SIKKIM GOVERNMENT COLLEGE, RHENOCK

RHENOCK - RUNGDUNG, PAKYONG DISTRICT, SIKKIM - 737133

(ACCREDITED BY NAAC)

Website: https://sgcrhk.com E-mail ID: - gcrhenock@gmail.com

Ph. No.: 03592 - 235741

Ref. No.: SGCR/SRC-Election/2026-27/09 Date: 5/11/26

OFFICE ORDER

SRC Election 2026

Appointment of Officers for Keeping Account of the Votes Polled and Scrutiny.

In reference to the upcoming **Student Representative Council (SRC) Election 2026**, the following Officers are assigned duties to keep account of the votes polled and scrutinise it.

Counting Booth-I: (Administrative Block: Main Corridor)

Executive Members

Sl. No	Name	Portfolio
1.	Mr. Sanjay Rai	Counting Officer-I
2.	Mr. Mandip Tamang	Counting Officer-II
3.	Ms. Kunzang C Basi	Counting Officer-III
4.	Ms. Hari Maya Tamang	Scrutiniser
5.	Ms. Sushma Rai	Observer

Function of the Counting Officers, Scrutiniser and Observer.

1. **Counting Officer -I:** To draw the Ballot Paper out from the ballot box and read out the details of the vote polled.
2. **Counting Officer -II**: To record the details as announced by Counting Officer -I on the Official Vote Record/Counting sheet provided by the Election Commission, SGCR.
3. **Counting Officer-III:** Same as Counting Officer -II and any other work as assigned by Counting Officer I.
4. **Scrutiniser:** To scrutinise and verify the total number of votes polled in favour of the contesting candidates as recorded by Counting Officers- II and III or any other matter that pertains to scrutiny of any documents within the counting booth.
5. **Observer:** To remain vigilant and observe the entire counting process carefully ensuring there is no foul play and that the entire exercise is executed in a free, fair and transparent manner.
6. **All the Counting Officials and Scrutiniser are also requested to submit the cumulative result of all Counting Booth: I, II and III to Election Commissioner.**

Note: Scrutiniser of all the three booths pertaining to Executive Members are required to compile the votes polled and calculate the total votes cast in favour of contesting candidates.

Dr. Dhanraj Rai
Election Commissioner,
SRC Election 2026
Sikkim Government College Rhenock

Election Commissioner
SRC Election
S.G.C Rhenock

Shobha 6/11/2026

Prof. Shobha Sharma Basistha (Ph.D)
Principal cum Chairperson
SRC Election 2026
Sikkim Government College Rhenock

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Ref. No.: SGCR/SRC-Election/2026-27/10 Date: 5/11/26

OFFICE ORDER

SRC Election 2026

Appointment of Officers for Keeping Account of the Votes Polled and Scrutiny.

In reference to the upcoming **Student Representative Council (SRC) Election 2026**, the following Officers are assigned duties to keep account of the votes polled and scrutinise it.

Counting Booth-II: (Account Officer Cabin)

Executive Members

Sl. No	Name	Portfolio
1.	Mr. Karma Samdup Bhutia	Counting Officer-I
2.	Ms. Sharon Tamang	Counting Officer-II
3.	Dr. Shalinta Rai	Counting Officer-III
4.	Mr. Dhan Hang Subba	Scrutiniser
5.	Dr. Chhunu Maya Giri	Observer

Function of the Counting Officers, Scrutiniser and Observer.

1. **Counting Officer -I:** To draw the Ballot Paper out from the ballot box and read out the details of the vote polled.
2. **Counting Officer -II:** To record the details as announced by Counting Officer -I on the Official Vote Record/Counting sheet provided by the Election Commission, SGCR.
3. **Counting Officer-III:** Same as Counting Officer -II and any other work as assigned by Counting Officer I.
4. **Scrutiniser:** To scrutinise and verify the total number of votes polled in favour of the contesting candidates as recorded by Counting Officers -II and III or any other matter that pertains to scrutiny of any documents within the counting booth.
5. **Observer:** To remain vigilant and observe the entire counting process carefully ensuring there is no foul play and that the entire exercise is executed in a free, fair and transparent manner.
6. **All the Counting Officials and Scrutiniser are also requested to submit the cumulative result of all Counting Booth: I, II and III to Election Commissioner.**

Note: Scrutiniser of all the three booths pertaining to Executive Members are required to compile the votes polled and calculate the total votes cast in favour of contesting candidates.

Dr. Dhanraj Rai
Election Commissioner,
SRC Election 2026
Sikkim Government College Rhenock

Election Commissioner
SRC Election
S.G.C Rhenock

5/11/2026
Prof. Shobha Sharma Basistha (Ph.D)
Principal cum Chairperson
SRC Election 2026
Sikkim Government College Rhenock

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Ph. No.: 03592 - 235741

Ref. No.: SGCR/SRC-Election/2026-27/06 Date: 05/11/2026

OFFICE ORDER

SRC Election 2026

In reference to the upcoming **Student Representative Council (SRC) Election 2026**, the following faculty members and Non- Teaching Staff have been designated for respective duties as under to ensure smooth conduct of the SRC Election 2026.

Booth "A": Staff Room

(I- Semester)

Executive (Major: B.A/B. Sc/B. Com) and CR: I-Semester (B.A)

Sl. No	Name	Designation
1	Mr. Roshan Khatiwora	Presiding Officer
2	Dr. Rachana Sharma	Polling Officer-I
3	Ms. Jwala Sharma	Polling Officer-II
4	Ms. Ingwama Khewa	Polling Officer-III
5	Ms. Binita Subba	Polling Officer-IV

***Note*: Functions of the Polling Officers and Office Attendant:**

1. **Presiding Officer:**
   a) **Preparation of Polling Booth** along with the polling team members in the allotted room, day before polling, i.e. **on 13th November 2026.**
   b) **To check the Ballot Box in front of the agents and seal it**. Further, the Officer shall finally check the Ballot Paper and sign in the Ballot Paper with his/her seal.
2. **Polling Officer (I):** Verification of the Names and Identity Card/Library Card according to the Electoral Roll, and any other work as assigned by Presiding Officer.
3. **Polling Officer (II):** To give the Ballot Paper of the Executive Member.
4. **Polling Officer (III):** To give the Ballot Paper of the Class Representative of B.A., B.Sc. & B.Com as required.
5. **Polling Officer (IV):** To assist the Booth Officers as required.
6. **In the absence of Presiding Officer, Polling-I shall assume the role of Presiding Officer.**

Dr. Dhanraj Rai
Election Commissioner,
SRC Election 2026
Sikkim Government College Rhenock

Election Commissioner
SRC Election
S.G.C Rhenock

(Prof. Shobha Sharma Basistha (Ph.D)
Principal cum Basistha (PhD)
Presiding Officer
SRC Election 2026
Sikkim Government College Rhenock

Prof. Shobha Sharma Basistha (PhD)
PRINCIPAL
Sikkim Govt. College
Rhenock

SIKKIM GOVERNMENT COLLEGE, RHENOCK

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Ph. No.: *03592 - 235741*

Ref. No.: SGCR/SRC-Election/2026-27/ 15 **Date:** 5/11/2026

OFFICE ORDER

The following Officers have been assigned the duty to observe the campus and the students. The observer has to see that the students do not breach the code of conduct and smooth functioning of SRC Election 2026. The Observer, if necessary, can report the case to the committee or grievances cell.

They are also to arrange the students outside the booth, in a systematic order as per the semester so the chaos in the election may be avoided.

Note: Besides, the Officers mentioned below and all other Officers free from their respective duties are to act as an observer. The observers are to be vigilant during the period of code of conduct of election.

Sl. No.	Name	Duties
1.	Dr. Santosh Sharma (VP)	**Observer**
2.	Mr. Saurav Pradhan (Dean)	**Observer**
3.	Dr. Kesang W. Bhutia	**Observer**
4.	Mr. D. P. Adhikari	**Observer**
5.	Mr. Tulashi Sharma	**Observer**
6.	Dr. Unish Subba	**Observer**
7.	Dr. Santosh Sharma	**Observer**
8.	Ms. Sushma Adhikari	**Observer**
9.	Ms. Rita Chettri	**Observer**
10.	Ms. Pranamya Rai	**Observer**
11.	Ms. Rinchen D. Bhutia	**Observer**

Election Commissioner
S.G.C. Rhenock

Dr. Dawdup Rai
Election Commissioner,
SRC Election 2026
Sikkim Government College Rhenock

6/11/2026

Prof. Shobha Shatrma Basistha (Ph.D)
Principal cum Chairperson
SRC Election 2026
Sikkim Government College Rhenock

PRINCIPAL
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Ph. No.: 03592 - 235741

Ref. No.: SGCR/SRC-Election/2026-27/12 Date: 5/11/26

OFFICE ORDER

SRC Election 2026

Appointment of Officers for Keeping Account of the Votes Polled and Scrutiny.

In reference to the upcoming **Student Representative Council (SRC) Election 2026**, the following Officers are assigned duties to keep account of the votes polled and scrutinise it.

Counting Booth IV: (Library: Conference Hall)

CR, B. A, I- Semester

Sl. No	Name	Portfolio
1.	Ms. Prasansha Subba	Counting Officer-I
2.	Mr. Tashi Wangdi Sherpa	Counting Officer-II
3.	Dr. Prasansha Dong	Scrutiniser
4.	Mr. Asish Lepcha	Observer

Function of the Counting Officers, Scrutiniser and Observer.

1. **Counting Officer -I:** To draw the Ballot Paper out from the ballot box and read out the details of the vote polled.
2. **Counting Officer -II**: To record the details as announced by Counting Officer -I on the Official Vote Record/Counting sheet provided by the Election Commission, SGCR.
3. **Counting Officer-III:** Same as Counting Officer -II and any other work as assigned by Counting Officer -I.
4. **Scrutiniser:** To scrutinise and verify the total number of votes polled in favour of the contesting candidates as recorded by Counting Officers -II and III or any other matter that pertains to scrutiny of any documents within the counting booth.
5. **Observer:** To remain vigilant and observe the entire counting process carefully ensuring there is no foul play and that the entire exercise is executed in a free, fair and transparent manner.

Note: Scrutiniser of all the three booths pertaining to Executive Members are required to compile the votes polled and calculate the total votes cast in favour of contesting candidates.

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Election Commissioner,
SRC Election 2026
Sikkim Government College Rhenock

Election Commissioner
SRC Election
S.G.C Rhenock

5/11/2026

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SRC Election 2026
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Ph. No.: 03592 - 235741

Ref. No.: SGCR/SRC-Election/2026-27/06 Date: 5/11/2026

OFFICE ORDER

SRC Election 2026

In reference to the upcoming **Student Representative Council (SRC) Election 2026**, the following faculty members and Non- Teaching Staff have been designated for respective duties as under to ensure smooth conduct of the SRC Election 2026:

Booth "C": Yoga Room

(V- Semester)

Executive and CR: V- Semester (B.A)

Sl. No	Name	Designation
1	Dr. Karma Detsen. O. Bhutia	Presiding Officer
2	Mr. Rajesh Tamang	Polling Officer-I
3	Mr. Ajay Biswakarma	Polling Officer-II
4	Ms. Passang Phuti Sherpa	Polling Officer-III

***Note*: *Functions of the Polling Officers and Office Attendant*:**

1. **Presiding Officer:**
   a) Preparation of Polling Booth along with the polling team members in the allotted room, day before polling, i.e. on 13th November 2026.
   b) To check the Ballot Box in front of the agents and seal it. Further, the Officer shall finally check the Ballot Paper and sign in the Ballot Paper with his/her seal.
2. **Polling Officer (I):** Verification of the Names and Identity Card/Library Card according to the Electoral Roll, and any other work as assigned by Presiding Officer.
3. **Polling Officer (II):** To give the Ballot Paper of the Executive Member.
4. **Polling Officer (III):** To give the Ballot Paper of the Class Representative of B.A., B.Sc. & B.Com as required.
5. **In the absence of Presiding Officer, Polling-I shall assume the role of Presiding Officer.**

Dr. Dhanraj Rai
Election Commissioner,
SRC Election 2026
Sikkim Government College Rhenock

Election Commissioner
SRC Election
S.G.C Rhenock

8/11/2026

Prof. Shobha Sharma Basistha (Ph.D)
Principal cum Chairperson
SRC Election 2026
Sikkim Government College Rhenock

Prof. Shobha Sharma Basistha (PhD)
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Ref. No.: SGCR/SRC-Election/2026-27/11 Date: 5/11/2026

OFFICE ORDER

SRC Election 2026

Appointment of Officers for Keeping Account of the Votes Polled and Scrutiny.

In reference to the upcoming **Student Representative Council (SRC) Election 2026**, the following Officers are assigned duties to keep account of the votes polled and scrutinise it.

Counting Booth III: (IQAC Cell)

Executive Members

Sl. No	Name	Portfolio
1.	Dr. Shankar Liutel	Counting Officer-I
2.	Mr. Yogesh Neopaney	Counting Officer-II
3.	Ms. Mamta Siwakoti	Counting Officer-III
4.	Dr. Sunaina Subba	Scrutiniser
5.	Mr. Manoj Rai	Observer

Function of the Counting Officers, Scrutiniser and Observer.

1. **Counting Officer -I:** To draw the Ballot Paper out from the ballot box and read out the details of the vote polled.
2. **Counting Officer -II**: To record the details as announced by Counting Officer -I on the Official Vote Record/Counting sheet provided by the Election Commission, SGCR.
3. **Counting Officer-III:** Same as Counting Officer -II and any other work as assigned by Counting Officer I.
4. **Scrutiniser:** To scrutinise and verify the total number of votes polled in favour of the contesting candidates as recorded by Counting Officers -II and III or any other matter that pertains to scrutiny of any documents within the counting booth.
5. **Observer:** To remain vigilant and observe the entire counting process carefully ensuring there is no foul play and that the entire exercise is executed in a free, fair and transparent manner.
6. **All the Counting Officials and Scrutiniser are also requested to submit the cumulative result of all Counting Booth: I, II and III to Election Commissioner.**

Note: Scrutiniser of all the three booths pertaining to Executive Members are required to compile the votes polled and calculate the total votes cast in favour of contesting candidates.

Dr. Dhanraj Rai
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SRC Election 2026
Sikkim Government College Rhenock
Election Commissioner
SRC Election
S.G.C Rhenock

6/11/2026
Prof. Shubha Sharma Basistha (Ph.D)
Principal cum Chairperson
SRC Election 2026
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Ref. No.: SGCR/SRC-Election/2026-27/16 Date: 5/11/26

OFFICE ORDER

The following staffs are hereby nominated for various roles as mentioned below. They are to assist the Election Commission for SRC Election 2026 on the polling day i.e, 13.11.2026.

Sl. No.	Name	Work Assigned
1.	Ms. Hari Maya Tamang	Observer
2.	Ms. Bhawana Tamang	Observer
3.	Mr. Dilip Kr. Darjee	Observer
4.	Mr. Bikash Sharma	Technical Assistance
5.	Mr. Parsuram Sharma	Technical Assistance
6.	Mr. Dilip Rai	Booth Assistance & Preparation
7.	Mr. Chiran Sharma	Booth Assistance & Preparation
8.	Mr. Chandra P. Adhikari	Runner
9.	Mr. Tenzing Bhutia	Crowd Management
10.	Mr. Amar Bahadur Basnett	Crowd Management
11.	Mr. Chiran Sharma	Crowd Management
12.	Mr. Dawa Tshering Bhutia	Crowd Management
13.	Mr. Jagat Bdr. Bhujel	Crowd Management
14.	Mr. Suresh Pradhan	Crowd Management
15.	Mr. Dewan Chhetri	Crowd Management
16.	Ms. Binita Subba	Office Assistant
17.	Mr. Tara Bahadur Bhujel	Office Assistant
18.	Mrs. Goma Pradhan	Sanitation
19.	Mrs. Pabitra Sharma	Sanitation
20.	Mr. Pariwas Bhujel	Sanitation
21.	Mr. Philimon Bishwakarma	Sanitation
22.	Mr. Mahindra Chettri	Runner
23.	Ms. Reena Pradhan	Medical Assistant
24.	Mr. Pranesh Pradhan	Medical Assistant
25.	Mr. Binesh Pradhan	Security
26.	Mr. Mahesh Rai	Security
27.	Ms. Bijeta Pradhan	Security
28.	Mr. Rahul Pradhan	Security
29.	Mr. Bikendra Rai	Security
30.	Ms. Chong Pandi Bhutia	Security

Election Commissioner
SRC Election
S.G.C Rhenock

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Shobha 05/11/2026

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Ref. No.: SGCR/SRC-Election/2026/127/14 Date: 8/11/26

CIRCULAR

This is to inform all the Members of Grievance Committee, Observers, Polling Officers (Presiding Officers and Polling Officers), Counting Officers, Scrutiny Officers, and all Committees of Non-Teaching Staff who are associated with the SRC Election 2026 that a hands-on tanning and meeting has been scheduled as per the details given below. All concerned are directed to attend the meeting and the hands-on training without fail.

Date: 12.11.2026

Venue: Library Conference Hall

Schedule

Schedule				
Sl. No	**Committees and Members/Officers**	**Time**	**Moderator**	**Orientation On**
1.	All the Observers and Grievance Committee	12. 30. p.m.-12.45. p.m	1. Dr. Dhanraj Rai and Mr. Sanjay Rai	Role and Functions of Observer
2.	Polling Officers (Presiding Officers and all the polling team)	12.45-1. 30. p. m.	1. Dr. Dhanraj Rai 2. Ms. Gyalmit Lepcha 3. Mr. Dinesh Adhikari 4. Mr. Nima Lepcha	Hands-on Training on Voting Procedure viz; 1. Booth Set-up 2. Understanding the Check Lists 3. Ballot Units and Ballot Paper etc.
3.	Counting Officers	1. 30. p. m-1.40. p. m.	1. Ms. Gyalmit Lepcha 2. Mr. Dinesh Adhikari	Role and duties of the counting officers
4.	Scrutiny Officers	1.40. p. m-1.55. p. m.	1. Ms. Gyalmit and Team	Role and duties of the Scrutiny officers
5.	Refreshment and Lunch	1.55. p. m-2.20. p. m	1. Devraj Gurung	Details on Food Management and Distribution
6.	Tea and Breakfast			Guidelines on tea distribution and timing
7.	Crowd Management	2.20 p. m	Election Commission	Role and responsibilities
8.	Non- Teaching Staff	2.50 p. m.	Election Commission	Role and Responsibilities

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Ref. No.: SGCR/SRC-Election/2026-27/07 Date: 05/11/2026

OFFICE ORDER

SRC Election 2026

In reference to the upcoming **Student Representative Council (SRC) Election 2026**, the following faculty members and Non- Teaching Staff have been designated for respective duties as under to ensure smooth conduct of the SRC Election 2026:

Booth "B": Geography Department

(III- Semester)

Executive (B.A/B. Sc/B. Com)

Sl. No	Name	Designation
1	Dr. Gagan Gautam	Presiding Officer
2	Mr. Sonam Topgay Bhautia	Polling Officer-I
3	Mr. Anmol Gurung	Polling Officer-II
4	Ms. Sona Jairu	Polling Officer-III
5	Ms. Puja Pariyar	Polling Officer-IV

Note: Functions of the Polling Officers and Office Attendant:

1. **Presiding Officer:**
   a) Preparation of Polling Booth along with the polling team members in the allotted room, day before polling, i.e. on 13th November 2026.
   b) To check the Ballot Box in front of the agents and seal it Further, the Officer shall finally check the Ballot Paper and sign in the Ballot Paper with his/her seal.
2. **Polling Officer (I):** Verification of the Names and Identity Card/Library Card according to the Electoral Roll, and any other work as assigned by Presiding Officer.
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4. **Polling Officer (III):** To give the Ballot Paper of the Class Representative of B.A., B.Sc. & B.Com as required.
5. **Polling Officer (IV):** To assist the Booth Officers as required.
6. **In the absence of Presiding Officer, Polling-I shall assume the role of Presiding Officer.**

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Election Commissioner,
SRC Election 2026
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Election Commissioner
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Shobha 05/11/2026

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