are encouraged to place their requirement and give suggestion regarding infrastructure development and academic improvement of the institution. Almost all the extracurricular activities of the college are conducted in the suggestion of the students and they take the responsibility of organizing such programs. Engagement of the students in co-curricular and extracurricular activities of the college is very high. Students are actively taking part in extension activities such as awareness programs on social issues, environmental issues, human values etc.

Due to the Covid-19 phase, the students' representative cell remained inactive officially because most of the members were from the out-going batch. Also due to the lockdown, the general election for the same could not conduct and so the body for now has been inert.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association of Government College Rhenock, ANUPAM, was constituted under the leadership of Mr. Nir Kamal Dahal, Assistant Professor, Department of Statistics. The association does engage in the co-scholastic activities and with the outbreak of Covid-19, the association did bring their best foot forward by helping the students from the college, stranded in and around Rhenock, for e.g. with groceries, LPG, travel and various other basic amenities. The contribution for the same was sponsored by the various alumni individual; therefore, no audited assertion of the account has been maintained.

Furthermore, the registration procedure of the Association has started but due to the on-going lockdown the development has been slowed currently.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and Mission

Sikkim Government College Rhenock envisions an egalitarian society, community of unique individuals deeply rooted with the earth and yet aspires for sky.

Aspires to become a centre of academic excellence, cater educational needs and aspirations of students deprived of mainstream educational opportunity owing to their gender, geographical location, social economic background etc. and provide a friendly environment of liberty, integrity, dignity and perseverance.

Nature of Governance

The Institution follows a democratic and participatory mode of governance. The fraternity and stakeholders are representatives of higher decision-making bodies in determining the institutional policies and implementing the same.

Perspective /strategic plan

- Prepares proposal for RUSA fund
- Increase the number of ICT classrooms, laboratories, auditorium, staff rooms
- Introduction of new subjects at UG level and PG courses

Participation of Teachers in Decision-Making Bodies.

The Head of Departments has academic autonomy in running their disciplinary units. Teachers are Convenor and members of various committees like IQAC, CMC, Examination, Admission, Library, Research Cell, Maintenance, Equal Opportunity, Grievance Redressal, Internal Complaint, Eco -Club etc. Students are motivated through activities steered by NSS, NCC, GSU and SHC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

There are 32 Cell and Units which has considerable autonomy in term of functioning. College Management Committee is responsible in taking the decision of the institution.

College Managing Committee

This Committee is headed by the Principal, Dean of Students Welfare, Faculties, Account Section and Disbursing Officer. It is vested with the responsibility to take decision on all matters of Academic and Non-academic thus playing a pivotal role in growth and development and steering the college to a higher level.

Some of the important decision taken by the committee in the meetings are:

- Utilization of Funds.
- RUSA fund proposal.
- Infrastructure Development.
- Curriculum Development.
- Introduction of New Subjects.
- Procurement of items purchased
- Implementation of new policies.
- Demand of Academic Block.
- Demand of books in library.
- Demand of auditorium.
- Procurement of new college bus.

- Decision of celebration of important occasion.
- Renumeration.
- Construction of multipurpose hall.
- NEP implementation in College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Academic Calendar

The College prepares an academic calendar in accordance with the affiliated University, which reflects the commencement of the semester (Odd/Even), date of internal and external examination and vacation (Winter/Summer). Additionally, the dates for co-curricular activities, social outreach programmes, international and national events of celebration, career counselling, mentor and mentee meet, organization of academic workshops, seminars and conferences are similarly highlighted.

The Academic calendar reflects the strategic plan of the institution for the on-going academic session, thus enabling the smooth functioning to conduct academic and non-academic activities. It ensures to achieve set goal and objectives and monitor the progress. Albeit, during Covid-19 Pandemic many of the strategic plans was not achieved.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution runs under the Human Resources Development Department (HRDD), which is led by the Principal Secretary cum Additional Chief Secretary followed by Director Higher Education and Principal of the College respectively. Under the Principal we have two governing bodies:

a. Administration Body: Includes non-teaching staff: the Additional Deputy Manager, Office Superintendent, Accountant, Account Clerk, Lower Divisional Clerk, Office attendant, Gardener, Guards and Cleaning Staff.

b. Academic Body: Includes Vice-Principal, Dean of Student Welfare, Departmental Heads, Faculties, College Management Committee and Student Representative Council. They are either nominated by the Principal or selected by the house of notion passed in the meeting. VP manages all the academic related activities. All student related issues are managed by the Dean of Student Welfare. Discipline committee, GSU, Admission Committee, Student Grievances Cell are under the Dean's supervision. HODs of various departments execute their own functions related to their departments. They handle tasks like class allotment, maintaining registers conducting meetings, making departmental road maps monitoring departmental progress etc.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://sgcrhenock.in/wp-content/uploads/2022/07/Organogram-of-the-Institution.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures adapted by institution will avenue for career development and progression of staffs which eventually reflects on the overall development of an institution. Some of the welfare measures are mentioned below:

Research cell has been setup to assist the faculty in research field. Permission is granted to serve as resource persons, examiner, moderator and other academic related activities. Travel allowances granted to an employee while representing institute by participating in tournaments and other literally events. Non-teaching staff are eligible to claim financial assistance to attend workshop related to their work. Leaves are granted to attend the workshops and seminars. Facilities are provided to keep employee to enhance positive work attitude and for efficient functioning such as;

Free Wi-Fi,

Library with Computer and Internet Facility,

Yoga Classes,

Psychological Counselling,

Sick Room,

Transport Facility at Concessional Rate

Sports Facility

Employees are entitled to a certain number of leave per year aside from the holidays and days off such as sick leave with medical certificate, casual leave and maternity leave. Staff picnic is arranged for teaching and non-teaching staff together annually, to build teamwork and perfect environment for employees to let their guards down, which can't be made in the working space.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Appraisal System for Teaching-Staff

The College strictly follows the UGC Regulations for the Maintenance of Standards in Education. The performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS) which has to be submitted at the end of each academic year (June) to the Education Department, Government of Sikkim. Promotions will undertake based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.

- Academic Performance Indicators (API) checks the teaching, learning and evaluation related activities, involvement of teachers in co-curricular, extension, professional development, Research and academic contribution, number of workshops, webinar, faculty development programs attended to enhance their quality.

Appraisal System for Non-Teaching Staff

The performance of Non-Teaching Staff is assessed as per the ACR (Annual Confidential Report) which evaluate the attendance, quality of performance, communication skill, sincerity and devotion to duty, initiative, creativeness, resourcefulness, willingness to take responsibility and leadership qualities, relationship with superiors, colleagues and subordinates, beside any awards received will prove to be beneficial. Based on their performance, the process of promotion will undertake.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our institution has a mechanism for internal and external financial audits, which is carried out by officials from the concerned department and statutory auditors. Furthermore, the CMC of the college engages in internal audit to verify and certify expenditure of each year.

The Internal and external financial audit for the period of 1st April 2020-30th September 2021 have not been conducted in our institution due to Covid-19 situation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our institution received funds from State Government in every financial year and are spend under different heads, which is utilized as per the guideline of State Financial Rule (SFR, 1989).

Salaries (Plan): Fund under this head is utilized for monthly salary to the regular teaching and non-teaching staff.

Wage (Plan): Fund under this head is used for monthly salary to non-regular staff like Ad-hoc, consolidated, M/R.

Office Expenses: The fund used for the purchase of office stationaries from Sikkim Consumers' Co-operative Society Ltd,

payment of monthly electricity bill and office phone bills and other miscellaneous expenses by the institution.

Travelling Expenses: The fund utilized for the travel fare and daily allowance to the employee on office duty, meeting in head office, work in Pay & Account office.

Other charges: Fund under this head is utilized for the payment of monthly fuel of principal's vehicle, repairing and maintenance of office printers, xerox machines, computer etc.

Fund mobilization provisions are prepared by College Management Committee headed by Principal along with various stakeholders of college. This committee discuss about mobilization of funds for various purposes such as infrastructures, academic and other aspects. Besides this committee Project Monitoring Committee is also involved. If funds are from other sources, Principal discuss it with the faculties, non-teaching staff and invites the suggestions for the efficient use of funds. The institution also generates fund from self- financing like Students Fees and Hariyo Paryo Funds for development purposes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Academic and Administrative Audit (AAA): IQAC Cell has initiated Academic and Administrative Audit in each academic session. AAA committee has prepared audit formats for academic, administrative and examination cell respectively. HoDs of different departments has submitted the report and has maintained the documents accordingly. Academic and Administrative Audit system enable us to examine and understand the academic progress of the teachers, students and the

weakness and strength of each department. Similarly, Administrative audit reflects the progress as well as weakness and the strength of the institution.

Collection of Feedback from Stakeholders

Collection of feedback from students and the teachers for assessment of academic quality of the institution. In every academic session IQAC cell collects students' feedback on curriculum, availability of physical facilities, library facilities, different approaches and methods of teaching, examination pattern etc. Likewise, IQAC Cell also collects feedback from the teachers regarding the syllabus designed and its applicability, outcome of the course, examination patterns, availability of physical facility for quality teaching, accessibility of books required for teaching etc. After collecting the feedback, we analysed the response of the stakeholders and try to improve in the aspects in which the institution is lack in.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC Cell, has taken number of quality initiatives with regards to the improvement in teaching learning process. Some of the initiatives are as follows

Collection of the feedback from the stakeholders like students, teachers, alumni, parents in every academic session to monitor and review the teaching learning process, learning outcomes, academic progress and infrastructural facility of the institution. Our institution practice project-based learning system, ICT oriented teaching process, field-based study.

Introduced the mentor- mentee concept and allotted classes for the same, to provide extra attention and help the students accordingly. Likewise, IQAC also introduced remedial classes for slow learner, classes on value ethics and wellbeing of students (VEWS).

Academic and Administrative Audit committee has been formed to monitor the academic and administrative progress of the institution

Established Research Cell to assist the faculty members for academic progress like writing of papers, paper participation in workshop and seminar, FDP etc. Faculties are encouraged pursue Ph.D. Many faculties have been awarded with Ph.D. post accreditation. Organized research methodology workshops for faculties, workshops on plastic waste management, photography, students exchange programs, skill development workshops for students, workshops on entrepreneurship development skill, career counseling for students, introduced computer literacy course. Established well equipped language lab, E-library, increase books in library, improvement in Wi-Fi facilities etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Sikkim Government College Rhenock gives adequate priority towards safety and betterment of women. Be it the faculties or students, initiatives of varying degrees are taken by the institution towards safeguarding the interests and rights of women. Safety and security of women in workplace is one of the important apparatuses for achieving overall wellbeing and maintaining sanctity, which is one of the underlying ethics followed by the college.

Girls common room is inculcated with Sanitary Napkin Vending machine for the convenient at the times of emergency. The Gender Sensitization Unit and Sexual Harassment Cell of the college is proactive in organising programmes in creating awareness concerning gender related issues. The College takes any case of injustice and harassment towards women sternly and aspires to give justice if any student feels deprived of justice. Counselling for students is frequently undertaken so as to keep their faith and confidence towards the institution.

The college gives priority in celebration of International Women's Day program every year to mark the importance of the day for women, celebrating their contemporary achievements and to spread awareness regarding prejudice that have been meted towards women in the past and to do away with such draconian practices.

File Description	Documents
Annual gender sensitization action plan	http://sgcrhenock.in/wp-content/uploads/2022/07/Annual-Gender-Sensitization-Action-Plan-July-2020-to-June-2021.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://sgcrhenock.in/wp-content/uploads/2022/07/GSU-SHC.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy

C. Any 2 of the above

**conservation measures Solar energy
Biogas plant Wheeling to the Grid Sensor-
based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college practices various ways for the proper management of the waste generated in the campus. There are number of segregated dustbins installed for wet and dry waste in the campus also in every classrooms dustbins are installed. Classes taken to make students aware of the hazardous impact of waste material, recycling of waste material such as plastics. Further, college timely organizes workshops on reuse and recycling of waste materials.

Solid Waste management system:

College has both degradable and non- degradable solid waste disposal pits. Wherein the concerned Safai Karmachari collects solid waste, from the classrooms and administrative block, segregate it and dumped in the pits separately.

Wet Wastes are dumped into the landfills which by natural processes decompose and acts an organic fertilizer, which is use for flowers and plant in the campus. This is the best way to dispose waste without causing any harm to the environment.

E-waste and other hazardous waste are contained in a special garbage bag designed for handling these types of particular waste materials and sent to Municipal corporation of the town. Furthermore, the college takes active participation in community clean ups, which help to make the local community aware of the importance of the proper waste disposal and the hazardous impact of littering and improper waste disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	http://sgcrhenock.in/wp-content/uploads/2022/07/Facilities-for-the-degradable-and-non-degradable-waste-management-in-the-College.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and **C. Any 2 of the above**

energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

5.

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Following are some of the activities which help the students to developed inclusive environment which includes harmony towards cultural, regional, linguistic and other diversity.

Independence Day Celebration

To mark of respect and gratitude and to appreciate the sacrifices made by doctors and healthworks during Covid-19 pendamic, the NSS cell paid tribute to these heroes on the evening of Independence Day on 15/8/2020 from 6:00 pm to 7:00pm by lighting candles and Diyas, displaying placards and posters with messages of appreciation and gratefulness towards them.

Gandgi Mukh Bharat Campaign

NSS volunteers carried out plantation and cleanliness drive in an around Aritar Monastery, during a weeklong "Gandgi Mukh Bharat" on 16/8/2020.

Bhasha Diwas

The college observed Nepali Bhasha Manyata Diwas on 21.08.2020. With the motive to develop interest towards the language and understand the various dynamics surrounding it. Achievements in literature and contribution of people for the upliftment of the language are recognized on this day

.Gandhi Jayanti

To commemorate the 151st Birth Anniversary of Mahatma Gandhi the NSS volunteers of SGCR took pledge to make hygiene and hand washing a lifelong habit on 2/10/2021 at college premises.

Ambedkar Jayanti Celebration

On the occasion of 130th birth anniversary of Dr. B.R. Ambedkar, 14/04/2021, Senior Under Officer (SOU) 1st Sikkim Girls BN, NCC carded actively participated and deliver the speech on the topic 'Article 17- Abolition of Untouchability and Atrocities' on program organized by local community of Rhenock Bazar.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College organizes various activities related to the values, duties and responsibilities for being a responsible citizen

- World Environment Day by planting saplings, cleaning the campus and nearby localities, awareness program on environmental and social issues.
- Spread the message of living fit and healthy by doing yoga.
- Participation in social services like donation drive for needy people.
- Students are encouraged to organize programs which help them to develop the organizing skill and leadership quality.
- Celebration of Teachers Day each year to pay tribute to the teachers for their hard work and dedication.
- The college celebrates Rashtriya Ekta Diwas each year on 31st October to mark the birth anniversary of Sardar Patel.
- College observes Constitution Day to honour the constitution of the country.
- Career Counselling programs to guide students in making the right move for their future endeavors and helps them to assess their interests, abilities, and value.
- Mentorship - Each teacher is assigned with certain number of students, whom they look after throughout 3 years stay at college. Mentors guide the students and provide essential counselling whenever sought. This practice enable in bridging teachers students gap.
- Remedial Class - The college emphasizes in taking remedial classes for students to improve in areas where they have not done well.
- Value, Ethic and Well-Being, classes have been allotted in the main time Table. The teachers keep briefing the students regarding proper conduct of behaviour and ethic within the college and inculcate the same to replicate the learned things in real life situation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The vision and mission of our college is being overall development of the students along with academics and sports. The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. The college makes tremendous efforts in celebrating the national and international days, events and festivals throughout the year.

The academic year 2020- 2021 was mostly affected by covid-19. The college was closed for more than half of the session due to 2nd

phase lockdown. But this did not stop the college from celebrating various national and international commemorative events. The college took the initiative in celebrating such events through virtual mode. The college celebrated the events like World Environment Day, International Women's Day, International Yoga Day, Seven Minutes for earth, A Day for Mother Earth, Gandagi Muktha Bharat, Fit India Movement, Fit India Run, Independence Day, Gandhi Jayanti etc. using the virtual way of celebration (celebration from home).

The college also believes that education will allow the students to bloom, blossom, giving them the right platform where they will work towards becoming a responsible citizen

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

" Yoga "

Yoga serves as the best tool to enhance the power and functioning of the minds and bodies of young children.

On 21st June 2021, due to the state-wide lockdown, yoga day was observed by students of GCR from their homes, with the theme "Yoga for Wellness".

Challenges faced due to the Lockdown

Due to the state-wide lockdown owing to a surge in Covid-19 cases, the Yoga techniques were mostly learned by the students through online classes. Offline or on-site learning could have been better in many ways.

Marits of teaching Yoga to the students

Yoga helps in overall development of the children. such as

developing good concentration and focus which is required to learn various subjects in higher education and coping up with the emotional turmoil which student may face.

"NCCPride of SGC Rhenock"

The NCC is one of the chief youth organizations of our country which contributes to propagating National Unity and Integrity among the youths. It inculcates a sense of teamwork and self-discipline at an early age.

The NCC cadets of College have been actively participating in various activities throughout the year. Many achievements have successfully brought good name to the college.

On 7th July 2020, two ex-cadets of 1 Sikkim Girls Bn NCC passed out and joined Delhi Police as constables.

On 14th April 2021, Senior Under Officer (SOU) 1Sikkim Girls BN, gave speech on the Article 17 - Abolition of Untouchability and Atrocities on the eve of Ambedkar Jayanti at Rhenock Bazar.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1. **Periodic sensitization regarding Sexual harassment in the workplace:** The Gender Sensitization Unit and Sexual Harassment Cell of the college organize frequent awareness programs in the institution. To inculcate the essence of Gender equity among the members of the institution, the Cell organizes panel discussions, webinar on women issues, sensitization programme

and observes International Women's Day every year. Through these activities, we can raise awareness, educate its consequences and its approaches for addressing and preventing this global epidemic. A safer environment can be created in the institution.

2. **Waste Management:** The College has the best practice of recycling the waste and utilize it within the campus. We have a vermicompost pit, all the waste of the college is dumped in the pit, turn the waste into vermicompost manure which is utilized for the garden within the campus. These help the students to learn about the idea of recycle and sustainability.
3. **Involvement of College Students in decision making of the Institution:** The college students are the members of various committees of the institution like College Management Committee (CMC), Project Management Committee (PMC), GSU&SHC etc. These kinds of participation of the students in decision making develop sense of ethics and social responsibility.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sikkim Government College Rhenock, having established in the year 2005 in affiliation with Sikkim University (Central University) offers undergraduate programs in BA, B. Sc and B. Com (Honours) with three mandatory papers (EHS, EVS and Compulsory English) leading to fifteen departments in total. It is a co-educational institution with students coming from diverse backgrounds. The college has highly qualified and effective faculties furnishing quality education to hundreds of students emphasizing on their overall development.

College has well- equipped laboratories and a library for various subjects. Students are exposed to several activities like outreach program, field visit and awareness campaigns following a holistic approach to the learning

The college also organizes workshops, guest lectures, forums at departmental position to give tertiary education to the students. Besides, there are several other co-curricular activities conditioned and organized by units such as NCC, NSS, Sports Committee, Eco Club, Career Counselling Cell, GSU, IPR for creation of well-rounded and socially responsible citizens.

The institution has mentorship and a counselling cell with the teachers and student's ratio of 1:19, to help the slow learners, where each teacher can easily guide a student about their all-round development. To provide students with equal access of knowledge and understanding, college gives a Remedial Classes to every Honours, Electives and Mandatory papers. Value Education and Wellbeing classes for the well-being of students is also allotted to every department giving special attention to inculcate ethical, human and constitutional values to mould their personality and for quality enhancement in higher education.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

College follows the academic calendar issued by the Sikkim University. Before the commencement of each semester, Sikkim University notifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester and dates for internal and semester-end term examination. The institute also prepares an institute-level academic calendar. Institute calendar includes details like the total number of working days and holidays, two Internal and End Term examination dates, dates for the Institute's flagship programs, date of celebration of different important international and national events, co-curricular tentative date for workshops and seminar etc. The academic activities, CIE, and all activities are conducted in adherence to the calendar of events except unforeseen circumstances. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. Apart from the two internal examination and end term examination, Internal Assessment tests (IA), assignments, and seminars are part of the Continuous Internal Evaluation (CIE) of students. The internal sessional examination timetables are prepared by the examination committee and notify to teachers and students, and conducted as per the schedule. Post IA tests, evaluation of answer scripts, and calculation of course outcome, are carried out by respective teachers.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

B. Any 3 of the above

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Gender as an area of study is incorporated into the syllabus of sociology. Women's issues and movements are also incorporated into the syllabi of political science, education, history, amongst others. The Department of Sociology regularly conducts workshops and sessions on gender related issues. Institution has a Gender Sensitization Unit (GSU), this unit organizes gender sensitization drives in the college on a regular basis such as gender awareness program, awareness programs on sexual harassments, other gender related workshop. Environmental Studies is one of the compulsory subjects offered in the 5th (for B.A. Hons), 6th (for B.Sc. Hons) semesters and 2nd Semester B. Com. Human rights issues are highlighted in the curriculum requirements of all the arts disciplines. Use of ICT is very much encouraged by the college through movie/documentary screening, power-point presentation and internet. Students are encouraged to participate in different environmental awareness activities, social awareness programs through NSS and NCC unit of the college. Professional ethics are well maintained in the institution by teachers and other employees since they are bound by the code of conduct of the institution and service rules.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

40

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://sgcrhenock.in/wp-content/uploads/2022/05/1.4.1.-REPORT-OF-ANALYSIS-OF-FEEDBACK-RECEIVED-FROM-THE-DIFFERENT-STAKEHOLDERS-2020-2021.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
660	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,	

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

415

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our institution has mechanism to tackle the need of both advanced learners and slow learners and to evaluate them rationally. Our institution always motivates advance learners to strive for higher goals through the mechanisms of mentor mentee interaction. Career Counselling Cell frequently organizes programs as inputs for better career planning and for higher level competitive examination. Teachers help them to participate in group discussion and encourage them to make presentation at the institutional level.

On the other side institution also has the provision to cater the need of slow learners. The slow learners are not labelled as poor achievers or problem students in the class, so that their motivation and interest are not negatively affected. Institution provides remedial classes for those students for improvement and achieve higher goals. Individual teachers through mentor mentee interaction tries to understand the problem of slow learners and help them by giving proper guidance and support to them. In difficult papers teachers conduct extra classes for slow learners. Bilingual explanations and discussion are imparted to the students for better understanding of the concept. Class on Values Education and Wellbeing of students are conducted to motivate students and inculcate social responsibility among students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
975	52

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institutions follow all the above-mentioned teaching learning methodologies. These methodologies help to transform students from being passive recipients to active and involved stakeholders. The teacher facilitates learning by allowing each individual student to comprehend at their personal level by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace.

Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio- Visual methodology, Google Classroom, Google Meet, Movies, Projects, and Group Discussions are some of the means used by departments to boost student participation. Students are taken for field study to understand the different physical, socio-economic and cultural issues of the society and encourage them to prepare report and find some possible way to solve different social problems. Students are encouraged to use the laboratories.

Various contests are held at institution level like college fest, sport meets, cultural programs, literary meet to involve students in activities that help to exhibit and hone their talents but since the lockdown has been imposed students have been deprived. NSS and NCC have been introduced to encourage students to participate and learn qualities like team building as well as leadership.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College provides 5 smart classrooms which contains a computer with various e-learning applications to enhance the skills of students, many gadgets for teaching purpose, all these are connected with Wi-Fi for new updates and information. The smart classrooms are accessible for all the faculties of all department willing to teach in ICT enabled tools. Computer Science lab consist of 40 computers for language learning for students of any program, all these computers are connected via LAN which enables them for sharing purpose. Apart from this, teachers also use projectors to teach through audio-visual and to make the teaching-learning process more effective.

College also has E-library with 10 computer systems with internet access facility to access e-resources for students/faculties willing to access books which are not available in campus. Users can access for educational, research and development purpose. College as placed the proposal to make all the classes as smart classrooms to Director Higher Education, Government of Sikkim. Besides these facilities, due to new teaching learning system i.e., online teaching system, teachers are now using various digital platforms to teach students like google meet, google classroom, zoom, you tube, uploading their own recorded videos lectures, audio lectures etc.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://sgcrhenock.in/wp-content/uploads/2022/05/2.3.2-Teachers-use-ICT-enabled-tools-for-effective-teaching-learning-process.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

52

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

52

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

13

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

52

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust mechanism for the internal assessment as it frames the schedule well ahead in time after the college reopens and is intimated to the students once the university prepares it within the first week of college opening. In each semester two internal examination and one university examination is conducted to assessed the students' performance. Apart from this, assignment, test and group discussion are also a part of internal assessment. First sessional is conducted as written examination while second sessional is conducted in the form of report writing, seminar, presentation, group discussion etc. Both internal and university examination is conducted as per the university schedule.

After the examination or class test, the answer script of the students is circulated in the classroom and is communicated to the students. Personal guidance is given to the poor performing students after their assessment. If the student failed to attend the examination due to some medical reasons, they will be given chance to set for examination on later date. After the declaration of the final semester result, university gives chance to the student for recheck of their paper if the students are not satisfied with given marks in particular paper.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has adopted measures to enable fast, accurate and quick processing of the evaluation. The college follows the modalities of conducting the continuous internal evaluation as prescribed by the Sikkim University. All the answer scripts are evaluated by the concerned teacher internally and evaluates the performance of the students and discuss the answer scripts to improve their performance continuously.

Departmental Level: The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests. Query if any is discussed with faculties and HOD and addressed accordingly.

College Level: If students are facing any problems related to examination are solved by exam cell and individually monitor the students and at further level it is forwarded to the university for necessary action.

College has constituted Grievances Redressal Cell (GCR) to address the examination related grievances at institutional level and if any students failed to fill the examination form, or not able to do examination related formalities in such case GRC address such issues to the university. Further, any queries related evaluation process which are not solved within college are forwarded to university by GRC and exam cell as per the direction of university for further necessary action.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Course outcome of all the Courses

1. Possess strong fundamental concepts in Arts & Literature, Science, Statistics and Commerce to address the challenges of 21st century.
2. Understand professional, ethical, legal and social, issues and responsibilities.
3. Develop their all-around personality to face social, economic and political challenges of the world.
4. Develop leadership quality among them through their undergraduate course studies.
5. Possess an attitude and aptitude for research and innovation in higher studies in the field of Science, Commerce & Arts.
6. Apply Fundamental Rights and Duties.
7. Solve Social problem.
8. Decode policies, development, & economics.
9. Work in interdisciplinary subjects and environment to design policies with the future sustainability in all sectors.

Mechanism of Communication:

The admission process is centralized and it's done by Govt of Sikkim, Education Department through online mode (portal: www.sgcregistration.com/www.rusasikkim.com).Prospectus is also circulated for admission by the college and upload in the Education department website. Prospectus is accessible to all. It contains all the programmes offered by the college and its expected outcomes. The meetings of principal/teachers are conducted wherein stated course outcomes are discussed for effective implementation. Course Outcomes are aligned with the college vision and mission statement

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://sgcrhenock.in/wp-content/uploads/2022/05/Teachers-and-students-are-aware-of-the-stated-Programme-and-course-outcomes-of-the-Programmes-offered-by-the-institution.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Course outcome of all the Courses

1. Possess strong fundamental concepts in Arts & Literature, Science, Statistics and Commerce to address the challenges of 21st century.
2. Understand professional, ethical, legal and social, issues and responsibilities.
3. Develop their all-around personality to face social, economic and political challenges of the world.
4. Develop leadership quality among them through their undergraduate course studies.
5. Possess an attitude and aptitude for research and innovation in higher studies in the field of Science, Commerce & Arts.
6. Apply Fundamental Rights and Duties.
7. Solve Social problem.
8. Decode policies, development, & economics.
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Mechanism of Communication:

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conducted wherein stated course outcomes are discussed for effective implementation. Course Outcomes are aligned with the college vision and mission statement

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://sgcrhenock.in/wp-content/uploads/2022/05/Teachers-and-students-are-aware-of-the-stated-Programme-and-course-outcomes-of-the-Programmes-offered-by-the-institution.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

222

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://results.logisys.org/sikkim/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://sgcrhenock.in/wp-content/uploads/2022/05/Student-Satisfaction-Survey-2020-2021.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes various extension activities in association with neighborhood community in order to sensitize the students

towards holistic development of the community. The students are enthusiastically participating in social services activities.

NSS unit of the college organizes number of programs which addresses social issues. In this academic session due to the Covid-19 pandemic, college was closed and hence, most of the program was organized by students and faculties at their respective places. NSS volunteers actively participated in the program like 'Fit India Freedom Run' by keeping them fit by running, 'Fit India Movement' observed weeklong 'Gandagi Mukta Bharat camping by cleaning Aritar monastery with the villagers, Cleanliness Drive, Environmental Awareness Program, International Yoga Day. Students in collaboration with Forest Department participated in plantation drive at Pangolakha Wildlife Sanctuary on the occasion of 'A Day for Mother Earth' under Van Mahatsov. Likewise, NCC cadet delivered speech on the topic 'Article 17- Abolition of Untouchability and Atrocities' on the occasion of Ambedkar Jayanti at Rhenock Bazar.

All above mentioned activities has helped the students in a positive manner and also enabled them to build strong community relationship. Through such activities, students also learn to cope up with various social issues, develop leadership skill and self-confidence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

233

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sikkim Government College Rhenock has good infrastructural and physical facilities to make the teaching-learning process engaging, interactive, and smooth experience. With total 15 spacious classrooms of which 13 classrooms have access to Wi-Fi/LAN connectivity and 5 classrooms have ICT facilities with LCD monitors installed, 3 laboratories (Geography lab, Psychology,

Computer Science), 1 Seminar Hall with ICT facilities and one Conference Hall. College also has Language Lab which contains 40 computer system connected with LAN. Likewise, E-library facilities with wi-fi connectivity are also available which is accessible to all. Our college has beautiful library with separate reading rooms for the faculties and students. The college is imparting quality education harnessing the potential of technology and a decent physical infrastructure. The college fully understands the role and importance of extracurricular activities and sports in the personality development process of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides several sports facilities such as a multipurpose sports ground, badminton court, indoor games and yoga. The college playground is in used since 2019. The ground is used for outdoor games like Football, Volleyball, Cricket etc. also it is used for organizing events.

The size of the ground is approximate area of 300 meter by 120 meter in measurement. Likewise, college has standard size double side Badminton Court in front of academic building and in Girl's Hostel. Indoor games like Chess, Carrom Board and Table Tennis are being played. College has separate Yoga room which is use for practicing yoga. Apart from organizing sport events, students use the playground in regular mode for practicing various sports.

College possesses one seminar hall which is being used for organizing various cultural activities Hall consist of Dias, Podium, good sound system.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://sgcrhenock.in/wp-content/uploads/2022/07/4.1.3.1.-Number-of-the-classrooms-and-seminar-hall-with-ICT-enabled-facilities-and-Master-Time-Table.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

2,54,54,522

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Library is a center of learning for students and faculty. It has been functioning with different sections like Circulation Section, Reading Section, Reprographic Section, Reading cum

Research Cell for Faculty and E- Library Section. The library has Ten number of computers with LAN connectivity, almost Ten Thousand Books, Newspaper, Magazine, CDS and E-books. Since, 2019 the library is in process of Automation with the installation of SOUL 2.0 Software. Cataloging and Classification of book is going on till date. The current need of the student and faculty is an automated library which could provide OPAC facilities for carrying out research related activities. In this direction, an administration is positive and trying to fulfill the requirements. Currently, the user is far more satisfied with the resources and infrastructure and yet more improvements is needed. Proposal for the procurement of books and e-journals is placed by the library committee for the next academic session.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15 persons/day

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has established campus wide network (WiFi) which connects all the departments, administrative offices, library and e-library . Access is provided to all the staff and students for accessing online sources of services and information through a VPN of BB network of 20MBPS from BSNL under NMEICT project. College frequently updates its IT facilities, recently college has established computer science lab, language lab with wi-fi connectivity. Likewise, college has increased existing wi-fi strength from 20 MBPS to 40 MBPS and in the new academic session it will be upgraded to 100 MBPS. Number of the smart classroom have been increased.

CCTVs have been installed in different locations of the campus for monitoring the campus activities. The institution has installed 24-watt diesel generator for power backup and supply also from the new academic session the street light will be run through solar panels

. The automation process of the library is under progress and from new academic session the library will be fully automate which will help the students and faculty to access the books and

other reading material easily. Further, it enables the librarian to maintain the records of library usages systematically.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

69

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2,71,738

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Classrooms are maintained by cleaning staffs on a daily basis. The maintenance committee regularly inspects the classrooms and seminar hall in order to check for maintenance and repair requirements. Consumables such as chalk, marker, duster etc. are supplied by the administrative section.

The laboratories are well equipped and are upgraded timely. The laboratories maintain log books in order to track the usage. It is maintained by the respective department with the help of laboratory staff.

The library has a wide selection of textbooks, reference books, journal, magazines and newspapers. The daily operation of the library is managed by the librarian and support staff. Integrated Library Management System (SOUL 2.0) is used in order to manage the library digitally. Daily log book is maintained in order to record the daily footfalls of students and faculty members. Library committee is responsible for monitoring the functioning of the library.

The IT infrastructure is maintained by the support staff. However, for major maintenance and repair works technical expertise are outsourced.

College has several sports facilities such as a multi-purpose sports ground, badminton court, indoor games room and a yoga room. Sports committee regularly monitors the upkeep of the sports facilities and requirements of consumables.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

16

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

42

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution function with the coordination between academic staff, administrative staff and students. Students are involved in decision making process in various aspects of college. They are encouraged to place their requirement and give suggestion regarding infrastructure development and academic improvement of the institution. Almost all the extracurricular activities of the college are conducted in the suggestion of the students and they take the responsibility of organizing such programs. Engagement of the students in co-curricular and extracurricular activities of the college is very high. Students are actively taking part in

extension activities such as awareness programs on social issues, environmental issues, human values etc.

Due to the Covid-19 phase, the students' representative cell remained inactive officially because most of the members were from the out-going batch. Also due to the lockdown, the general election for the same could not conduct and so the body for now has been inert.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association of Government College Rhenock, ANUPAM, was constituted under the leadership of Mr. Nir Kamal Dahal, Assistant Professor, Department of Statistics. The association does engage in the co-scholastic activities and with the outbreak of Covid-19, the association did bring their best foot forward by helping the students from the college, stranded in and around

Rhenock, for e.g. with groceries, LPG, travel and various other basic amenities. The contribution for the same was sponsored by the various alumni individual; therefore, no audited assertion of the account has been maintained.

Furthermore, the registration procedure of the Association has started but due to the on-going lockdown the development has been slowed currently.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and Mission

Sikkim Government College Rhenock envisions an egalitarian society, community of unique individuals deeply rooted with the earth and yet aspires for sky.

Aspires to become a centre of academic excellence, cater educational needs and aspirations of students deprived of mainstream educational opportunity owing to their gender, geographical location, social economic background etc. and provide a friendly environment of liberty, integrity, dignity and perseverance.

Nature of Governance

The Institution follows a democratic and participatory mode of governance. The fraternity and stakeholders are representatives

of higher decision-making bodies in determining the institutional policies and implementing the same.

Perspective /strategic plan

- Prepares proposal for RUSA fund
- Increase the number of ICT classrooms, laboratories, auditorium, staff rooms
- Introduction of new subjects at UG level and PG courses

Participation of Teachers in Decision-Making Bodies.

The Head of Departments has academic autonomy in running their disciplinary units. Teachers are Convenor and members of various committees like IQAC, CMC, Examination, Admission, Library, Research Cell, Maintenance, Equal Opportunity, Grievance Redressal, Internal Complaint, Eco -Club etc. Students are motivated through activities steered by NSS, NCC, GSU and SHC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

There are 32 Cell and Units which has considerable autonomy in term of functioning. College Management Committee is responsible in taking the decision of the institution.

College Managing Committee

This Committee is headed by the Principal, Dean of Students Welfare, Faculties, Account Section and Disbursing Officer. It is vested with the responsibility to take decision on all matters of Academic and Non-academic thus playing a pivotal role in growth

and development and steering the college to a higher level.

Some of the important decision taken by the committee in the meetings are:

- Utilization of Funds.
- RUSA fund proposal.
- Infrastructure Development.
- Curriculum Development.
- Introduction of New Subjects.
- Procurement of items purchased
- Implementation of new policies.
- Demand of Academic Block.
- Demand of books in library.
- Demand of auditorium.
- Procurement of new college bus.
- Decision of celebration of important occasion.
- Renumeration.
- Construction of multipurpose hall.
- NEP implementation in College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Academic Calendar

The College prepares an academic calendar in accordance with the affiliated University, which reflects the commencement of the semester (Odd/Even), date of internal and external examination and vacation (Winter/Summer). Additionally, the dates for co-curricular activities, social outreach programmes, international and national events of celebration, career counselling, mentor and mentee meet, organization of academic workshops, seminars and conferences are similarly highlighted.

The Academic calendar reflects the strategic plan of the institution for the on-going academic session, thus enabling the smooth functioning to conduct academic and non-academic activities. It ensures to achieve set goal and objectives and monitor the progress. Albeit, during Covid-19 Pandemic many of the strategic plans was not achieved.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution runs under the Human Resources Development Department (HRDD), which is led by the Principal Secretary cum Additional Chief Secretary followed by Director Higher Education and Principal of the College respectively. Under the Principal we have two governing bodies:

- a. Administration Body: Includes non-teaching staff: the Additional Deputy Manager, Office Superintend, Accountant, Account Clerk, Lower Divisional Clerk, Office attendant, Gardener, Guards and Cleaning Staff.
- b. Academic Body: Includes Vice- Principal, Dean of Student

Welfare, Departmental Heads, Faculties, College Management Committee and Student Representative Council. They are either nominated by the Principal or selected by the house of notion passed in the meeting. VP manages all the academic related activities. All student related issues are managed by the Dean of Student Welfare. Discipline committee, GSU, Admission Committee, Student Grievances Cell are under the Dean's supervision. HODs of various departments execute their own functions related to their departments. They handle tasks like class allotment, maintaining registers conducting meetings, making departmental road maps monitoring departmental progress etc.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://sgcrhenock.in/wp-content/uploads/2022/07/Organogram-of-the-Institution.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Welfare measures adapted by institution will avenue for career

development and progression of staffs which eventually reflects on the overall development of an institution. Some of the welfare measures are mentioned below:

Research cell has been setup to assist the faculty in research field. Permission is granted to serve as resource persons, examiner, moderator and other academic related activities. Travel allowances granted to an employee while representing institute by participating in tournaments and other literally events. Non-teaching staff are eligible to claim financial assistance to attend workshop related to their work. Leaves are granted to attend the workshops and seminars. Facilities are provided to keep employee to enhance positive work attitude and for efficient functioning such as;

Free Wi-Fi,

Library with Computer and Internet Facility,

Yoga Classes,

Psychological Counselling,

Sick Room,

Transport Facility at Concessional Rate

Sports Facility

Employees are entitled to a certain number of leave per year aside from the holidays and days off such as sick leave with medical certificate, casual leave and maternity leave. Staff picnic is arranged for teaching and non-teaching staff together annually, to build teamwork and perfect environment for employees to let their guards down, which can't be made in the working space.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

22

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Appraisal System for Teaching-Staff

The College strictly follows the UGC Regulations for the Maintenance of Standards in Education. The performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS) which has to be submitted at the end of each academic year (June) to the Education Department, Government of Sikkim. Promotions will undertake based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.

- Academic Performance Indicators (API) checks the teaching, learning and evaluation related activities, involvement of teachers in co-curricular, extension, professional development, Research and academic contribution, number of workshops, webinar, faculty development programs attended to enhance their quality.

Appraisal System for Non-Teaching Staff

The performance of Non-Teaching Staff is assessed as per the ACR (Annual Confidential Report) which evaluate the attendance, quality of performance, communication skill, sincerity and devotion to duty, initiative, creativeness, resourcefulness, willingness to take responsibility and leadership qualities, relationship with superiors, colleagues and subordinates, beside any awards received will prove to be beneficial. Based on their performance, the process of promotion will undertake.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our institution has a mechanism for internal and external financial audits, which is carried out by officials from the concerned department and statutory auditors. Furthermore, the CMC of the college engages in internal audit to verify and certify expenditure of each year.

The Internal and external financial audit for the period of 1st April 2020-30th September 2021 have not been conducted in our institution due to Covid-19 situation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our institution received funds from State Government in every financial year and are spend under different heads, which is utilized as per the guideline of State Financial Rule (SFR, 1989).

Salaries (Plan): Fund under this head is utilized for monthly salary to the regular teaching and non-teaching staff.

Wage (Plan): Fund under this head is used for monthly salary to non-regular staff like Ad-hoc, consolidated, M/R.

Office Expenses: The fund used for the purchase of office stationaries from Sikkim Consumers' Co-operative Society Ltd, payment of monthly electricity bill and office phone bills and other miscellanies expanses by the institution.

Travelling Expenses: The fund utilized for the travel fare and daily allowance to the employee on office duty, meeting in head office, work in Pay & Account office.

Other charges: Fund under this head is utilized for the payment of monthly fuel of principal's vehicle, repairing and maintenance of office printers, xerox machines, computer etc.

Fund mobilization provisions are prepared by College Management Committee headed by Principal along with various stakeholders of college. This committee discuss about mobilization of funds for various purposes such as infrastructures, academic and other aspects. Besides this committee Project Monitoring Committee is also involved. If funds are from other sources, Principal discuss it with the faculties, non-teaching staff and invites the suggestions for the efficient use of funds. The institution also

generates fund from self- financing like Students Fees and Hariyo Paryo Funds for development purposes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Academic and Administrative Audit (AAA): IQAC Cell has initiated Academic and Administrative Audit in each academic session. AAA committee has prepared audit formats for academic, administrative and examination cell respectively. HoDs of different departments has submitted the report and has maintained the documents accordingly. Academic and Administrative Audit system enable us to examine and understand the academic progress of the teachers, students and the weakness and strength of each department. Similarly, Administrative audit reflects the progress as well as weakness and the strength of the institution.

Collection of Feedback from Stakeholders

Collection of feedback from students and the teachers for assessment of academic quality of the institution. In every academic session IQAC cell collects students' feedback on curriculum, availability of physical facilities, library facilities, different approaches and methods of teaching, examination pattern etc. Likewise, IQAC Cell also collects feedback from the teachers regarding the syllabus designed and its applicability, outcome of the course, examination patterns, availability of physical facility for quality teaching, accessibility of books required for teaching etc. After collecting the feedback, we analysed the response of the stakeholders and try to improve in the aspects in which the institution is lack in.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC Cell, has taken number of quality initiatives with regards to the improvement in teaching learning process. Some of the initiatives are as follows

Collection of the feedback from the stakeholders like students, teachers, alumni, parents in every academic session to monitor and review the teaching learning process, learning outcomes, academic progress and infrastructural facility of the institution. Our institution practice project-based learning system, ICT oriented teaching process, field-based study.

Introduced the mentor- mentee concept and allotted classes for the same, to provide extra attention and help the students accordingly. Likewise, IQAC also introduced remedial classes for slow learner, classes on value ethics and wellbeing of students (VEWS).

Academic and Administrative Audit committee has been formed to monitor the academic and administrative progress of the institution

Established Research Cell to assist the faculty members for academic progress like writing of papers, paper participation in workshop and seminar, FDP etc. Faculties are encouraged pursue Ph.D. Many faculties have been awarded with Ph.D. post accreditation. Organized research methodology workshops for faculties, workshops on plastic waste management, photography, students exchange programs, skill development workshops for students, workshops on entrepreneurship development skill, career counseling for students, introduced computer literacy course. Established well equipped language lab, E-library, increase books in library, improvement in Wi-Fi facilities etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Sikkim Government College Rhenock gives adequate priority towards safety and betterment of women. Be it the faculties or students, initiatives of varying degrees are taken by the institution towards safeguarding the interests and rights of women. Safety and security of women in workplace is one of the important apparatuses for achieving overall wellbeing and maintaining sanctity, which is one of the underlying ethics followed by the college.

Girls common room is inculcated with Sanitary Napkin Vending machine for the convenient at the times of emergency. The Gender Sensitization Unit and Sexual Harassment Cell of the college is proactive in organising programmes in creating awareness concerning gender related issues. The College takes any case of injustice and harassment towards women sternly and aspires to give justice if any student feels deprived of justice. Counselling for students is frequently undertaken so as to keep their faith and confidence towards the institution.

The college gives priority in celebration of International Women's Day program every year to mark the importance of the day for women, celebrating their contemporary achievements and to spread awareness regarding prejudice that have been meted towards women in the past and to do away with such draconian practices.

File Description	Documents
Annual gender sensitization action plan	http://sgcrhenock.in/wp-content/uploads/2022/07/Annual-Gender-Sensitization-Action-Plan-July-2020-to-June-2021.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://sgcrhenock.in/wp-content/uploads/2022/07/GSU-SHC.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college practices various ways for the proper management of the waste generated in the campus. There are number of segregated dustbins installed for wet and dry waste in the campus also in every classrooms dustbins are installed. Classes taken to make students aware of the hazardous impact of waste material, recycling of waste material such as plastics. Further, college timely organizes workshops on reuse and recycling of waste materials.

Solid Waste management system:

College has both degradable and non- degradable solid waste disposal pits. Wherein the concerned Safai Karmachari collects solid waste, from the classrooms and administrative block, segregate it and dumped in the pits separately.

Wet Wastes are dumped into the landfills which by natural processes decompose and acts an organic fertilizer, which is use for flowers and plant in the campus. This is the best way to dispose waste without causing any harm to the environment.

E-waste and other hazardous waste are contained in a special garbage bag designed for handling these types of particular waste materials and sent to Municipal corporation of the town. Furthermore, the college takes active participation in community clean ups, which help to make the local community aware of the importance of the proper waste disposal and the hazardous impact of littering and improper waste disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	http://sgcrhenock.in/wp-content/uploads/2022/07/Facilities-for-the-degradable-and-non-degradable-waste-management-in-the-College.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction

A. Any 4 or all of the above

of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	B. Any 3 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Following are some of the activities which help the students to developed inclusive environment which includes harmony towards cultural, regional, linguistic and other diversity.

Independence Day Celebration

To mark of respect and gratitude and to appreciate the sacrifices made by doctors and healthworks during Covid-19 pandemic, the NSS cell paid tribute to these heroes on the evening of Independence Day on 15/8/2020 from 6:00 pm to 7:00pm by lighting candles and Diyas, displaying placards and posters with messages of appreciation and gratefulness towards them.

Gandgi Mukt Bharat Campaign

NSS volunteers carried out plantation and cleanliness drive in an around Aritar Monastery, during a weeklong "Gandgi Mukt Bharat" on 16/8/2020.

Bhasha Diwas

The college observed Nepali Bhasha Manyata Diwas on 21.08.2020. With the motive to develop interest towards the language and understand the various dynamics surrounding it. Achievements in literature and contribution of people for the upliftment of the language are recognized on this day

.Gandhi Jayanti

To commemorate the 151st Birth Anniversary of Mahatma Gandhi the NSS volunteers of SGCR took pledge to make hygiene and hand washing a lifelong habit on 2/10/2021 at college premises.

Ambedkar Jayanti Celebration

On the occasion of 130th birth anniversary of Dr. B.R. Ambedkar, 14/04/2021, Senior Under Officer (SOU) 1st Sikkim Girls BN, NCC carded actively participated and deliver the speech on the topic 'Article 17- Abolition of Untouchability and Atrocities' on program organized by local community of Rhenock Bazar.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College organizes various activities related to the values, duties and responsibilities for being a responsible citizen

- World Environment Day by planting saplings, cleaning the campus and nearby localities, awareness program on environmental and social issues.
- Spread the message of living fit and healthy by doing yoga.
- Participation in social services like donation drive for needy people.
- Students are encouraged to organize programs which help them to develop the organizing skill and leadership quality.
- Celebration of Teachers Day each year to pay tribute to the teachers for their hard work and dedication.
- The college celebrates Rashtriya Ekta Diwas each year on 31st October to mark the birth anniversary of Sardar Patel.
- College observes Constitution Day to honour the constitution of the country.
- Career Counselling programs to guide students in making the right move for their future endeavors and helps them to assess their interests, abilities, and value.
- Mentorship - Each teacher is assigned with certain number of students, whom they look after throughout 3 years stay at college. Mentors guide the students and provide essential counselling whenever sought. This practice enable in bridging teachers students gap.
- Remedial Class - The college emphasizes in taking remedial classes for students to improve in areas where they have not done well.
- Value, Ethic and Well-Being, classes have been allotted in the main time Table. The teachers keep briefing the students regarding proper conduct of behaviour and ethic within the college and inculcate the same to replicate the learned things in real life situation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The vision and mission of our college is being overall development of the students along with academics and sports. The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. The college makes tremendous efforts in celebrating the national and international days, events and festivals throughout the year.

The academic year 2020- 2021 was mostly affected by covid-19. The college was closed for more than half of the session due to 2nd

phase lockdown. But this did not stop the college from celebrating various national and international commemorative events. The college took the initiative in celebrating such events through virtual mode. The college celebrated the events like World Environment Day, International Women's Day, International Yoga Day, Seven Minutes for earth, A Day for Mother Earth, Gandagi Muktha Bharat, Fit India Movement, Fit India Run, Independence Day, Gandhi Jayanti etc. using the virtual way of celebration (celebration from home).

The college also believes that education will allow the students to bloom, blossom, giving them the right platform where they will work towards becoming a responsible citizen

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

" Yoga "

Yoga serves as the best tool to enhance the power and functioning of the minds and bodies of young children.

On 21st June 2021, due to the state-wide lockdown, yoga day was observed by students of GCR from their homes, with the theme "Yoga for Wellness".

Challenges faced due to the Lockdown

Due to the state-wide lockdown owing to a surge in Covid-19 cases, the Yoga techniques were mostly learned by the students through online classes. Offline or on-site learning could have been better in many ways.

Marits of teaching Yoga to the students

Yoga helps in overall development of the children. such as developing good concentration and focus which is required to learn various subjects in higher education and coping up with the emotional turmoil which student may face.

"NCCPride of SGC Rhenock"

The NCC is one of the chief youth organizations of our country which contributes to propagating National Unity and Integrity among the youths. It inculcates a sense of teamwork and self-discipline at an early age.

The NCC cadets of College have been actively participating in various activities throughout the year. Many achievements have successfully brought good name to the college.

On 7th July 2020, two ex-cadets of 1 Sikkim Girls Bn NCC passed out and joined Delhi Police as constables.

On 14th April 2021, Senior Under Officer (SOU) 1Sikkim Girls BN, gave speech on the Article 17 - Abolition of Untouchability and Atrocities on the eve of Ambedkar Jayanti at Rhenock Bazar.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1. **Periodic sensitization regarding Sexual harassment in the workplace:** The Gender Sensitization Unit and Sexual Harassment Cell of the college organize frequent awareness programs in the institution. To inculcate the essence of Gender equity among the members of the institution, the

Cell organizes panel discussions, webinar on women issues, sensitization programme and observes International Women's Day every year. Through these activities, we can raise awareness, educate its consequences and its approaches for addressing and preventing this global epidemic. A safer environment can be created in the institution.

2. **Waste Management:** The College has the best practice of recycling the waste and utilize it within the campus. We have a vermic compost pit, all the waste of the college is dumped in the pit, turn the waste into vermi compost manure which is utilized for the garden within the campus. These helps the students to learn about the idea of recycle and sustainability.
3. **Involvement of College Students in decision making of the Institution:** The college students are the members of various committees of the institution like College Management Committee (CMC), Project Management Committee (PMC), GSU&SHC etc. These kinds of participation of the students in decision making develop sense of ethics and social responsibility.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plans have already been drawn to introduce post-graduate programs in various subjects and add courses in UG level in the coming academic years.

The college acknowledges the importance of research and plans to encourage research at college level through providing research funds, research methodology workshops and seminars etc.

Plan to increase the strength of Wi-Fi from 20 MBPS-VPNOBB to 100 MBPS under NMEICT project. The college is set to start integrating ICT in education to improve engagement and knowledge retention among students. All the classrooms are being equipped with smart technologies.

For practicing the alternative way of energy use and sustainable energy use, more solar panels will be installed for street light across the campus and in Girl's Hostel. The college is aiming to

conduct more numbers of academic seminars, conferences and skill development workshops, workshops on sexual harassment and other gender issues . Students will be encouraged to organize social outreach programs, awareness program on different issues like environmental, social and gender etc. If the situation normalized various sports, literary and cultural events will be organized. Upgradations of library facilities with automate library. Construction of 100 bedded new Girl's Hostel sponsored by Social Welfare Department, Government of India. Career counselling to students will also be one of the objectives for the next academic year.

