



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	
	SIKKIM GOVERNMENT COLLEGE, RHENOCK
• Name of the Head of the institution	SHRI BIDHAN SUBBA
• Designation	PRINCIPAL IN-CHARGE
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	3592253741
• Mobile No:	9749394688
• Registered e-mail	gcrhenock@gmail.com
• Alternate e-mail	gcrhenock@gmail.com
• Address	RHENOCK RUNG DUNG, PAKYONG DISTRICT
• City/Town	RHENOCK
• State/UT	SIKKIM
• Pin Code	737133
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid

• Name of the Affiliating University	SIKKIM UNIVERSITY				
• Name of the IQAC Coordinator	SHRI TULASHI SHARMA				
• Phone No.	9647885930				
• Alternate phone No.	8250704659				
• Mobile	9647885930				
• IQAC e-mail address	gcrhenock@gmail.com				
• Alternate e-mail address	tulashisharma60@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	http://sgcrhenock.in/wp-content/uploads/2023/02/AQAR-Report-2020-2021.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://sgcrhenock.in/wp-content/uploads/2023/02/Academic-Calander-2021-2022.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.77	2019	04/03/2019	03/03/2024
6. Date of Establishment of IQAC			02/07/2015		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SIKKIM GOVERNMENT COLLEGE, RHENOCK	SALARIES	STATE GOVERNMENT	APRIL 2021 - MARCH 2022	4,26,29,000
SIKKIM GOVERNMENT COLLEGE, RHENOCK	WAGES	STATE GOVERNMENT	APRIL 2021 - MARCH 2022	1,15,22,000
SIKKIM GOVERNMENT COLLEGE, RHENOCK	OFFICE EXPENSES	STATE GOVERNMENT	APRIL 2021 - MARCH 2022	1,23,000
SIKKIM GOVERNMENT COLLEGE, RHENOCK	OTHER CHARGES	STATE GOVERNMENT	APRIL 2021 - MARCH 2022	83,000
SIKKIM GOVERNMENT COLLEGE, RHENOCK	TRAVEL EXPENSES	STATE GOVERNMENT	APRIL 2021 - MARCH 2022	66,000

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	5
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>1. AQAR for the year 2020-2021 was submitted to NAAC, Bangalore on 27/08/2022. 2. Organized webinar on Protection of women from Domestic violence Act on 28th of January 2022. 3. Organized webinar on Students sensitization and career counseling program on 19th of August 2021 for VI semester outgoing students. 4. Organized webinar for faculties regarding National Education policy 2020. 5. Counselling program was organized for 4th and 6th semester students regarding higher studies in collaboration with VJIM University and SMIT.</p>	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Encourage faculties to update self to meet the requirement of NEP2020 effectively.	Faculties are attending workshops and seminars on NEP2020. faculties are working as a member of curriculum reform committee constituted by university. we prepared draft curriculum framework based on NEP guidelines.
Development of infrastructure to facilitate for effective learning environment	Construction of multipurpose hall is in pipeline, proposal for setting up of labs for various departments are already placed before the sectioning authority, received new college bus to ensure support to students concerns.
Institution will be submitting proposal to convert all traditional classes into smart class rooms.	We are about to get final approval for the smart classes as an important steps towards achieving the goal of NEP2020.
Proposal to be forward to conduct workshops and seminars	Two workshops and webinar are already conducted under IQAC

under the guidance of IQAC with RUSA funds.	with the funding of RUSA. Several other proposals are already placed for sanction.
The shortage of safe drinking water within the institution will be dealt with the help of concern governmental departments.	Institution has managed to get the water supply of good quality with manageable quantity from PHE department of the state.
Wi-fi networks to be extended to 100 mbps encourage online learning.	Institution became successful to extend its wi-fi network to 100mbps to encourage online learning environment.
Institution will initiate effort to sensitize on gender related issues, Protection of women, drug issues as institutional social responsibilities.	Series of lectures on gender sensitization conducted to minimize gender gaps both at college and local surroundings. Awareness campaign on the issues related with protection of women and various schemes oriented towards women organized on the occasion of international women's day. Various street plays were directed and performed in various places of the state to aware people and students about drug issues.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
COLLEGE MANAGEMENT COMMITTEE	14/02/2023
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-2022	27/12/2022
15. Multidisciplinary / interdisciplinary	

Institution is coordinating constantly with the parent University and state government to introduce few of the courses from natural science and vocational courses to give flexibility to learners.

Institution is planning to provide more flexibility in choosing course across any discipline among the existing courses from next academic session.

Institution has designed it's curriculum framework where compulsory internship of 4 credit will be there for the students of 6th semester to encourage students in research field.

Institution has taken initiative to give some flexibility to reduce hard core separation of different streams since past few Years. Students having Information technology background are given opportunity to choose computer science as major paper from B.Sc. program. Humanities students with mathematics as additional paper has a choice to take statistics as their major paper in our institution. Irrespective of the stream, our institution is the only institution of the state which offers psychology as undergraduate course in both BA and B.Sc. program.

Our institution is planning to give flexibility within the existing undergraduate programs as initial steps to realize the vision of NEP2020.

NEP coordinator of the institution and Head of the institution always attends the meeting at state and university level. One member from each department is appointed as the members of curriculum reform committee constituted at university level to reframe curriculum based on NEP2020.

Institution is constantly sending request to increase the number of faculties as per UGC guidelines to cater the faculty requirements to handle the work load after the implementation of NEP2020.

Institution since last many years adopted a method as flexibility in learning, where students can change their major paper after the completion of third semester from among the electives chosen at the time of admission.

16.Academic bank of credits (ABC):

NOT APPLICABLE

17.Skill development:

Institution is constantly sending request to government and university for the introduction of skill enhancement courses like pharmaceutical chemistry and software development to cater the need of the students.

In the draft curriculum framework of four years undergraduate program of the institution, equal waitage has been proposed for vocational courses to integrate vocational education into mainstream education.

Institution is giving priority to value based education to all the students as per their needs since past few years, as VEWS(Value education and well being of students) classes is integral part of our college time table.

Mentor mentee interaction to understand the problem of students and it's fruitful solutions is another best practice of our institution.

In the recent years institution has signed number of MoUs with local and national institution for skill enhancement of the students and to ensure the institutional social responsibilities.

Institution has proposed an inclusive draft of curriculum framework based on NEP2020 guidelines to the concerned authorities of the state as well as parent University.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Institution is planning to introduce course on Indian literature based on the need of the learners and English literature and Nepali language (widely spoken language of the state) is already a part of institutional curriculum.

All the facilities across every program use bilingual in class room delivery within the institution to cater the need of the slow and advanced learner's.

Institution is planning to introduce few new courses on Indian languages from another academic session which will be purely online courses.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Institution has mechanism to get feedback based on the courses taught from the students and other stakeholders of the Institutions.

Internal evaluation to access the curricular and co-curricular activities of the students is a part of Institutional activities.

Institutional curriculum has provision to apply the knowledge through various practical examination, field visits and dissertation works.

Faculties from the institution are encouraged to participate in various workshop and seminars related with NEP2020. Institution also provides opportunities for faculties to attend FDPs on the topic related with new education policy.

To understand the vision of NEP2020 and to find the possibility of its implementation institution has invited a talk from experts.

20.Distance education/online education:

Institution has the provision of e-library facilitate for the students in online learning. Library with the cooperation of college authority also send request to parent University to access University library online for our students. Further, the College has also proposed to excess N-list Journals.

Students are constantly encouraged to use open educational resources to access relevant materials and they are also guided to use different government portal like MOOCS,SWAYM, for online blended learning.

Institution has IGNOU center which provides ample opportunity for distance learning.

Faculties constantly encourage students to use open educational resources and other government of India portal to excess free learning materials.

Institution has worked hard to make Wi-Fi enable campus to give opportunity for online learning. In this academic session institution became successful to extend Wi-Fi network to 80 mbps.

Institution received approval from government under RUSA fund to convert all the class room to smart classes to facilitates students for online/blended learning.

Extended Profile

1.Programme

1.1	13
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	1052
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	660
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	233
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	54
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1 Total number of Classrooms and Seminar halls	16
4.2 Total expenditure excluding salary during the year (INR in lakhs)	2,99,860
4.3 Total number of computers on campus for academic purposes	48

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sikkim Government College, Rhenock was founded in the year 2005 and is affiliated with Sikkim University (Central University), with fifteen departments overall. It offers undergraduate programs in BA, B.Sc. and B.com (honors) with three required papers (EHS, EVS, and Compulsory English). Students at this co-educational college come from a variety of backgrounds. Numerous students receive exceptional education from the college's highly skilled and efficient faculty members, who place a great emphasis on the overall development of a student. The college is well-equipped with labs and subject specific libraries. Following a comprehensive approach to learning, students are exposed to a variety of activities such as outreach programs, field trips, and awareness campaigns. In order to provide the students with higher education, the college regularly offers workshop, seminars and forums at departmental positions. For the development of well-rounded and socially responsible person, there are other extracurricular activities that are coordinated by bodies like NCC, NSS, Sports committee, Eco Club, Career Counselling Cell, IPR and GSU. The institution also offers mentorship and a counselling cell with the teachers and students' ratio of 1:19 to cater the need of average and slow learners. To offer students with equal access of knowledge and understanding of the subject, Remedial

classes are conducted for all the honors and elective papers. The college also offers subject like value education which helps students in the understanding of human, societal and constitutional values to shape their thinking process and develop their physical and emotional aspects.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Institution strictly follows the academic calendar issued by the Sikkim University particularly designed for the smooth functioning of the academic activities including the plans to conduct Continuous Internal Evaluation (CIE). Institution prepare its academic calendar. The calendar includes the details of college events or programs, workshop dates, and other co-curricular and extra-curricular activities. The framing of academic calendar helps faculty members to plan and execute the work efficiently like syllabus coverage, conducting of Internal Assessment tests (IA) for the evaluation. The Internal Assessment tests are conducted in two phases of 25 marks each. For sessional A, a written examination is conducted as ordered by the exam cell and for Sessional B, liberty is given to the subject in charge to either conduct written examination, or give term papers and power point presentations. The time table for Internal Assessment tests is prepared by the exam cell and all the subject in charge are requested to submit the evaluated internal marks on a given date. Continuous evaluation and assessments are also done for project work, laboratory course, dissertation, and internships. Meetings are regularly held between the college principal and academic committee to monitor academic achievement and offer appropriate recommendations.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://sgcrhenock.in/wp-content/uploads/2023/02/Academic-Calander-2021-2022.pdf

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The cross-cutting issues are part of specially designed University Core courses which are compulsory for all UG programme of the college. Sikkim Government College, Rhenock, has a Gender Sensitization Unit/Sexual Harassment Cell which runs a number of programmes on gender equality, gender sensitivity, and women's empowerment. The study of gender is included in the sociology curriculum. Political science, history and education syllabi also incorporate women's issues and movements, one of the required courses provided in the fifth (for B.A. Hons) and sixth (for B.Sc. Hons) semesters is environmental studies. Each of the Social Science Department organized various awareness and orientation programs related with gender and human values such as Blood Donation camp, Social Outreach program and Community Development programs.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

62

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the **C. Any 2 of the above**

**syllabus and its transaction at the institution
from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows **C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://sgcrhenock.in/wp-content/uploads/2023/02/Analysis-of-Feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

660

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

294

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Being only higher educational institutions of Pakyong District, it tries to generate and provides higher level of knowledge through effective teaching programs. It offers under graduate programs especially to the students from rural areas of sikkim and West Bengal.

Institution has designed it's curriculum to cater the need of both advanced learner's with comprehension capacity along with those who find disadvantage in their learning process due to various personal and structural causes and evaluate them accordingly.

Institution motivates advance learners through mentor mentee interaction and provides platform to showcase their capabilities. Career counselling cell frequently organizes programs for better career planning. Teachers help them to participate in group discussion and to make presentation at different level. Students are provided with laptops and e-library for making their ideas become visible. Term papers presentations are integral part of the curriculum.

Slow learners constantly received guidance and motivation in the institution. Remedial classes and mentor mentee interaction incorporated to understand the problem of slow learners and help them accordingly. Counselling on mental health and drug addiction are organised frequently. Bilingual explanations and discussion are imparted for better understanding. Alumni's support and motivate students. Class on values education and wellbeing of students are incorporated.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1052	54

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stake holders, apart from boosting their confidence and encouraging independence. The teacher facilitates learning by allowing each individual student to comprehend at their personal level by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace.

Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio- Visual methodology, Google Classroom, Movies through YouTube, and Projects, are some of the means used.

Various contests were held in the past, but post covid, these things are few and scarce. Credit Courses like computer classes, skill enhancement, sports, extracurricular activities like participation in NSS and NCC have been introduced to encourage students participate and learn qualities like team building as well as leadership. Representatives of students serve as members on committees like Student Representative Council in order to involve them in the decision-making process and maintain transparency and inculcating a sense of responsibility.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has Wi-Fi enabled campus and because of which students have easy access to things online. Students are asked to use their smartphones or other devices for learning during class time, and the "flipped classroom" model where students watch lectures/movies at home on the phone/laptop and use classroom time for more interactive exercises.

When teachers are digitally literate and trained to use ICT, these approaches can lead to higher order thinking skills, provide creative and individualized options for students to express their understandings, and leave students better prepared to deal with ongoing technological change in society and the workplace.

Most students have laptop given at the school level, so it is encouraged that the PPT and assignments are done using the laptop.

Students are taught to use E-books through various sites so that they can read books and notes on their phone on the move as well.

Flipped Classrooms:The flipped classroom model, involving lecture and practice at home via computer-guided instruction and interactive learning activities in class, can allow for an expanded curriculum. Students are pushed to watch movies based on the text and further enhance their knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://sgcrhenock.in/wp-content/uploads/2023/02/Classrooms-and-Seminar-Hall-with-ICT-facilities.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

54

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

54

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

54

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust mechanisms for the internal assessment by framing the schedule well ahead in time after the college reopens and is intimated to the students. The first seasonal is conducted after a month and a half, the second sessional is conducted a month and half later so that the students have enough time for the preparation.

The principal holds meetings with the faculty's and direct them to ensure effective implementation of the teaching as well as the evaluation process. Once the exams are completed it is made sure that the papers are evaluated within the stipulated time frame. The performance of the students is circulated and shown in the classroom. For transparency and robust internal assessment, the following mechanism are framed

- 1) examination committees
- 2) Question paper setting
- 3) conducting examination as per the schedule
- 4) Result declaration by individual teachers within the stipulated time.
- 5) interactions with the students regarding their internal assessment assignments

The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment the interest of the students towards learning has been increased. The assignment

and its presentation help the students to improve their communication skills and confident level.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- At the beginning of the semester, exam cell gives counselling to the student regarding internal evaluation process during the semester.
- The internal assessment test schedule is prepared as per the university and communicated to the students well in advance.
- To ensure proper conduction of exam two invigilators are assigned to each hall.
- Evaluation is done by faculty members within fifteen days from the date of examination.
- The corrected answer sheets of the students are distributed to them for the verification by the students and any grievances is redressed immediately. The marks obtained by the students in internal assessment tests are recorded and shown to the students.
- The end term examination for the laboratory and projects (Dissertation) shall be conducted with internal and external examiners appointed by the university.

Grievances

- Departmental Level: The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests. Query if any is discussed with faculty and HOD and addressed accordingly.
- College Level: The Institute appoints exam cell for smooth conduction of examinations. If students are facing any problems, they are solved by the institution's exam cell convenor and at further level it is forwarded to the university for necessary action.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

After graduation, the students will become:

1. Learned of Arts and Science to resolve the challenges of digital age.
2. Wiser in their subjects so as to analyze complex problems of life.
3. Expert and Entrepreneurs in any domain of their studies.
4. Learned in ethical practices and societal contributions through lifelong learning.
5. Better communicator and team leader in leading their professionalism.
6. Competent to function effectively as an individual and as a team member to accomplish desired goals.

Mechanism of Communication:

The college is affiliated to the Sikkim University, a central university established by an Act of Parliament in 2007. The curriculum defined by University is used to forge Course outcomes for Programmes offered by the College. So, the defined Programme outcomes and Course outcomes are refined and defined in association with all the stakeholders annually. The Admission process is done by Govt. of Sikkim's Education Department through online. The teacher's meetings are conducted wherein stated course outcomes are discussed for effective implementation. Students are educated with the outcomes of each course before the commencement of academic session. The Course Outcomes discussed in parents meet and feedbacks are taken from them to ensure whether the outcomes are achieved.

Link : www.sgcrhenock.in / www.sikkimuniversity.ac.in mode (portal: www.sgcregistration.com/www.rusasikkim.com or mobileApp: RUSA SIKKIM ADMISSION)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The programmes life skills oriented. The skills of the students are forged. Regular comprehensive evaluations are done to know the attainment of Programme outcomes. Discourses are being organized in which students are made to participate compulsorily. During seminars, students' skills process is tested. Via co-curricular activities also course outcome are assessed. Internal semester exams and end-term exams are conducted. Student Mentoring Cell looks into the overall performance of the students and it provides guidance according to the need of the students. Each department of the college has records of students. The two methods for measurement of attainment of outcomes are the direct & indirect method. The direct method-analysis is done based on the marks obtained by students in their entire course. In the indirect method, analysis is done based on their ethics and discipline. The tests are conducted after the completion of every unit. Students are evaluated on the basis of their participation in group discussion and term paper presentation. The evaluation of their performance in annual examination is done to know the levels of attainment of Programme and Course outcomes. Marks scored during internal examination are furnished to each student to assure transparency and make them aware of their progress.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

252

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://sgcrhenock.in/wp-content/uploads/2023/02/STUDENT-SATISFACTION-SURVEY-2021-2022.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

6

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institution organizes a number of extension activity to promote constitute neighborhood community to sensitize towards community needs.

The student of our college participates in social service activities leading to their overall development. It runs effectively NSS and NCC. Through these units, the college undertake various extension activities in the neighborhood community.

India is the birth place of yoga and by participating in International Yoga Day students become global stakeholders in ensuring sound mind in a healthy body.

The students of SGCR came to attend NCC (ATC) camp at Yangyang South Sikkim. The camp was organized by 3 Sikkim NCC Butland was very successful. Hence, the camp was a huge success and the cadets from SGCR got to learn many new things.

The College has an NSS Unit with a trained faculty member as the Programme Officer. The NCC unit of the College actively participated in the following community service:

1. Cleaning the environment.
2. Plantations of tree and plants.
3. HIV/AIDS Awareness Programme.
4. Environmental protection in the community.

Such activities helped in improvement of health and lifestyle of the community and created scientific temper among the rural population.

The NCC Unite of our college comes under 3rd Sikkim NCC B.N. Its

aims at developing qualities of leadership, patriotism, maintain discipline, character building, spirit of adventure and the ideal of self service.

Further, NSS and NCC Units, institution are conscious about its responsibilities for shaping students into responsible citizen of the country by making student aware of social issues through various aforementioned programme.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

642

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sikkim Government College, Rhenock has decent infrastructural and physical facilities to make the teaching-learning process an engaging, interactive, and smooth experience. With total 15 spacious classrooms of which 13 classrooms have access to Wi-Fi/LAN connectivity and 4 classrooms have ICT Facilities with LCD monitors installed, 4 laboratories, 1 seminar hall with ICT facilities the college is imparting quality education harnessing the potential of technology and a decent physical infrastructure. The college fully understands the role and importance of extracurricular activities and sports in the personality development process of the students, as such, a playground with pavilion is under construction.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has several sports facilities such as a multipurpose sports ground, badminton court, indoor games room and a yoga room. The college playground which has been used by the college since 2019 has an approximate area of 300meter by 120 meter in measurement. There is a Seminar Hall for organizing annual functions and cultural

events. Dias, Mike arrangements, Podium, Banner for felicitation during annual meet are arranged by the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

299860

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

1. Name of ILMS software;SOUL 2.0

2. Nature of automation (fully or partially);PARTIAL

3. Version;2.0

4. Year of Automation;2019

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

300000

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has ICT enabled classrooms with, well equipped e-library, language lab, sport facility

centre like TT room and good infrastructure. The classrooms are well spacious, well equipped and with good ventilation.

The college has one seminar hall and one conference hall. Both seminar and conference hall are

equipped with furnished furniture having different seating capacities. The college has established

campus wide network which connects all the departments, administrative offices, library and e-

library. Access is provided to all the staff and students for accessing online sources of services and

information through a VPN@BB network of 100 MBPS from BSNL under NMEICT project. CCTVs have

been installed in different locations of the campus for monitoring the campus activities. The

institution has installed 24-watt diesel generator for power backup and supply. The institution also

has cafeteria and one college bus for providing transport facilities to the students and the staff. The

institution has a good library which consists of number of books and volumes, journals and magazines.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

48

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

299860

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has both traditional as well as smart classrooms. The upkeep of the classrooms is done regularly. The maintenance committee regularly inspects. Consumables such as chalk, marker, duster are supplied by the administrative section.

The laboratories are well equipped and are upgraded and maintained on a regular basis.

The library has a wide selection of textbooks, reference books, journal, magazines and newspapers. The daily operations of the library are managed by the librarian and support staff. The library uses the Integrated Library Management System (SOUL 2.0) in order to manage the library digitally. The librarian also maintains a daily log book. Library committee monitors the functioning.

The IT infrastructure is operated and maintained by the support staff. Major maintenance and repair works that require technical expertise are outsourced.

The college has a hostel for girls students. The hostel is administered by the hostel warden. The maintenance and repair activities are done on a regular basis.

The college has sports facilities such as a multi-purpose sports ground, badminton court, and a yoga room. The sports committee regularly monitors the same.

Other facilities

- The college surroundings Club also regularly conducts gardening, plantation and cleanliness drives which sees

voluntary participation of both faculty members and students.

- CCTV cameras keep the campus secured.
- The college bus is used to transport faculties and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

15

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

29

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Due to the Covid-19 phase, the Students' Representative Cell has remained inactive because the Annual Election has not been conducted as of yet. Nevertheless the students of the college have been actively conscious in taking responsibility of the work allocated on various premises.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

800

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association of Government College Rhenock, ANUPAM, was constituted under the leadership of Mr. Nir Kamal Dahal, Assistant Professor, Department of Statistics. Furthermore, the registration procedure of the Association has started but due to the on-going lockdown the development has been slowed currently.

College Alumni Association made financial contribution of amounting Rupees Ten Thousand only for initiating Mass Cleanliness Drive throughout the College Campus and were committed to be present physically to carry out the programme effectively.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Sikkim Government College, Rhenock envisions an egalitarian society, a community steeped in earth and yet aspiring toward the sky. Aspires to be a center of academic excellence. The goal is to provide equal educational opportunities for all students regardless of gender, location, economic background, etc. Our mission is to provide education based on values. To transform rural society by being socially aware and responsible. Educate, develop character, and instill positive attitudes in students. Internships and MoUs with various institutions for social outreach programs.

Nature of Governance

Governance is democratic and participatory, with all stakeholders actively involved. The governing body, Higher Education, Department of Education, Government of Sikkim, delegates authority to the Principal who, in turn, shares it with the different levels of functionaries in the college. Vice Principal, Dean, Head of Departments, and staff play a key role in determining and implementing policies.

Perspective /strategic plan

1. Prepares proposal for RUSA fund
2. Introduction of new subjects at UG and PG.

Participation of Teachers in Decision-Making Bodies.

Teachers are convenors and members of the various committees like CMC, IQAC, Examination, Admission, Library, Research Cell, Maintenance, Equal Opportunity, Grievance Redressal, Internal Complaint, Eco-Club, NSS, NCC, GSU.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

There are 32 Cell and Units which has considerable autonomy in term of functioning . The College Management Committee is responsible for taking the decision of the institution

College Managing Committee This Committee is headed by Principal, Vice-Principal, Dean of Students Welfare, Faculties, Account Section and Disbursing Officer. It is vested with responsibility to take decision on all the matters of Academic and Non-Academic playing a pivotal role in growth and development and steering the college to a higher level. Some of the key decision taken by the committee during the meetings are :

- Utilization of Funds.
- RUSA fund proposal.
- Infrastructure Development.
- Curriculum Development.
- Introduction of new subjects.
- Procurement of items/ purchase.
- Implementation of new policies.

- Demand of Academic Block.
- Demand of books in library.
- Demand of auditorium.
- Decision of celebration of important occasion

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic plan and development plan provides a basis through which the mission, aims and objectives of an organization are fulfilled, reviews and prioritization of the college activities are managed. The core elements that are planned in the institution are as:

- Academic Council/ Calendar
- Curriculum development
- Departmental Road maps

Beside this we have;

- Well-furnished conference room with PPT facilities
- Well-furnished and fully computerize administrative Office
- Boys and Girls common room
- Spacious N.S.S. and NCC
- Computers at laboratories, Office, library and Department.

The institution prioritizes setting plan as well as proper management of curriculum development through departmental roads maps and other aspects of the institution.

The departmental road map enables planning for the betterment of college and some of the achievements are highlighted below:

a. Proper enhancement between teachers and learners in the class room.

b. It helps to make the curriculum relevant to the needs of the learner and the society as a whole.

c. It enables systematic delivery by the teachers.

d. It ensures effective resource management and enhances maximum productivity in college

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution runs under the Human Resources Development Department (HRDD), which is led by the Principal Secretary cum Additional Chief Secretary followed by Director Higher Education and Principal of the College respectively. Under the Principal we have two governing bodies:

a. Administration body: it includes all non-teaching faculties i.e., ADM, Head Assistant, Accountant, Account Clerk, Lower Divisional Clerk, Office attendant, Gardener and Safai Karmachari respectively.

b. Academic body: it comprises of Vice- Principal, Dean of Student Affairs, Head of all departments, various committees, College Management Committee and Student Representative Council.

Names and functions of the academic bodies:

i. Vice- Principal: the VP manages all the academic related activities like creating class schedules, overseeing smooth running of classes, proper and timely conduction of examinations etc.

ii. **Dean of Student Affairs:** all student related issues are managed by the Dean. Discipline committee, Gender Sensitization Cell, Admission Committee, Student Grievances Cell are all run under the Dean's supervision.

iii. **Head of different departments:** the HODs of various departments execute functions related to their departments. They handle tasks like class allotment, maintaining registers of all departmental curriculums, conducting departmental meetings, making departmental road maps monitoring departmental progress etc.

iv. **Committees:** there are 35 committees in total including different cells and bodies.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Welfare measures initiated by an institution will be an avenue for career development and progression of staffs which eventually reflects on

the overall development of an institution. In our institution staff and students' welfare is given foremost priority.

- Effective Welfare Measures for Teaching and Non-Teaching Staff such as providing Financial assistance to faculty to attend Training Programme, Workshops/Seminars, Conference/ Present Papers, Publication Of Articles/Books, etc.
- Research cell has been setup by an institution to monitor and assist the faculty in research field.
- Non-teaching staff are eligible to claim financial assistance to attend training and workshop related to their work.
- Facilities are provided to keep employee to enhance positive work attitude and for efficient functioning.
- Employees are entitled to a certain number of days of leave per year aside from the holidays and days off such as sick leave with medical certificate, casual leave and maternity leave is provided.
- Staff picnic is arranged for teaching and non-teaching together once a year, such events are the perfect way to build teamwork and perfect environment for employees to let their guards down, which can't be made in the working space.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

College strictly follows the UGC Regulations for the Maintenance of Standards in Education. The performance of both the teaching and non-teaching staff will be assessed annually after the completion of one year of service.

Appraisal System for Teaching-Staff

- The performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS), which has to be submitted to the Education Department, Government of Sikkim at the end of academic year (June). Promotions will undertake based on the PBAS proforma for UGC Career Advancement Scheme (CAS) based on the API score. Academic Performance Indicators (API) will check the teaching, learning, evaluation related activities, co-curricular, professional development, research and academic contribution etc.
- The college undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institution accords appropriate weightage for these contributions in their overall assessment.

Appraisal System for Non-Teaching Staff

- The performance of Non-Teaching Staff will be assessed as per the ACR (Annual Confidential Report) where their attendance, quality of performance, communication skill, sincerity and devotion to duty, initiative, creativeness, resourcefulness, willingness to take responsibility and leadership qualities, adequacy of level of

knowledge, relationship with superiors, colleagues and subordinates will be checked. Beside these, if they have received any awards that will be regarded as the beneficial point for them. Based on their performance, the process of promotion will undertake.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our institution has a mechanism for internal and external financial audits, were carried out by department staff and statutory auditors. The college has engaged in both internal and external audit to verify and certify income, expenditure and stock level of consumables and capital expenditure each year. The audit was included for the period of 1st April 2021-30th September 2022.

The Internal financial audit was headed by Mr. Krishna Prasad (Chartered Accountant) audit officer and his team members under the audit office of Susil Das and his associates (Chartered Accountant). The external statutory auditors visited the college in a financial year and audited dates on 30th September 2019 and 31st March 2021.

The external financial audit for the period of April 2017 to March 2022 was headed by Shri. Sanjay Kumar, senior account officer and Shri. Rishi Kumar, senior accountant under the audit office of the Accountant General Sikkim, Lekha Pariksha Bhawan, Deorali, Gangtok, from 14th November 2022 to 19th November 2022.

Total amount received from management:

a) College Development fund: Rs. 11,75,505

b) Annual Salaries: Rs. 4,26,29,000

c) Annual wages: Rs. 1,15,22,000

d) Travelling expenses: Rs. 66,000

e) Office expense: Rs. 1,23,000

f) Other charges: Rs. 83,000

g) Haryo Paryo: Rs. 15,270

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Salaries: The institution utilized the fund for monthly salary to both the regular teaching faculties and non-teaching staff of the institution.

Wage: The institution utilized the fund for monthly salary to both the non-regular like Ad-hoc, consolidated, M/R etc, teaching faculties and non-teaching staff of the institution.

Office expenses: The fund utilized for the purchase of office stationaries, payment of monthly electricity bill, payment of office phone bills and other miscellanies expanses.

Travelling expenses: The fund utilized for the travel fare and daily allowance to the employee of the office who is on office duty,

meeting in head office, work in Pay & Account office and other official related work.

Other charges: Fund utilized for the payment of monthly fuel to the principal, repairing and maintenance of office printer, xerox machines, computer etc.

Budget of the institution is prepared keeping in mind development criteria of the college. Accordingly, provisions are made in the budget, which is prepared by College Management Committee headed by Principal along with various stakeholders of college. For the mobilization of funds Principal will conduct meeting with Project Monitoring Committee along with RUSA Co-ordinators. The institution also mobilizes its resources from funds generated from self-financing such as student's fees and hariyo paryo funds for development purposes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Academic and Administrative Audit (AAA): IQAC Cell has initiated Academic and Administrative Audit. (AAA) committee has prepared audit formats for academic, administrative and examination cell respectively. HoDs of different departments has submitted the report. Academic audit system enables us to examine and understand the academic progress of the teachers and students. Similarly, Administrative audit reflects the weakness and the strength of the institution.

- The wi-fi has been installed both in academic and administrative block which has helped in the enhancement of academic quality of students, teachers as well as made the work easier for the administrative section with better internet access.
- Workshops and webinars on various themes have been conducted viz., IQAC Cell of our college has organized webinar on 'Student Sensitization and Career Counselling' on 19th august 2021 and 'The Galloping Concern around women and children

during covid-19 pandemic in Sikkim' on 9th October 2021.

Collection of Feedback from Stakeholders: In every academic session IQAC cell collects feedback from students and teachers on curriculum. Availability of library facilities, different methods of teaching, examination pattern etc. After collecting the feedback, it will be analyzed to improve the lacking aspects of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Sikkim Government College Rhenock established IQAC on 05-Jul-2015 and continued its function for holistic improvement of institution. The IQAC has taken number of quality initiatives before and after the accreditations of the college with regard to the improvement of all the seven criteria such as follows;

1. Collection of the feedback from different stakeholders
2. Introduced the mentor- mentee concept to help students for overall development
3. Developed value ethic classes and wellbeing of students (VEWS).
4. IQAC helped to installed ICT oriented teaching process.
5. Introduced Academic and Administrative Audit system.
6. Organised various workshops and seminar such as workshop on creative writing, lecture series, research methodology etc. IAQC helped the college to sign various memorandums to other institutions to facilitate students.
7. Students are encouraged to organize and coordinate the extracurricular activities and departmental activities like spots meet, literary meets, cultural events to polished their skills and their talents etc.

8. Construction of cafeteria is completed but due to less availability of classrooms, the cafeteria is converted to commerce block. Girl's hostel is functional with 40 capacity of girl students. Carpeting of the college road, added more furniture in the classrooms, established new accounts section.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has Gender Sensitization Unit (GSU) and Sexual Harassment Cell (SHC) to address concerns of female students, teachers and staff. The objectives are to create and maintain gender friendly, sexual violence/ harassment free campus. To propagate gender sensitivity and harassment free campus, the college organises

activities like webinars on Domestic violence Protection act, Concerns upon Women and children during Pandemic, sensitization programmes on Sexual harassment at workplace, mental illness and counselling programmes. For security and safety of girls, the whole campus as well as Girl's hostel is under CCTV surveillance and day and night guard deployed. Female hygiene is one of the major concerns hence female restrooms are installed with sanitary pads vending machines as well as incinerators for the disposal of the used pads in the institution. Our institution library has 90% female staffs and function till evening so that girls' students can engage themselves in academic assignments freely without fear.

Our college is committed to establish and propagate a community in which students, teachers and non-teaching staff can work together in an environment free of violence, harassment, exploitation, intimidation and stress all forms of gender violence, sexual harassment and discrimination on the basis of sex/gender or amongst the same sex members.

File Description	Documents
Annual gender sensitization action plan	http://sgcrhenock.in/wp-content/uploads/2023/02/Total-number-of-Seminars-conferences-workshops-conducted-by-the-institution-during-the-year-2021-22.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College practices various ways for the proper management of waste generated in the campus. There are number of segregated dustbins installed for wet and dry waste. Also in every classroom dustbins are installed.

Solid Waste management system: College has degradable and non-degradable solid waste disposal pits, wherein the concerned Safai Karmachari collects solid wastes from the classrooms and administrative block, segregates it and dumps it in the pits separately.

Wet Waste management system: Wet wastes are dumped into the landfills which by natural processes decompose and act an organic fertilizer, which is used as manure for flowers and plant in the campus.

E-waste waste management system: E-waste and other hazardous waste are collected in a special garbage bag designed for handling these types of particular waste materials and sent to Municipal Corporation of the town for its proper treatment.

Furthermore, the college takes active participation in community clean ups, organize awareness program to make the local community aware of the importance of the proper waste disposal and the hazardous impact of littering and improper waste disposal

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system

Hazardous chemicals and radioactive waste management

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit **E. None of the above**

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Independence Day celebration (15.08.2021)

The College celebrated 75th Independence day. Principal, faculties and non-teaching staff pledged to serve the nation by contributing through work adhering to nation building and to serve society by performing our duties sincerely and honestly entrusted to us by the state.

113th Birth anniversary of poet Laxmi Prasad Deokota celebrated. (12.11.2021)

This event was celebrated in a grand manner by Department of Nepali & SRC members.

The program was graced by Bidhan Subba (Principal) as a Chief Guest accompanied by Kapil Mani Adhikari (Varishta Sahityakar), Thaman Nawbag (Natakhar) as a Special Guest.

The main attraction of the program was Dances and Poem Recitations.

"Educating the stake holders" on SARATHI. (26.12.2021)

The students and Principal attended programme organized by the Black Hill Society on the theme "Educating the Stakeholders " on SARATHI (Addiction Free and Healthy Sikkim) at Siddhii Vinayak Mandir, Rhenock.

Our students helped as volunteers in the drama programme and also performed a drama based on awareness of corona virus..

Saheed Diwas (23rd march 2022)

NSS wing observed Saheed Diwas (Martyr's Day) in the college. Quiz was conducted for the NSS Volunteers to create awareness among the youth about supreme sacrifices made by the freedom fighters.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitution day & Azadi ka Amrit Mahotsav celebrated. (26.11.2021)

On 26th November 2021, the college organised the commemoration program of the Constitution Day and Azadi Ka Amrit Mahatsov.

WORLD AIDS DAY OBSERVED IN SIKKIM GOVERNMENT COLLEGE,
RHENOCK(01.12.2021)

The college observed the program on World Aids Day with the theme "You Are Not Alone".

NSS SPECIAL CAMP (28.12.2021)

The NSS volunteers of Sikkim Government College Rhenock participated in NSS Special camp.

"International Happiness Day"(20.03.2022)

On the occasion of "International Happiness Day" celebrated on 20th March 2022, the skit team of the college performed an awareness skit.

Yoga for Humanity (21st June 2022)

International yoga day was observed by NSS wing with the theme of "YOGA FOR HUMANITY".

Olympic day celebration (23rd June 2022)

NSS and NCC wing observed Olympic Day by organizing walkathon, NSS and NCC volunteers participated on a walkathon with an objective to encourage youth to remain active.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code C. Any 2 of the above

of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The vision and mission of our college being overall development of the students along with academics and sports. The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. It is not just the knowledge students get within the four corners of the classroom but those events have to be focused upon that will give them a lifelong experience about socializing and taking up leadership roles. The college makes tremendous efforts in celebrating the national and international days, events and festivals throughout the year. The academic year 2021- 2022 started post 2nd lockdown because of COVID-19 Pandemic. The student looked fresh, energetic and enthusiastic about celebrating various national and international commemorative events throughout the academic year. The college took various initiatives in celebrating such events. The college celebrated the events like Independence Day, Constitution Day, World Aids Day, International Women's Day, International Yoga Day, Olympic Day etc. The college also believes that all-round education will allow the students to bloom, blossom, giving them the right platform where they will work towards becoming a responsible citizen.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices (1) July 2021-June 2022

Women Empowerment and Sensitization

The college takes pride in conducting various activities throughout the year concerning wellbeing of women. As Women Education has been neglected in India since time unknown, creating awareness is a must. The institution always gives opportunities to girls to lead in various events. Some notable events of the year are:

- Webinar themed "The Galloping concern around women and children during Covid 19"
- Sensitization program for the Girls Hostel students.
- Orientation program for first semester girls.
- Webinar on "Protection of Women from Domestic violence Act"
- Week long Women's day celebration "Break the Bias"

Best Practices (2) July 2021-June 2022

Community extension programmes

One of the main motives for integrating community extension programs is to foster learning opportunities for the students to become socially aware, so that they can inculcate such learnings into transforming societies. In the past year the college has been performing outstandingly well to provide opportunities to people to alleviate their lives.

Some of the community extension initiatives are:

- Commemoration of significant days like World Aids day, celebrating Women's Day, world TB day etc.

- Participating in street plays to convey social messages through street theatre to the society.
- Cleanliness and Sanitation drives.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college provides maximum opportunities of exposure to the students in various fields. Some of the activities are as follows:

1. Social outreach Programmes: Social outreach program aims to help, uplift, and support those who are deprived of certain services and rights. It involves giving learning, social planning, health support, and other projects for their welfare. Hence through higher education institution, these opportunities help the students to build a sense of responsibility and sensitivity towards the society. More importantly, students can deepen their understanding of individual leadership, systemic change and social responsibility in the context of a local, national and global multi-cultural society.

2. Internship and Career Counseling Programmes: Internship Programme help students in testing out the practical aspects of what they know and focus on how to do a particular job. They may get to discover new things, familiarize themselves with the environment, follow the processes, and explore the career path that they have chosen to study for. Our institution has also initiated numerous Internship Programmes to facilitate the students in their career building.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sikkim Government College, Rhenock was founded in the year 2005 and is affiliated with Sikkim University (Central University), with fifteen departments overall. It offers undergraduate programs in BA, B.Sc. and B.com (honors) with three required papers (EHS, EVS, and Compulsory English). Students at this co-educational college come from a variety of backgrounds. Numerous students receive exceptional education from the college's highly skilled and efficient faculty members, who place a great emphasis on the overall development of a student. The college is well-equipped with labs and subject specific libraries. Following a comprehensive approach to learning, students are exposed to a variety of activities such as outreach programs, field trips, and awareness campaigns. In order to provide the students with higher education, the college regularly offers workshop, seminars and forums at departmental positions. For the development of well-rounded and socially responsible person, there are other extracurricular activities that are coordinated by bodies like NCC, NSS, Sports committee, Eco Club, Career Counselling Cell, IPR and GSU. The institution also offers mentorship and a counselling cell with the teachers and students' ratio of 1:19 to cater the need of average and slow learners. To offer students with equal access of knowledge and understanding of the subject, Remedial classes are conducted for all the honors and elective papers. The college also offers subject like value education which helps students in the understanding of human, societal and constitutional values to shape their thinking process and develop their physical and emotional aspects.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Institution strictly follows the academic calendar issued by the Sikkim University particularly designed for the smooth functioning of the academic activities including the plans to conduct Continuous Internal Evaluation (CIE). Institution prepare its academic calendar. The calendar includes the details of college events or programs, workshop dates, and other co-curricular and extra-curricular activities. The framing of academic calendar helps faculty members to plan and execute the work efficiently like syllabus coverage, conducting of Internal Assessment tests (IA) for the evaluation. The Internal Assessment tests are conducted in two phases of 25 marks each. For sessional A, a written examination is conducted as ordered by the exam cell and for Sessional B, liberty is given to the subject in charge to either conduct written examination, or give term papers and power point presentations. The time table for Internal Assessment tests is prepared by the exam cell and all the subject in charge are requested to submit the evaluated internal marks on a given date. Continuous evaluation and assessments are also done for project work, laboratory course, dissertation, and internships. Meetings are regularly held between the college principal and academic committee to monitor academic achievement and offer appropriate recommendations.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://sgcrhenock.in/wp-content/uploads/2023/02/Academic-Calendar-2021-2022.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>The cross-cutting issues are part of specially designed University Core courses which are compulsory for all UG programme of the college. Sikkim Government College, Rhenock, has a Gender Sensitization Unit/Sexual Harassment Cell which runs a number of programmes on gender equality, gender sensitivity, and women's empowerment. The study of gender is included in the sociology curriculum. Political science, history and education syllabi also incorporate women's issues and movements, one of the required courses provided in the fifth (for B.A. Hons) and sixth (for B.Sc. Hons) semesters is environmental studies. Each of the Social Science Department organized various awareness and orientation program related with gender and human values such as Blood Donation camp, Social Outreach program and Community Development programs.</p>	
File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File
1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year	
4	

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

62

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
--	-----------------------

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://sgcrhenock.in/wp-content/uploads/2023/02/Analysis-of-Feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

660

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

294

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Being only higher educational institutions of Pakyong District, it tries to generate and provides higher level of knowledge through effective teaching programs. It offers under graduate programs especially to the students from rural areas of sikkim and West Bengal.

Institution has designed it's curriculum to cater the need of both advanced learner's with comprehension capacity along with those who find disadvantage in their learning process due to various personal and structural causes and evaluate them accordingly.

Institution motivates advance learners through mentor mentee interaction and provides platform to showcase their capabilities. Career counselling cell frequently organizes programs for better career planning. Teachers help them to participate in group discussion and to make presentation at different level. Students are provided with laptops and e-library for making their ideas become visible. Term papers presentations are integral part of the curriculum.

Slow learners constantly received guidance and motivation in the institution. Remedial classes and mentor mentee interaction incorporated to understand the problem of slow learners and help them accordingly. Counselling on mental health and drug addiction are organised frequently. Bilingual explanations and discussion are imparted for better understanding. Alumni's support and motivate students. Class on values education and wellbeing of students are incorporated.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1052	54

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stake holders, apart from boosting their confidence and encouraging independence. The teacher facilitates learning by allowing each individual student to comprehend at their personal level by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace.

Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio- Visual methodology, Google Classroom, Movies through YouTube, and Projects, are some of the means used.

Various contests were held in the past, but post covid, these things are few and scarce. Credit Courses like computer classes, skill enhancement, sports, extracurricular activities like participation in NSS and NCC have been introduced to encourage students participate and learn qualities like team building as well as leadership. Representatives of students serve as members on committees like Student Representative Council in order to involve them in the decision-making process and maintain transparency and inculcating a sense of responsibility.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has Wi-Fi enabled campus and because of which students have easy access to things online. Students are asked to use their smartphones or other devices for learning during class time, and the "flipped classroom" model where students watch lectures/movies at home on the phone/laptop and use classroom time for more interactive exercises.

When teachers are digitally literate and trained to use ICT, these approaches can lead to higher order thinking skills, provide creative and individualized options for students to express their understandings, and leave students better prepared to deal with ongoing technological change in society and the workplace.

Most students have laptop given at the school level, so it is encouraged that the PPT and assignments are done using the laptop.

Students are taught to use E-books through various sites so that they can read books and notes on their phone on the move as well.

Flipped Classrooms: The flipped classroom model, involving lecture and practice at home via computer-guided instruction and interactive learning activities in class, can allow for an expanded curriculum. Students are pushed to watch movies based on the text and further enhance their knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://sgcrhenock.in/wp-content/uploads/2023/02/Classrooms-and-Seminar-Hall-with-ICT-facilities.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

54

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

54

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

54

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust mechanisms for the internal assessment by framing the schedule well ahead in time after the college reopens and is intimated to the students. The first seasonal is conducted after a month and a half, the second sessional is conducted a month and half later so that the students have enough time for the preparation.

The principal holds meetings with the faculty's and direct them to ensure effective implementation of the teaching as well as the evaluation process. Once the exams are completed it is made sure that the papers are evaluated within the stipulated time frame. The performance of the students is circulated and shown in the classroom. For transparency and robust internal assessment, the following mechanism are framed

1) examination committees

2) Question paper setting

3)conducting examination as per the schedule

4)Result declaration by individual teachers within the stipulated time.

5)interactions with the students regarding their internal assessment assignments

The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment the interest of the students towards learning has been increased. The assignment and its presentation help the students to improve their communication skills and confident level.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- At the beginning of the semester, exam cell gives counselling to the student regarding internal evaluation process during the semester.
- The internal assessment test schedule is prepared as per the university and communicated to the students well in advance.
- To ensure proper conduction of exam two invigilators are assigned to each hall.
- Evaluation is done by faculty members within fifteen days from the date of examination.
- The corrected answer sheets of the students are distributed to them for the verification by the students and any grievances is redressed immediately. The marks obtained by the students in internal assessment tests are recorded and shown to the students.
- The end term examination for the laboratory and projects (Dissertation) shall be conducted with internal and external examiners appointed by the university.

Grievances

- Departmental Level: The continuous evaluation of students is carried out by faculty regarding theory lectures, labs,

assignments, unit tests. Query if any is discussed with faculty and HOD and addressed accordingly.

- College Level: The Institute appoints exam cell for smooth conduction of examinations. If students are facing any problems, they are solved by the institution's exam cell convenor and at further level it is forwarded to the university for necessary action.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

After graduation, the students will become:

1. Learned of Arts and Science to resolve the challenges of digital age.
2. Wiser in their subjects so as to analyze complex problems of life.
3. Expert and Entrepreneurs in any domain of their studies.
4. Learned in ethical practices and societal contributions through lifelong learning.
5. Better communicator and team leader in leading their professionalism.
6. Competent to function effectively as an individual and as a team member to accomplish desired goals.

Mechanism of Communication:

The college is affiliated to the Sikkim University, a central university established by an Act of Parliament in 2007. The curriculum defined by University is used to forge Course outcomes for Programmes offered by the College. So, the defined Programme outcomes and Course outcomes are refined and defined in association with all the stakeholders annually. The Admission process is done by Govt. of Sikkim's Education Department through online. The teacher's meetings are conducted wherein stated course outcomes are discussed for effective implementation. Students are educated with the outcomes of each course before the commencement of academic session. The Course Outcomes discussed in

parents meet and feedbacks are taken from them to ensure whether the outcomes are achieved.

Link : www.sgcrhenock.in / www.sikkimuniversity.ac.in mode
(portal: www.sgcregistration.com/www.rusasikkim.com or mobileApp:
RUSA SIKKIM ADMISSION)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The programmes life skills oriented. The skills of the students are forged. Regular comprehensive evaluations are done to know the attainment of Programme outcomes. Discourses are being organized in which students are made to participate compulsorily. During seminars, students' skills process is tested. Via co-curricular activities also course outcome are assessed. Internal semester exams and end-term exams are conducted. Student Mentoring Cell looks into the overall performance of the students and it provides guidance according to the need of the students. Each department of the college has records of students. The two methods for measurement of attainment of outcomes are the direct & indirect method. The direct method-analysis is done based on the marks obtained by students in their entire course. In the indirect method, analysis is done based on their ethics and discipline. The tests are conducted after the completion of every unit. Students are evaluated on the basis of their participation in group discussion and term paper presentation. The evaluation of their performance in annual examination is done to know the levels of attainment of Programme and Course outcomes. Marks scored during internal examination are furnished to each student to assure transparency and make them aware of their progress.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year****252**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://sgcrhenock.in/wp-content/uploads/2023/02/STUDENT-SATISFACTION-SURVEY-2021-2022.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

6

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institution organizes a number of extension activity to promote constitute neighborhood community to sensitize towards community needs.

The student of our college participates in social service activities leading to their overall development. It runs effectively NSS and NCC. Through these units, the college undertake various extension activities in the neighborhood community.

India is the birth place of yoga and by participating in International Yoga Day students become global stakeholders in ensuring sound mind in a healthy body.

The students of SGCR came to attend NCC (ATC) camp at Yangyang South Sikkim. The camp was organized by 3 Sikkim NCC Butland was very successful. Hence, the camp was a huge success and the cadets from SGCR got to learn many new things.

The College has an NSS Unit with a trained faculty member as the Programme Officer. The NCC unit of the College actively participated in the following community service:

1. Cleaning the environment.
2. Plantations of tree and plants.
3. HIV/AIDS Awareness Programme.
4. Environmental protection in the community.

Such activities helped in improvement of health and lifestyle of the community and created scientific temper among the rural population.

The NCC Unit of our college comes under 3rd Sikkim NCC B.N. Its aims at developing qualities of leadership, patriotism, maintain discipline, character building, spirit of adventure and the ideal of self service.

Further, NSS and NCC Units, institution are conscious about its responsibilities for shaping students into responsible citizen of the country by making student aware of social issues through various aforementioned programme.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

642

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sikkim Government College, Rhenock has decent infrastructural and physical facilities to make the teaching-learning process an engaging, interactive, and smooth experience. With total 15 spacious classrooms of which 13 classrooms have access to Wi-Fi/LAN connectivity and 4 classrooms have ICT Facilities with LCD monitors installed, 4 laboratories, 1 seminar hall with ICT facilities the college is imparting quality education harnessing the potential of technology and a decent physical infrastructure. The college fully understands the role and importance of extracurricular activities and sports in the personality development process of the students, as such, a playground with pavilion is under construction.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has several sports facilities such as a multipurpose sports ground, badminton court, indoor games room and a yoga room. The college playground which has been used by the college since 2019 has an approximate area of 300meter by 120 meter in measurement. There is a Seminar Hall for organizing annual functions and cultural events. Dias, Mike arrangements, Podium, Banner for felicitation during annual meet are arranged by the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

299860

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

1. Name of ILMS software;SOUL 2.0

2. Nature of automation (fully or partially);PARTIAL

3. Version;2.0

4. Year of Automation;2019

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

300000

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has ICT enabled classrooms with, well equipped e-library, language lab, sport facility

centre like TT room and good infrastructure. The classrooms are well spacious, well equipped and with good ventilation.

The college has one seminar hall and one conference hall. Both seminar and conference hall are

equipped with furnished furniture having different seating capacities. The college has established

campus wide network which connects all the departments, administrative offices, library and e-

library. Access is provided to all the staff and students for accessing online sources of services and

information through a VPNoBB network of 100 MBPS from BSNL under NMEICT project. CCTVs have

been installed in different locations of the campus for monitoring the campus activities. The

institution has installed 24-watt diesel generator for power backup and supply. The institution also

has cafeteria and one college bus for providing transport facilities to the students and the staff. The

institution has a good library which consists of number of books and volumes, journals and magazines.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

48

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

299860

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has both traditional as well as smart classrooms. The upkeep of the classrooms is done regularly. The maintenance committee regularly inspects. Consumables such as chalk, marker, duster are supplied by the administrative section.

The laboratories are well equipped and are upgraded and maintained on a regular basis.

The library has a wide selection of textbooks, reference books, journal, magazines and newspapers. The daily operations of the library are managed by the librarian and support staff. The library uses the Integrated Library Management System (SOUL 2.0) in order to manage the library digitally. The librarian also maintains a daily log book. Library committee monitors the functioning.

The IT infrastructure is operated and maintained by the support staff. Major maintenance and repair works that require technical expertise are outsourced.

The college has a hostel for girls students. The hostel is administered by the hostel warden. The maintenance and repair activities are done on a regular basis.

The college has sports facilities such as a multi-purpose sports ground, badminton court, and a yoga room. The sports committee regularly monitors the same.

Other facilities

- The college surroundings Club also regularly conducts gardening, plantation and cleanliness drives which sees voluntary participation of both faculty members and students.
- CCTV cameras keep the campus secured.
- The college bus is used to transport faculties and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

15

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

0	
File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
29	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	

6

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Due to the Covid-19 phase, the Students' Representative Cell has remained inactive because the Annual Election has not been conducted as of yet. Nevertheless the students of the college have been actively conscious in taking responsibility of the work allocated on various premises.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

800

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association of Government College Rhenock, ANUPAM, was constituted under the leadership of Mr. Nir Kamal Dahal, Assistant Professor, Department of Statistics. Furthermore, the registration procedure of the Association has started but due to the on-going lockdown the development has been slowed currently.

College Alumni Association made financial contribution of amounting Rupees Ten Thousand only for initiating Mass Cleanliness Drive throughout the College Campus and were committed to be present physically to carry out the programme effectively.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Sikkim Government College, Rhenock envisions an egalitarian society, a community steeped in earth and yet aspiring toward the sky. Aspires to be a center of academic excellence. The goal is to provide equal educational opportunities for all students regardless of gender, location, economic background, etc. Our mission is to provide education based on values. To transform rural society by being socially aware and responsible. Educate, develop character, and instill positive attitudes in students. Internships and MoUs with various institutions for social outreach programs.

Nature of Governance

Governance is democratic and participatory, with all stakeholders actively involved. The governing body, Higher Education, Department of Education, Government of Sikkim, delegates authority to the Principal who, in turn, shares it with the different levels of functionaries in the college. Vice Principal, Dean, Head of Departments, and staff play a key role in determining and implementing policies.

Perspective /strategic plan

1. Prepares proposal for RUSA fund
2. Introduction of new subjects at UG and PG.

Participation of Teachers in Decision-Making Bodies.

Teachers are convenors and members of the various committees like CMC, IQAC, Examination, Admission, Library, Research Cell, Maintenance, Equal Opportunity, Grievance Redressal, Internal Complaint, Eco-Club, NSS, NCC, GSU.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

There are 32 Cell and Units which has considerable autonomy in term of functioning . The College Management Committee is responsible for taking the decision of the institution

College Managing Committee This Committee is headed by Principal, Vice-Principal, Dean of Students Welfare, Faculties, Account Section and Disbursing Officer. It is vested with responsibility to take decision on all the matters of Academic and Non-Academic playing a pivotal role in growth and development and steering the college to a higher level. Some of the key decision taken by the committee during the meetings are :

- Utilization of Funds.
- RUSA fund proposal.
- Infrastructure Development.
- Curriculum Development.
- Introduction of new subjects.
- Procurement of items/ purchase.
- Implementation of new policies.
- Demand of Academic Block.
- Demand of books in library.
- Demand of auditorium.
- Decision of celebration of important occasion

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic plan and development plan provides a basis through which the mission, aims and objectives of an organization are fulfilled, reviews and prioritization of the college activities are managed. The core elements that are planned in the institution are as:

- a. Academic Council/ Calendar
- b. Curriculum development
- c. Departmental Road maps

Beside this we have;

- d. Well-furnished conference room with PPT facilities
- e. Well-furnished and fully computerize administrative Office
- f. Boys and Girls common room
- g. Spacious N.S.S. and NCC
- h. Computers at laboratories, Office, library and Department.

The institution prioritizes setting plan as well as proper management of curriculum development through departmental roads maps and other aspects of the institution.

The departmental road map enables planning for the betterment of college and some of the achievements are highlighted below:

- a. Proper enhancement between teachers and learners in the class room.
- b. It helps to make the curriculum relevant to the needs of the learner and the society as a whole.
- c. It enables systematic delivery by the teachers.
- d. It ensures effective resource management and enhances maximum productivity in college

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution runs under the Human Resources Development Department (HRDD), which is led by the Principal Secretary cum Additional Chief Secretary followed by Director Higher Education and Principal of the College respectively. Under the Principal we have two governing bodies:

a. Administration body: it includes all non-teaching faculties i.e., ADM, Head Assistant, Accountant, Account Clerk, Lower Divisional Clerk, Office attendant, Gardener and Safai Karmachari respectively.

b. Academic body: it comprises of Vice- Principal, Dean of Student Affairs, Head of all departments, various committees, College Management Committee and Student Representative Council.

Names and functions of the academic bodies:

i. Vice- Principal: the VP manages all the academic related activities like creating class schedules, overseeing smooth running of classes, proper and timely conduction of examinations etc.

ii. Dean of Student Affairs: all student related issues are managed by the Dean. Discipline committee, Gender Sensitization Cell, Admission Committee, Student Grievances Cell are all run under the Dean's supervision.

iii. Head of different departments: the HODs of various departments execute functions related to their departments. They handle tasks like class allotment, maintaining registers of all departmental curriculums, conducting departmental meetings, making departmental road maps monitoring departmental progress etc.

iv. Committees: there are 35 committees in total including different cells and bodies.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Welfare measures initiated by an institution will avenue for career development and progression of staffs which eventually reflects on the overall development of an institution. In our institution staff and students' welfare is given foremost priority.

- Effective Welfare Measures for Teaching and Non-Teaching Staff such as providing Financial assistance to faculty to attend Training Programme, Workshops/Seminars, Conference/ Present Papers, Publication Of Articles/Books, etc.

- Research cell has been setup by an institution to monitor and assist the faculty in research field.

- Non-teaching staff are eligible to claim financial assistance to attend training and workshop related to their work.
- Facilities are provided to keep employee to enhance positive work attitude and for efficient functioning.
- Employees are entitled to a certain number of days of leave per year aside from the holidays and days off such as sick leave with medical certificate, casual leave and maternity leave is provided.
- Staff picnic is arranged for teaching and non-teaching together once a year, such events are the perfect way to build teamwork and perfect environment for employees to let their guards down, which can't be made in the working space.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

College strictly follows the UGC Regulations for the Maintenance of Standards in Education. The performance of both the teaching and non-teaching staff will be assessed annually after the completion of one year of service.

Appraisal System for Teaching-Staff

- The performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS), which has to be submitted to the Education Department, Government of Sikkim at the end of academic year (June). Promotions will undertake based on the PBAS proforma for UGC Career Advancement Scheme (CAS) based on the API score. Academic Performance Indicators (API) will check the teaching, learning, evaluation related activities, co-curricular, professional development, research and academic contribution etc.
- The college undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institution accords appropriate weightage for these contributions in their overall assessment.

Appraisal System for Non-Teaching Staff

- The performance of Non-Teaching Staff will be assessed as per the ACR (Annual Confidential Report) where their attendance, quality of performance, communication skill, sincerity and devotion to duty, initiative, creativeness, resourcefulness, willingness to take responsibility and leadership qualities, adequacy of level of knowledge, relationship with superiors, colleagues and subordinates will be checked. Beside these, if they have received any awards that will be regarded as the beneficial point for them. Based on their performance, the process of promotion will undertake.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our institution has a mechanism for internal and external financial audits, were carried out by department staff and statutory auditors. The college has engaged in both internal and

external audit to verify and certify income, expenditure and stock level of consumables and capital expenditure each year. The audit was included for the period of 1st April 2021-30th September 2022.

The Internal financial audit was headed by Mr. Krishna Prasad (Chartered Accountant) audit officer and his team members under the audit office of Susil Das and his associates (Chartered Accountant). The external statutory auditors visited the college in a financial year and audited dates on 30th September 2019 and 31st March 2021.

The external financial audit for the period of April 2017 to March 2022 was headed by Shri. Sanjay Kumar, senior account officer and Shri. Rishi Kumar, senior accountant under the audit office of the Accountant General Sikkim, Lekha Pariksha Bhawan, Deorali, Gangtok, from 14th November 2022 to 19th November 2022.

Total amount received from management:

a) College Development fund: Rs. 11,75,505

b) Annual Salaries: Rs. 4,26,29,000

c) Annual wages: Rs. 1,15,22,000

d) Travelling expenses: Rs. 66,000

e) Office expense: Rs. 1,23,000

f) Other charges: Rs. 83,000

g) Haryo Paryo: Rs. 15,270

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Salaries: The institution utilized the fund for monthly salary to both the regular teaching faculties and non-teaching staff of the institution.

Wage: The institution utilized the fund for monthly salary to both the non-regular like Ad-hoc, consolidated, M/R etc, teaching faculties and non-teaching staff of the institution.

Office expenses: The fund utilized for the purchase of office stationaries, payment of monthly electricity bill, payment of office phone bills and other miscellanies expanses.

Travelling expenses: The fund utilized for the travel fare and daily allowance to the employee of the office who is on office duty, meeting in head office, work in Pay & Account office and other official related work.

Other charges: Fund utilized for the payment of monthly fuel to the principal, repairing and maintenance of office printer, xerox machines, computer etc.

Budget of the institution is prepared keeping in mind development criteria of the college. Accordingly, provisions are made in the budget, which is prepared by College Management Committee headed by Principal along with various stakeholders of college. For the mobilization of funds Principal will conduct meeting with Project Monitoring Committee along with RUSA Co-ordinators. The institution also mobilizes its resources from funds generated from self-financing such as student's fees and hariyo paryo funds for development purposes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Academic and Administrative Audit (AAA): IQAC Cell has initiated Academic and Administrative Audit. (AAA) committee has prepared audit formats for academic, administrative and examination cell respectively. HoDs of different departments has submitted the report. Academic audit system enables us to examine and understand the academic progress of the teachers and students. Similarly, Administrative audit reflects the weakness and the strength of the institution.

- The wi-fi has been installed both in academic and administrative block which has helped in the enhancement of academic quality of students, teachers as well as made the work easier for the administrative section with better internet access.
- Workshops and webinars on various themes have been conducted viz., IQAC Cell of our college has organized webinar on 'Student Sensitization and Career Counselling' on 19th august 2021 and 'The Galloping Concern around women and children during covid-19 pandemic in Sikkim' on 9th October 2021.

Collection of Feedback from Stakeholders: In every academic session IQAC cell collects feedback from students and teachers on curriculum. Availability of library facilities, different methods of teaching, examination pattern etc. After collecting the feedback, it will be analyzed to improve the lacking aspects of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Sikkim Government College Rhenock established IQAC on 05-Jul-2015 and continued its function for holistic improvement of institution. The IQAC has taken number of quality initiatives before and after the accreditations of the college with regard to the improvement of all the seven criteria such as follows;

1. Collection of the feedback from different stakeholders
2. Introduced the mentor- mentee concept to help students for overall development
3. Developed value ethic classes and wellbeing of students (VEWS).
4. IQAC helped to installed ICT oriented teaching process.
5. Introduced Academic and Administrative Audit system.
6. Organised various workshops and seminar such as workshop on creative writing, lecture series, research methodology etc. IAQC helped the college to sign various memorandums to other institutions to facilitate students.
7. Students are encouraged to organize and coordinate the extracurricular activities and departmental activities like spots meet, literary meets, cultural events to polished their skills and their talents etc.
8. Construction of cafeteria is completed but due to less availability of classrooms, the cafeteria is converted to commerce block. Girl's hostel is functional with 40 capacity of girl students. Carpeting of the college road, added more furniture in the classrooms, established new accounts section.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the

B. Any 3 of the above

institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has Gender Sensitization Unit (GSU) and Sexual Harassment Cell (SHC) to address concerns of female students, teachers and staff. The objectives are to create and maintain gender friendly, sexual violence/ harassment free campus. To propagate gender sensitivity and harassment free campus, the college organises activities like webinars on Domestic violence Protection act, Concerns upon Women and children during Pandemic, sensitization programmes on Sexual harassment at workplace, mental illness and counselling programmes. For security and safety of girls, the whole campus as well as Girl's hostel is under CCTV surveillance and day and night guard deployed. Female hygiene is one of the major concerns hence female restrooms are installed with sanitary pads vending machines as well as incinerators for the disposal of the used pads in the institution. Our institution library has 90% female staffs and function till evening so that girls' students can engage themselves in academic assignments freely without fear.

Our college is committed to establish and propagate a community in which students, teachers and non-teaching staff can work together in an environment free of violence, harassment, exploitation, intimidation and stress all forms of gender violence, sexual harassment and discrimination on the basis of sex/gender or amongst the same sex members.

File Description	Documents
Annual gender sensitization action plan	http://sgcrhenock.in/wp-content/uploads/2023/02/Total-number-of-Seminars-conferences-workshops-conducted-by-the-institution-during-the-year-2021-22.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College practices various ways for the proper management of waste generated in the campus. There are number of segregated dustbins installed for wet and dry waste. Also in every classroom dustbins are installed.

Solid Waste management system: College has degradable and non-degradable solid waste disposal pits, wherein the concerned Safai Karmachari collects solid wastes from the classrooms and

administrative block, segregates it and dumps it in the pits separately.

Wet Waste management system: Wet wastes are dumped into the landfills which by natural processes decompose and act an organic fertilizer, which is used as manure for flowers and plant in the campus.

E-waste waste management system: E-waste and other hazardous waste are collected in a special garbage bag designed for handling these types of particular waste materials and sent to Municipal Corporation of the town for its proper treatment.

Furthermore, the college takes active participation in community clean ups, organize awareness program to make the local community aware of the importance of the proper waste disposal and the hazardous impact of littering and improper waste disposal

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system

Hazardous chemicals and radioactive waste management

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

C. Any 2 of the above

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Independence Day celebration (15.08.2021)

The College celebrated 75th Independence day. Principal, faculties and non-teaching staff pledged to serve the nation by contributing through work adhering to nation building and to serve society by performing our duties sincerely and honestly entrusted to us by the state.

113th Birth anniversary of poet Laxmi Prasad Deokota celebrated.(12.11.2021)

This event was celebrated in a grand manner by Department of Nepali & SRC members.

The program was graced by Bidhan Subba (Principal) as a Chief Guest accompanied by Kapil Mani Adhikari (Varishta Sahityakar), Thaman Nawbag (Natakhar) as a Special Guest.

The main attraction of the program was Dances and Poem

Recitations.

"Educating the stake holders" on SARATHI. (26.12.2021)

The students and Principal attended programme organized by the Black Hill Society on the theme "Educating the Stakeholders " on SARATHI (Addiction Free and Healthy Sikkim) at Siddhii Vinayak Mandir, Rhenock.

Our students helped as volunteers in the drama programme and also performed a drama based on awareness of corona virus..

Saheed Diwas (23rd march 2022)

NSS wing observed Saheed Diwas (Martyr's Day) in the college. Quiz was conducted for the NSS Volunteers to create awareness among the youth about supreme sacrifices made by the freedom fighters.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitution day & Azadi ka Amrit Mahotsav celebrated. (26.11.2021)

On 26th November 2021, the college organised the commemoration program of the Constitution Day and Azadi Ka Amrit Mahatsov.

WORLD AIDS DAY OBSERVED IN SIKKIM GOVERNMENT COLLEGE, RHENOCK(01.12.2021)

The college observed the program on World Aids Day with the theme "You Are Not Alone".

NSS SPECIAL CAMP (28.12.2021)

The NSS volunteers of Sikkim Government College Rhenock participated in NSS Special camp.

"International Happiness Day"(20.03.2022)

On the occasion of "International Happiness Day" celebrated on 20th March 2022, the skit team of the college performed an awareness skit.

Yoga for Humanity (21st June 2022)

International yoga day was observed by NSS wing with the theme of "YOGA FOR HUMANITY".

Olympic day celebration (23rd June 2022)

NSS and NCC wing observed Olympic Day by organizing walkathon, NSS and NCC volunteers participated on a walkathon with an objective to encourage youth to remain active.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The vision and mission of our college being overall development of the students along with academics and sports. The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. It is not just the knowledge students get within the four corners of the classroom but those events have to be focused upon that will give them a lifelong experience about socializing and taking up leadership roles. The college makes tremendous efforts in celebrating the national and international days, events and festivals throughout the year. The academic year 2021- 2022 started post 2nd lockdown because of COVID-19 Pandemic. The student looked fresh, energetic and enthusiastic about celebrating various national and international commemorative events throughout the academic year. The college took various initiatives in celebrating such events. The college celebrated the events like Independence Day, Constitution Day, World Aids Day, International Women's Day, International Yoga Day, Olympic Day etc. The college also believes that all-round education will allow the students to bloom, blossom, giving them the right platform where they will work towards becoming a responsible citizen.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices (1) July 2021-June 2022

Women Empowerment and Sensitization

The college takes pride in conducting various activities throughout the year concerning wellbeing of women. As Women Education has been neglected in India since time unknown, creating awareness is a must. The institution always gives opportunities to girls to lead in various events. Some notable events of the year are:

- Webinar themed "The Galloping concern around women and children during Covid 19"
- Sensitization program for the Girls Hostel students.
- Orientation program for first semester girls.
- Webinar on "Protection of Women from Domestic violence Act"
- Week long Women's day celebration "Break the Bias"

Best Practices (2) July 2021-June 2022

Community extension programmes

One of the main motives for integrating community extension programs is to foster learning opportunities for the students to become socially aware, so that they can inculcate such learnings into transforming societies. In the past year the college has been performing outstandingly well to provide opportunities to people to alleviate their lives.

Some of the community extension initiatives are:

- Commemoration of significant days like World Aids day, celebrating Women's Day, world TB day etc.
- Participating in street plays to convey social messages through street theatre to the society.
- Cleanliness and Sanitation drives.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college provides maximum opportunities of exposure to the students in various fields. Some of the activities are as follows:

1. **Social outreach Programmes:** Social outreach program aims to help, uplift, and support those who are deprived of certain services and rights. It involves giving learning, social planning, health support, and other projects for their welfare. Hence through higher education institution, these opportunities help the students to build a sense of responsibility and sensitivity towards the society. More importantly, students can deepen their understanding of individual leadership, systemic change and social responsibility in the context of a local, national and global multi-cultural society.

2. **Internship and Career Counseling Programmes:** Internship Programme help students in testing out the practical aspects of what they know and focus on how to do a particular job. They may get to discover new things, familiarize themselves with the environment, follow the processes, and explore the career path that they have chosen to study for. Our institution has also initiated numerous Internship Programmes to facilitate the students in their career building.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Sikkim Government College Rhenock, has come a long way since its inception in the year 2005. Every year the institution seeks to reach new heights to improve the quality of education for its students.

Following are the future plans of action for next academic year:

-

1. Plans have already been drawn to inculcate smart learning in the remaining classrooms of the institution to promote knowledge retention amongst the students.
2. Conducting research seminars to encourage the research culture among faculties as well as students, will be one of the primary goals of the institution.
3. Proposals on various workshops such as equity cell workshops, gender sensitization, conferences, social outreach programs will be proposed to cater the requirement of all the stakeholders of the institution.
4. Faculties will be encouraged to update themselves to cater the requirements as per the NEP 2020.
5. Effort will be made to give more flexibility in selecting courses for students at the time of admission.
6. Institution will work to introduce few vocational and skill enhancement courses within the institution.
7. Institution will propose an inclusive curriculum framework based on the need of the students and considering the available resources and potentials of the institutions.